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ulm university universität
uulm



Hochschule Ulm



University of
Applied Science

HNU HOCHSCHULE NEU-ULM
UNIVERSITY
OF APPLIED SCIENCES





1

ULM AND NEU-ULM

„IN ULM, UM ULM UND UM ULM HERUM“...

is a German tongue twister (literally: „In Ulm, around Ulm and all around Ulm“) which is very well known all over Germany.

There is a lot to discover in Ulm and Neu-Ulm. Beer gardens and parks are very attractive and inviting especially when the sun is shining. Other than that, the twin cities offer plenty of culture, but also great shopping opportunities and party locations.

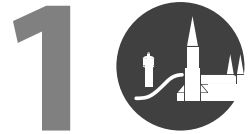
The Danube river and the Swabian Alb with many touristic destinations are located close to Ulm and Neu-Ulm. From the steeple of the Ulm minster, you have a breathtaking view of the twin cities, in clear weather actually stretching to the Alps. These mountains are the ideal place for skiing and snowboarding in winter time and very popular with climbers and wanderers in the summer. Both the Alps and Lake Constance are only a one-hour car-ride away. Bigger cities with airports, like Munich and Stuttgart, are reachable within the same time.



With its 161,53 m, the Ulm Münster has the world's highest church steeple.



ULM AND NEU-ULM



TWO CITIES — ONE CULTURAL CENTRE — ONE EXPERIENCE

With a total of 180.000 inhabitants, the swabian twin cities are manageable. Everything is close and will seem familiar in no time. The Danube river officially divides the two federal states Baden-Württemberg and Bavaria. Ulm, the bigger of the two cities with 120.000 inhabitants, is located in Baden-Württemberg and directly borders the smaller Bavarian city of Neu-Ulm on the other side of the Danube river. The two municipal authorities work hand in hand in many sectors. They have grown into a comprehensive economic and cultural space and form the centre of the region between Allgäu and the Swabian Alb.



The Stadthaus at the Münsterplatz, a postmodern building close to the gothic minster.



Landmark of Neu-Ulm, the Wasserturm (water tower).





1

ULM AND NEU-ULM

Ulm is an old city, whereas Neu-Ulm is relatively young and drawn up as the modern counterweight to Ulm. This fact determines the character of the two cities. In Ulm, the former Free Imperial City, you can find the romantic Fisherman's and Tanners' Quarter with its old houses, its alleyways, air of medieval times and of course the world's highest church steeple (161,53 m). Moreover, relics of the city wall, ancient towers and fortifications are also worth a visit. Especially appealing to tourists is the historical city hall of Ulm with its astronomical clock. The history of Ulm is still alive in many festivals and traditions like the fishermen's competition on the Danube river, the Danube festival as well as the *Schwörwoche* (Oath Week), a celebration of one of Europe's oldest city constitutions. The latter is the biggest spectacle in and around Ulm.

Famous personalities such as the physicist and Nobel Prize laureate Albert Einstein and the Scholl siblings were born in Ulm. Hans and Sophie Scholl are known as members of the resistance against the Nazi regime. 1943 the two students were sentenced to death for the distribution of pamphlets against Hitler and his war in Munich.

Besides cinemas, theatres and museums, Ulm and Neu-Ulm offer a broad range of leisure activities: rowing, boat trips and ice-skating are very popular. In summer, quarry lakes in the city surroundings invite for a swim. In that season, Ulmer Zelt (Ulm Tent) stands for a varied entertainment programme with political cabaret, comedy, rock and jazz. The open air concerts on the Münsterplatz have become famous for their live acts during the Oath Week. Afterwards, you can explore the many bars and clubs to turn night into day.

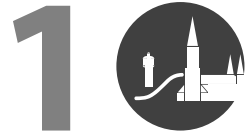


Library and town hall



Historic part of Ulm

ULM AND NEU-ULM



LINKS CONCERNING ULM AND NEU-ULM

- City map: [Link](#)
- Homepages Ulm & Neu-Ulm: [Link](#)
- Stadtratgeber (online address book): [Link](#)
- Touristinformation: [Link](#)



„Neue Mitte“



Historic „Fischerviertel“



Boat Trip on the Danube river

IMPORTANT THINGS TO DO WITHIN THE FIRST DAYS AFTER YOUR ARRIVAL IN ULM/NEU-ULM

Introduce yourself at the International Office of your university and ask for **orientation activities and the Buddy programme**. Normally social activities as well as going through all the formalities are arranged – i.e. you don't have to do the following on your own:

- Open a German bank account.
- Register at the city council during first 7 days after your arrival to Germany and eventually apply for your residence permit.
- Take out a health insurance policy if you do not have a health insurance in your home country that covers a sufficient medical supply in Germany.
- Matriculate at the given days of registration.

You can find more information on these topics in chapter 4 and 5 of this brochure. The International Office of your university can give important advice concerning all formalities you have to handle at the beginning of your studies in Ulm/Neu-Ulm. Furthermore, you can get valuable hints about living and studying in Ulm/Neu-Ulm that may help you to feel comfortable soon. Therefore, you should make use of all the information and orientations offered by the International Office upon your arrival at the university.



Arriving at Ulm main station (Hauptbahnhof)



Main entrance of Ulm main station

UNIVERSITIES IN ULM AND NEU-ULM



ulm university universität
uulm

3.1 Ulm University (Universität Ulm)

- Address: Universitaet Ulm, 89081 Ulm
☎ +49 (0) 731/5010, [Link](#)
- amount of students: approximately 10 750
- founded in 1967
- Winter semester: Oct 1 - Mar 31 (lecture time: mid October to mid February)
Summer semester: Apr 1 - Sept 30 (lecture time: mid April to mid July)
- **International Office (Chapter 10.2):** ☎ +49 (0)731/50-22007, ✉ international@uni-ulm.de
- **Central Student Advising Services:** telephone portal ☎ +49 (0)731/50-24444, ✉ zentralestudienberatung@uni-ulm.de

Offered courses of study (taught in German)

Biochemistry (B/M)	Dentistry (state examination)	Molecular Medicine (B)
Biology (B/M/T)	Electrical Engineering (B/M)	Science and Technology (T)
Chemistry (B/M/T)	Management and Economics (B,M)	Pharmaceutical Biotechnology ² (M)
Chemistry and Management (B/M)	Mathematics (B/M/T)	Physics (B/M/T)
Chemical Engineering (B/M)	Mathematical Biometry (B/M)	Physics and Management (B/M)
Computer Sciences (B/M/T)	Mathematics and Management (B/M)	Psychology (B/M)
Computational Science and Engineering ¹ (B/M)	Media Informatics (B/M)	Software Engineering (B/M)
Communications and Computer Engineering (B/M)	Medicine (state examination)	Sustainable Management (M)

B: Bachelor, M: Master, T: Teaching qualification, PhD: PhD programme





UNIVERSITIES IN ULM AND NEU-ULM

Degree programs (taught in English)

Advanced Materials (M)	Cognitive Systems (M)	Molecular and Translational Neuroscience (M)
Biology (M)	Communications Technology (M)	Molecular Medicine (M/PhD)
Biophysics (M)	Energy Science and Technology (M)	Online Advanced Oncology (M)
Chemical Engineering (M)	Finance (M)	Physics (M)

M: Master, PhD: Promotionsstudiengang

Extra-occupational programs

Actuarial Sciences (M)	Online Advanced Oncology (M)
Akademy for Science, Economy and Technology	Sensor System Engineering (M)
Business Analytics (M)	School of Advanced Professional Studies
Innovation and Science Management (M)	

LANGUAGE CENTRE – ZENTRUM FÜR SPRACHEN UND PHILOLOGIE (ZSP)

Albert-Einstein-Allee 11, 89081 Ulm, Room N24/159, ☎ +49 (0)731/50-23462, ✉ zsp@uni-ulm.de, [Link](#)

LIBRARY OF ULM UNIVERSITY - BIBLIOTHEKS-ZENTRALE UNIVERSITÄT WEST

Albert-Einstein-Allee 37, 89081 Ulm, ☎ +49 (0)731 / 50-15544, [Link](#)

Opening hours of the reading room: Mon - Fri: 8.00 a.m. - 10.00 p.m.

Sat: 10.00 a.m. - 8.00 p.m.

Opening hours of the borrowing desk: Mon - Fri: 8.00 a.m. - 9.30 p.m.

Sat: 10.00 a.m. - 7.30 p.m.

KIZ Helpdesk

☎ +49 (0)731 / 50-30000

✉ helpdesk@uni-ulm.de

✉ kiz.information@uni-ulm.de

[Link](#) (Facebook)

3.2 Ulm University of Applied Sciences (Hochschule Ulm)

- Address: Hochschule Ulm, Prittwitzstraße 10, 89075 Ulm
☎ +49 (0)731/50-208, [Link](#)
- Number of students: approximately 3.910
- founded in 1960
- Winter semester: Sep 1 - Feb 28/29 (lecture time: beginning of October to mid February)
Summer semester: Mar 1 - Aug 31 (lecture time: mid March to end of July)
- **International Office (Chapter 10.2):** ☎ +49 (0) 731/50-28457, ✉ everett@hs-ulm.de
- **Student Service Centre:** ☎ +49 (0)731/50-28025, ✉ ssc@hs-ulm.de

Hochschule Ulm



University of
Applied Sciences

Bachelor's Degree Programmes / Ulm Model (Dual Study Programme)

Automotive Engineering ^{UM}	Energy Systems Technology ^{UM}
Business Information Systems ²	Health Information Management ²
Computational Science and Engineering ¹	Industrial Engineering ^{2, UM}
Computer Science - CTS ⁵	Industrial Engineering/Logistics ^{2, UM}
Computer Science ³ - International Program	International Energy Management ^{UM}
Computer Science - INF	Mechanical Engineering ^{UM}
Data Science in Medicine	Mechatronics ^{UM}
Digital Media	Medical Engineering ^{UM}
Electrical Engineering and Information Technology ^{UM}	Production Engineering and Organization ^{UM}



UNIVERSITIES IN ULM AND NEU-ULM

Master's Degree Programmes

Computational Science and Engineering ¹	Information Systems	Sustainable Energy Competence
Electrical Energy Systems and Electromobility	Medical Engineering	Systems Engineering and Management ⁶

1 cooperation with the Ulm University

2 cooperation with the University of Applied Sciences Neu-Ulm

3 cooperation with the Rose-Hulman Institute of Technology

4 cooperation with the Rottenburg University of Applied Sciences and with the Stuttgart University of Applied Sciences

5 Degree programme taught in English

6 Major subjects: International Programme, Electrical Engineering, Industrial Management, Logistics or Mechanical Engineering

UM Ulm Model: some degree courses are offered as dual degree courses, which combines a scientific degree with an IHK-recognised apprenticeship.

LANGUAGE CENTRE

Institute of Foreign Languages and Management

Prittwitzstraße 10, 89075 Ulm

Kugler, Room A 100

☎ +49 (0)731/50-28274

✉ ifm@hs-ulm.de, [Link](#)

MAIN LIBRARY OF ULM UNIVERSITY OF APPLIED SCIENCES

Prittwitzstraße 10, 89075 Ulm

☎ +49 (0)731/50-28113, [Link](#)

Opening hours: Mon - Thu: 8.00 a.m. - 6.00 p.m.
Fri: 8.00 a.m. - 2.00 p.m.



Location Prittwitzstrasse



Location Oberer Eselsberg



Location Böfingen

3.3 University of Applied Sciences Neu-Ulm (Hochschule Neu-Ulm - HNU)

- Address: Hochschule Neu-Ulm, Wileystraße 1, 89231 Neu-Ulm
☎ +49 (0)731/9762-0, [Link](#)
- Number of students: approximately 3.700
- founded in 1994
- Winter semester: Sep 1 - Feb 28 (lecture time: beginning of October to mid February)
Summer semester: Feb 28 - Aug 31 (lecture time: mid March to end of July)
- **International Office (Chapter 10.2):** ☎ +49 (0)731/9762-2101, ✉ international@hs-neu-ulm.de
- **Study and exam office:** ☎ +49 (0) 731/9762-2002, ✉ info@hs-neu-ulm.de



Degree programme	Final degree
Business Studies	Bachelor of Arts (B)
Business Studies in Healthcare Management	Bachelor of Arts (B)
Information Management Automotive	Bachelor of Science (B)
Information Management in Healthcare *	Bachelor of Science (B)
Information Management and Corporate Communication	Bachelor of Arts (B)
Business Information Systems *	Bachelor of Science (B)
Industrial Engineering / Logistics *	Bachelor of Engineering (B)
Industrial Engineering / Production *	Bachelor of Engineering (B)
Management for Healthcare Professionals (part-time)	Bachelor of Arts (B)

** in cooperation with Ulm University of Applied Sciences. The HNU covers legal, language and business studies courses of the degree programmes, the technical, engineering, medical and information systems oriented courses are offered by Ulm University of Applied Sciences.*



UNIVERSITIES IN ULM AND NEU-ULM

Degree programme	Final degree
Master of Advanced Management	Master of Science (M.Sc.)
Business Studies for Engineers and Other Non-Business Based Professions (part-time)	Master of Business Administration (M)
Business Studies for Doctors (part-time)	Master of Business Administration (M)
International Enterprise Information Management	Master of Science (M.Sc.)
IT-Strategy and Governance (part-time)	Master of Business Administration (M)
Management in Healthcare (part-time)	Master of Business Administration (M)
Master in Health Information Management (part-time)	Master of Science (M.Sc.)
Master of Business Intelligence and Business Analytics	Master of Science (M.Sc.)

LANGUAGE CENTRE

Wileystraße 1, 89231 Neu-Ulm, [Link](#)

Sánchez/Bilich: Main building, Room No. EINS, 9

☎ +49 (0)731/9762-1450 / ☎ +49 (0)731/9762-1456

Mahnke/Halton: Main building, Room No. EINS, 8

☎ +49 (0)731/9762-1451 / ☎ +49 (0)731/9762-1453

MAIN LIBRARY OF THE UNIVERSITY OF APPLIED SCIENCES NEU-ULM

Wileystraße 1, 89231 Neu-Ulm, ☎ +49 (0)731/9762-2706, [Link](#)

Opening hours: Mon – Thu: 09.00 a.m. – 7.00 p.m.*

Every second Saturday: 10.00 a.m. – 2.00 p.m.

**from 5 p.m. only limited service possible*



University of Applied Sciences
Neu-Ulm

New in Ulm or Neu-Ulm?

Buddy Programme

Are you going to pursue a degree (Bachelor/Master) in Ulm or Neu-Ulm? Or you would like to find a person who advises you personally and individually about the degree programme and life in Ulm? If so you may consider joining the „Buddy Programme“.

A buddy is a student who helps you during the first two semesters of your studies, such as, filling out forms, finding your way around the university and city as well as suggesting you how to spend your free time. At the same time you and your buddy have an opportunity to not only learn each other's language and culture, but exchange experience abroad.

Moreover, there are regular meetings („*Stammtisch*“) and common events for all international and German students, so that you can get to know many nice people or you may find friends there.

Further information and the registration form of the Buddy Programme:

Universität Ulm: [Link](#)

Hochschule Ulm: [Link](#)



UNIVERSITIES IN ULM AND NEU-ULM

3.4 Records of Study at German Universities

THE EUROPEAN CREDIT TRANSFER SYSTEM - ECTS (IMPORTANT FOR EXCHANGE STUDENTS)

ECTS is the **E**uropean **C**redit **T**ransfer **S**ystem introduced in order to ease the international acceptance of study credits. They can be transferred from one university to the other within Europe. Each course offers a specific amount of credits, which reflect the number of working hours you have to invest. You receive credits for all components of the curriculum, including your courses, study related internships and thesis. Furthermore, ASQ (additive key qualification) or key qualification points enable students to build up competence beyond the technical training.

TYPES OF COURSES

- **V** – Vorlesung: Lecture held by a professor
- **Ü** – Übung: Course to theoretically practice the subject matter
- **S** – Seminar: Course with active participation by students
- **L** – Labor: practical application of the subject matter

Furthermore, you usually have to attend one or several internships (external practical semester at Ulm University of Applied Sciences and University of Applied Sciences Neu-Ulm) during your studies in Ulm/Neu-Ulm. During your internship you acquire work experience in the field of your studies for several weeks or months.

THE GRADING SCALE AT GERMAN UNIVERSITIES:

Grade 1,0 to 1,5: very good

Grade 1,6 to 2,5: good

Grade 2,6 to 3,5: satisfactory

Grade 3,6 to 4,0: sufficient

Grade 4,1 to 5,0: fail

Credits are not the same as grades. Credits are a quantitative measure of your study input. Grades are a qualitative measure of your study output. You receive credits only when you pass a course successfully (grade 4,0 or better).

3.5 Student Services (*Studierendenwerk*)

Services offered by the *Studierendenwerke* Ulm and Augsburg:

- Social care and counselling
- Information about study funding and BAföG
- Catering at the universities
- Housing 📧 wohnen@studierendenwerk-ulm.de
📧 wohnen@studentenwerk-augsburg.de

The *Studierendenwerk* Ulm is responsible for all students of Ulm University and Ulm University of Applied Sciences. The *Studentenwerk* Augsburg is in charge of the students of the University of Applied Sciences Neu-Ulm. Only with BAföG issues the *Studierendenwerk* Ulm offers assistance for students of University of Applied Sciences Neu-Ulm too.

The *Studierendenwerke* take care of the important social infrastructure at the universities. This is funded by the *Studierendenwerk* fee, which is provided by all students. As a none-profit organisation, the *Studierendenwerke* are not for the purpose of profit and can offer the services at an optimal and fair cost performance ratio. The *Studierendenwerke* manage cafeterias, canteens (*Mensa*) as well as numerous student residences in Ulm. In addition they run kindergardens for students' children.

3.6 International Student Identity Card (ISIC)

The International Student Identity Card is issued by the *Studierendenwerk* Ulm at the Info-Point (foyer in front of the canteen) and at the Büroreferat/office of the *Studierenden Vertretung* (N26/320) of Ulm University. You will also get the International Student Identity Card at Ulm University of Applied Sciences in the office of the „Verfasste Studierendenschaft“ in room number C029a. Please bring with you: a passport or your identity card, photograph, student ID card and 15 €. The International Student Identity Card is used internationally as a proof of student status and is valid in about 125 countries with different benefits.



*Mensa of the Studierendenwerk
at Ulm University*

Studierendenwerk Ulm

James-Franck-Ring 8, 89081 Ulm

☎ +49 (0)731/50-23810, [Link](#)

Studentenwerk Augsburg

Eichleitnerstraße 30, 86159 Augsburg

[Link](#) (Homepage), [Link](#) (Kontakt)

3.7 Student ID

At all universities in Ulm and Neu-Ulm the student ID card or campus card is an electronic chip card that serves many purposes. Because of its useful features, it is helpful to you from the very first day.

Functions of the Student ID card within the universities in general:

- Identification as member of the university
- Library card
- Print and copy card
- Cash card – after charging money, you can use it in the cafeterias as well as for several drink and snack machines
- Use at the self-serve terminals to change your address
- As ticket for public transportation including night busses daily after 6.00 p.m., all day on weekends and public holidays without the purchase of an additional ticket
- Serves as authorization to purchase the semester ticket

At Ulm University:

- Electronic key for PC pools and other rooms
- To change PIN and passwords for kiz-accounts
- Semester registration at the self-serve terminals and to view and recharge your print account at self-serve terminals
- Registration card for students elections
- To open and pay the student parking place

In addition, at Ulm University of Applied Sciences:

- To open the gate to the student parking place
- Fee payment (administration and registration fees)
- To use as a bus ticket of the commuting traffic of bus lines 4 and 15 between stops Örlinger Strasse and Egertweg (location Böfingen)
- Semester registration at the self-serve terminals and to view and recharge your print account at self-serve terminals

Further information: Universität Ulm [Link](#), [Link](#)

Hochschule Ulm [Link](#) (only in German!)

Hochschule Neu-Ulm [Link](#)

AUTHORITIES AND INSURANCES



4.1 Registration Office/Foreigners Registration Office

All residents in Germany are required by law to register at the registration office of the town they move to **within two weeks after arrival**.

Living in	Register at	
Ulm	Stadt Ulm (Bürgerdienste) Kornhausplatz 4, 89073 Ulm ☎ +49 (0)731/1613334 (Aliens Authority) ☎ +49 (0)731/1613322 (common questions)	Mon - Fri: 8.00 a.m. - 12.30 p.m. Mon: 2.00 p.m. - 4.00 p.m., Thu: 2.00 p.m. - 6.00 p.m. Wed: closed
	Bürgerdienste - Service Center Neue Mitte Neue Straße 79, 89073 Ulm ☎ +49 (0)731/161-0	Mon - Fri: 9.00 a.m. - 6.00 p.m. Sat: 9.00 a.m. - 2.00 p.m.
Students coming from Non-EU-countries have to show their temporary visa and apply for the electronic residence permit (eAT) in addition to the registration. This can be done at the same office.		
Neu-Ulm	Bürgerbüro der Stadt Neu-Ulm Petrusplatz 15, 89231 Neu-Ulm ☎ +49 (0)731/70507340	Mon and Tue: 8.00 a.m. - 5.00 p.m. Wed and Fri: 8.00 a.m. - 1.00 p.m. Thu: 8.00 a.m. - 6.00 p.m. Sat: 9.00 a.m. - 12.00 p.m.
	Non-EU members must register at the Bürgerbüro and apply for the electronic residence permit at the Landratsamt.	
	Landratsamt Neu-Ulm Kantstraße 8, 89231 Neu-Ulm ☎ +49 (0)731/7040-0	Mon - Wed, Fri: 7.30 a.m. - 12.30 p.m. Thu: 7.30 a.m. - 5.30 p.m.
outside Ulm or Neu-Ulm	Register at the city hall of the city you live in or ask there for the procedure. You can also check the information on the webpage of your city.	

DOCUMENTS YOU HAVE TO PRESENT TO REGISTER AT THE LOCAL REGISTRATION OFFICE

- Valid identity card (EU-citizens)/passport (Non-EU-citizens)
- Confirmation of enrollment or the admission to study (in this case you have to show your confirmation of enrollment later on)
- Confirmation from the landlord renting a flat/apartment (*Wohnungsgeberbestätigung*)
- Data of marriage partners

You also need to complete a form to apply for a residence permit in Ulm and Neu-Ulm. The forms are available at the International Offices or at the Bürgerdienste Ulm and the Landratsamt Neu-Ulm.

When you return to your home country you have to unregister at the same office where you registered upon arrival in Ulm/Neu-Ulm within two weeks. You can unregister at the earliest one week before you move out. Even if you move to another address in Ulm/Neu-Ulm you have to present the *Wohnungsgeberbestätigung* about your move in into your new residence to the Bürgerdienste/Bürgerbüro in Ulm or Neu-Ulm.



Bürgerbüro Neu-Ulm

- If you are a degree seeking student in your first semester (*Ersteinschreibung*) **and** registering in Ulm for the first time (*Hauptwohnsitz*), you will be given one free Semester Ticket (for public transportation) from the city.

You will find more information about Semesterticket in chapter 7 on [page 40](#).

DOCUMENTS YOU HAVE TO PRESENT TO APPLY FOR ELECTRONIC RESIDENCE PERMIT

You will have to apply for your electronic residence permit personally and at least 4 to 6 weeks before your temporary visa expires. When living in Ulm, you will have to go to the Einwohnermeldeamt – Abteilung Melde- und Ausländerwesen (Kornhausplatz 4, 89073 Ulm), when living in Neu-Ulm, please go to the Landratsamt - Ausländerbehörde (Kantstraße 8 ; 89231 Neu-Ulm). In order to apply for the electronic residence permit your fingerprints must be stored.

Please bring the following documents:

- 2 passport sized biometric photographs
- Your passport
- Neu-Ulm: your confirmation of registration
- Proof of health insurance
- Proof of financial means (e.g. a confirmation of your scholarship or a statement from your parents documenting how much alimony they pay to you monthly, but at least 670,00 €) or respectively statement of bank account

Charges:

100 €; for extension 80 € (except scholarship holders of German public institutions)



Bürgerdienste Ulm

4.2 Health Insurance

COMPULSORY HEALTH INSURANCE

- All students in Germany **must have** a health insurance (from a private or a public health insurance company). Without valid health insurance you cannot matriculate at any university in Germany!
- The monthly rates for students since January 2015 are made up of a standard basic amount, a private nursing insurance amount and an individual amount, that is defined by the health insurance company. Therefore the amount students pay varies slightly – depending on the extended amount of their health insurance company. On average, the health insurance contribution is about 90 €.
- Exceptions:
 - Students who have attained the age of 30
 - Students who have already completed their 14th semester
 - Doctoral students
 - Students who work additionally more than 20 hours per week
 - Students, who are entitled to the family health insurance (till age of 25 years some students are included to the parental health insurance; married students: only one of the marriage partners needs to pay the health insurance, the spouse is entitled then to the family health insurance)

Students, who do not insure in the public health insurance, have to take out a private health insurance or take a voluntary insurance policy ("*freiwillige Versicherung*") at a public insurance. The monthly rates for voluntary insurance will be higher than the student health insurance. Rates of private health insurances can differ from company to company.

STUDENTS FROM COUNTRIES WHICH HAVE A SOCIAL SECURITY AGREEMENT WITH GERMANY

Students from EU countries and from Iceland, Liechtenstein, Norway, Switzerland, Tunisia and Turkey do not need to follow a health insurance policy in Germany. They only need to bring proof of health insurance from their home countries and get an EHIC (European Health Insurance Card) from your insurance company.

STUDENTS WHO HAVE PRIVATE HEALTH INSURANCE AT HOME WHICH THEY WANT TO USE HERE

Students with private insurance from their home country need to bring a confirmation in English or German stating that it covers all costs in case of medical treatment. With this document they can choose any public health insurance and ask for exemption from the obligatory German health insurance. A travel insurance is not sufficient for this purpose.

PUBLIC HEALTH INSURANCE COMPANIES

There are various public health insurance companies in Ulm and Neu-Ulm. You can freely choose your health insurance. The Techniker Krankenkasse offers an „on Campus“ service during and at the beginning of the semester at the universities:

- **Techniker Krankenkasse (TK)**, Hirschstraße 21, 89073 Ulm
Contact person: Mr. Michel Jaquet, ☎ +49 (0)151 1453 4978, [Link, michel.jaquet@tk.de](mailto:michel.jaquet@tk.de)

OTHER PUBLIC HEALTH INSURANCE COMPANIES (EXAMPLES)

- **Allgemeine Ortskrankenkasse Ulm (AOK)**

Contact person for the Ulm University and Ulm University of Applied Sciences:

Mr. Christoph Beck, Schwambergerstraße 14, 89073 Ulm

☎ +49 (0)0731/168-200, christoph.beck@bw.aok.de, [Link](#)

Contact person for the University of Applied Sciences Neu-Ulm:

Mr. Moritz Ebner, Jahnstraße 6, 89312 Günzburg

☎ +49 (0)8221/94-369, moritz.ebner@by.aok.de, [Link](#)

- **Barmer GEK**

Münchener Straße 17, 89073 Ulm,

☎ +49 (0)800/333 1010, [Link](#)

- **Deutsche Angestellten Krankenkasse (DAK)**

Bahnhofstraße 17, 89073 Ulm, ☎ +49 (0)731/7157880, [Link](#)

4.3 Other Types of Insurances

ACCIDENT INSURANCE

As a student in Germany you have an accident insurance coverage at your university and on the way from your home to university and back. From the Studierendenwerk you have an additional insurance in your leisure time, during your internship or other preparatory activities for your studies outside your university, also abroad. Normally you also have an accident insurance when you are working during the semester, in the semester break or during your laboratory courses. These contributions are paid by your employer

LIABILITY INSURANCE

Besides the health insurance we recommend buying a liability insurance. It covers compensations in case of any damages you caused accidentally e.g. by bike or partly the loss of your apartment/room key. If you have any questions concerning the health insurance and other types of insurances in Germany, please contact your International Office or one of the insurance companies in Ulm/Neu-Ulm.

Direct Link to Health Insurance

TK CampusTeams are at service for students

Contacting your health insurance will become easier and more direct now. With its campus teams, Techniker Krankenkasse (TK) is going to offer even more service to students. No matter if you meet TK during the TK service day or on campus for a personal dialogue, questions regarding your health insurance will be answered directly.

Michèl Jaquet is available on campus as a student consultant for Ulm and environment all around the clock. „This is how we can be of assistance independent from space and time. Especially at semester start, the demand is high.“ Most frequently, we are dealing with insurance confirmations which need to be provided for enrolment as well as with questions related to insurance while taking up student jobs.

The TK service day at the University of Ulm takes place in the big cafeteria area opposite the info point of the student union. Michèl Jaquet will be available every wednesday between 11 am and 2 pm. Students enrolled at University Ulm and University of Neu-Ulm will have the opportunity to meet him directly on the campus.

Appointments are possible via:
mobile 0151-14 53 49 78
or via email: michel.jaquet@tk.de



Infos

Michèl Jaquet
Student Consultant

TK-CampusTeam
University of Ulm
Service day: every wednesday
between 11 am and 2 pm in the
big cafeteria area opposite the info
point of the student union

mobile 0151-14 53 49 78
fax 0800-28 58 58 95 96 92
email michel.jaquet@tk.de

online business card
www.tk.de/vt/michel.jaquet



Health insurance while you are studying

You have to be insured under a health insurance scheme as a student - either as a dependant covered by your parents' insurance or by taking out your own health insurance as a student.

We will send you the confirmation of your TK insurance cover. You need that confirmation for registration at university/college or in case of a change of university/college. The university/college needs this confirmation if TK is your new health insurance provider.

Dependants' insurance during your course of studies

You can continue to be covered by your parents' non-contributory insurance until you become 25 years of age. Important: Your monthly income may not exceed 425 Euro (in case of a mini-job 450 Euro).

Dependants' insurance cover beyond the age of 25

Did you commence your studies at a later age or did you interrupt it because you did voluntary military service, federal voluntary service, or another voluntary service (for example a voluntary social year)? Your insurance cover as a dependant can be extended for the duration of that service – but for no longer than one year. You can also be covered by the dependants' insurance of your spouse or civil partner pursuant to the German Civil Partnership Act.

Your personal health insurance

We would be pleased to continue to insure you with us as a student after the expiry of your dependants' cover if you give proof of the following requirements:

- You are registered at a state or state accredited university/college.
- You are not full time self-employed.
- You have no other health insurance cover - for example as employee or as recipient of unemployment benefits.

Participants in preparatory courses for studies and guest auditors are not considered to be students.

It is easy to switch to TK if you were covered by dependants' insurance with another health insurance fund before: Simply submit your application for membership by the end of two weeks after the end of dependants' insurance.

Of course, you can also switch to TK if you are covered by another health insurance fund. Did you have private health insurance cover until now? You have to take out insurance

cover as a student with the commencement of your course of studies. You can be exempt from insurance obligation at the beginning of your course of studies.

Contributions for students subject to compulsory insurance

Health insurance	72.82 Euro a month
including additional contribution	6.49 Euro a month
Long-term care insurance	16.55 Euro a month
Long-term care insurance	18.17 Euro a month
23 years and over and without child	

You have to pay an additional contribution of 0.25 percent from 23 years of age unless you have a child.

A hint: If you receive BAföG (a loan pursuant to the Federal Training Assistance Act), you can be granted an allowance from the BAföG office.

Payment of your contributions

This can most easily be done by setting up a Direct Debit Mandate with us, which you can cancel at any time. In that case, we will debit your contributions from your account on a monthly basis. Otherwise, you have to pay the contributions for the entire semester in advance.

End of compulsory insurance

Compulsory insurance for students ends with the completion of your course of studies if you deregister or if you finish your 14th academic semester, i.e. with the end of that semester. Compulsory insurance ends with the semester you turn 30 years old at the latest. We will check a possible prolongation of your student insurance cover in the case of some exceptions such as a long-lasting illness or getting a child you had to take care of. This also applies, for instance, if you got the admission requirements for your course of studies in second-chance education. Please contact us in case of such an exception.

Important information for students from abroad

Students from EU countries, who are already insured in their home country, do not have to take out insurance in Germany. You can directly see the doctor with your European Health Insurance Card. Students from other countries have to take out health insurance in Germany.



Student insurance cover while working alongside your studies

Important: Your focus is on your course of studies. Your paid employment is of secondary importance compared to your course of studies. In that case, you continue to pay your contributions to health and long-term care insurance as a student.

Income from that employment is not subject to additional contributions to health, long-term care or unemployment insurance.

Mini-job: Your income may not exceed 450 Euro no matter how many hours you work.

Short-term employment: The employment is limited to three month (70 working days) at the most.

Working students: It does not matter how much you earn as long as you observe the **20 hours rule**:

- You do not work more than 20 hours a week during term time. You can work full-time during semester vacation.
- You may work more than 20 hours a week if you work mainly in the evening, at night or on weekends as long as your focus is on your course of studies.

Do you have several jobs?

We will then add them up to check whether you may take out student insurance cover.

Pension insurance

Good to know: You can only be exempted from pension insurance within the scope of a short-term employment.

Sideline self-employment

The same applies here: Your focus is on your course of studies and your self-employment is of secondary importance. In case your work only fulfils part of these criteria, we would like to be of assistance.

Dependants' insurance: income limits

You have to take out your personal insurance if your regular monthly income exceeds 425 Euro. The income limit in case of a mini-job amounts to 450 Euro.

Total income includes for example:

- Gross income from employment
- Income from self-employment
- Pensions
- Income from letting and leasing
- Capital gain

Your dependants' insurance ends if you exceed the in-come limit for more than three months within one year. Dependants' insurance is terminated immediately if the exceeding of the income limit is already know at the beginning of an employment. You usually have to pay your contributions to health insurance yourself in that case.

End of compulsory insurance

You can take out insurance cover on favourable terms for another six months after the end of compulsory insurance. That means that you do not have to pay the full contribution for voluntary insurance but a reduced contribution. Since January 2017, you pay 148.75 Euro a month to health insurance (including our additional contribution of 9.92 Euro). You pay 27.77 Euro to long-term care insurance or 25.29 Euro if you are parent to a child or if you are younger than 23 years of age.

Requirement: You continue to be registered at university/college and your monthly income does not exceed 991.67 Euro a month.

Our service for you

On the web: Our infotainment page www.pointer.de offers all information interesting for students. Just visit!

Learn more:

Go to www.tk.de, website code 345568, We regret, but this information is currently only available in German.

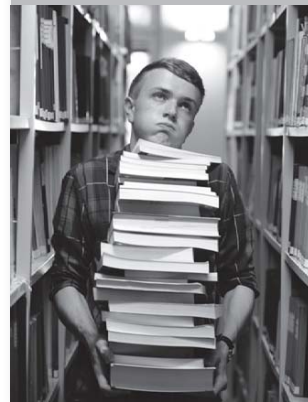
Infos

Working besides studies

- not more than 20 hours per week
- if more than 20 hours per week, working is limited to 3 months

End of family insurance:

Independent from work hours, a family insurance ends if a salary exceeding EUR 425 resp. EUR 450 for mini-jobs is earned.



5.1 Banking

ACCOUNT

Germans use a current account (*Girokonto*) for their daily banking business. The *Girokonto* allows them to transfer money from one account to another (*Überweisung*). It allows automatic withdrawals (*Abbuchung* or *Einzugsermächtigung*) for paying regular bills such as telephone bills or the monthly rent. When opening a *Girokonto*, you receive an EC card (an electronic cash and debit card) with a PIN which can be used for cashless payments in supermarkets or department stores. It is also convenient for withdrawing money from a cash machine (ATM).

Most banks offer students a *Girokonto* free of fees or charges. Before opening an account you should inquire if any fees apply and how much they are. They may vary from bank to bank. Some banks charge fees for the *Girokonto* from their customers who have attained the age of 30 regardless of their studies.

For more information on and a comparison of current accounts, please visit:

[Link](#) (only in German!)

CASH

Within approximately one week after having opened an account you will receive your EC card and your PIN. With this card it is possible to withdraw money, free of charge, from the ATM of any branch of your bank company in Germany. Ask for partner bank companies whose ATMs you can use without paying an extra charge. Of course you can also withdraw money from any ATM of other banks, but they usually charge approx. 2,50 – 5,00 €. Most ATMs worldwide will accept your card, too (maestro symbol). Until you have received your new bank card in Ulm/Neu-Ulm, it is possible to withdraw money at the counter of your branch office.



Students at one of the ATMs

ACCOUNT STATEMENT (KONTOAUSZUEGE)

In each bank branch there is a machine, usually located near the ATM, called a *Kontoauszugsdrucker*. As soon as you have received your bank card, you can use it to print out bank statements at your bank. You should do so at least every four weeks to keep track of your balance and to avoid costs for mail postage.



FINANCE

CREDIT TRANSFER (UEBERWEISUNGEN)

Instead of writing cheques, bills are paid by electronic money transfer. As the Single Euro Payments Area (SEPA)-transfer is introduced in Europe you need two numbers in order to send money to another account within the European Union. The International Bank Account Number (IBAN) consists of 22 to 27 units with numbers and letters. The Bank Identifier Code (BIC), an internationally valid bank sorting code, consists of 8 to 11 alphanumerical letters. With the IBAN and BIC of the recipient and your own International Bank Account Number, you can fill in a money transfer order (*Überweisungsauftrag*). Credit transfers in-between EU-countries follow conditions like national transfers. Some banks also have computer terminals in the customer area on which you can fill in orders electronically. If you need help you can always ask your bank staff for assistance. Transfers from or to non-European countries work the same way but they take longer.

REGULAR PAYMENTS: AUTOMATIC WITHDRAWAL OR STANDING ORDER (EINZUGSERMAECHTIGUNG UND DAUERAUFTRAG)

For regular expenses such as rent, health insurance, phone bill, etc., it will be required of you to give permission for automatic withdrawal. You have to sign this permission e.g. when you sign your phone contract. These companies will then withdraw the money from your account every month (usually during the first week of each month).

Attention! It is your responsibility to make sure that there is always enough money on your account when these sums are withdrawn! If the withdrawal fails, you will be charged bank fees (usually around 5,00 – 10,00 €). The withdrawal will not be repeated. Therefore, you will have to fill out a money transfer order amounting to the sum of the failed withdrawal on your own.

A *Dauerauftrag* is a standing order. This means that you order the bank to transfer a fixed amount of money to the same account on a regular basis. Basically, it is the same as an automatic withdrawal, but initiated by your side. You have to cancel it if necessary.

ONLINE BANKING / TELEPHONE BANKING

If you want to do your bank business online or via telephone, ask your bank staff for the online banking/telephone banking facility. Depending on the supported security system you will receive a telephone PIN and transaction numbers (TAN). Each transaction number can be used only once. Online banking is one way to handle transactions with reduced or no fees.

TRAVELERS' CHEQUES

You should be aware that nearly no German restaurant, hotel or store accepts travelers' cheques. Instead, you will have to exchange travelers' cheques for cash at a bank. Please note that many banks charge fees for cashing cheques.

CREDIT CARDS

Mastercard and Visa are accepted in bigger stores and gas stations. Other credit cards are not very common. Acceptance in general is not as widely spread as in other countries. Stores often only accept the EC Card and for purchases over 5,00 € or 10,00 €.

Credit cards can also be used to obtain cash at ATMs if you have a PIN. Be aware that credit card companies usually charge high fees for this service.

BANK COMPANIES

You can roughly differentiate between:

- **Traditional brick- and mortar institutions:**
 - **Local bank companies** like Sparkassen and Volksbanken (e.g. Sparkasse Ulm, Sparkasse Neu-Ulm/Illertissen, Volksbank Ulm, Volksbank Neu-Ulm). You will find many branches and ATMs of these bank companies in Ulm und Neu-Ulm but none in other cities. It is possible to withdraw money, free of charge, from the ATM of any other *Sparkasse* or *Volksbank* in Germany.
 - **National bank companies** (Postbank, Commerzbank, Deutsche Bank, Dresdner Bank, HypoVereinsbank). Only a few branches and ATMs of these bank companies are located in Ulm/Neu-Ulm, but you will find their branches all over Germany. These five bank companies form the "Cash Group". Customers may withdraw money free of charge from the ATM of any branch of these bank companies in Germany.
- **Virtual banks** are internet based financial institutions, which offer deposit and withdrawal facilities, as well as other banking services, through ATMs or other devices without having physical (brick and mortar) walk-in premises (norisbank, comdirekt and Ing-DiBa for example).

5.2 Job Regulations for Students

Regardless of your future status at your university there will never be a guarantee that you will find a job to support yourself during your stay. You should therefore be aware of the fact that you will have to live off your own personal funds or scholarship resources only! Furthermore in Germany, students who have a contract for work with incomes over 4860 € per year or with incomes over 450 € per month have to pay social contributions. Students have to pay taxes for incomes over 8.354 € per year. As soon as students work more than 20 hours per week for more than 26 weeks per year, they lose their status as students for tax and social contributions law.

ON-CAMPUS WORK REGULATIONS

- **Students** are allowed to work on campus in a field related to their study program for a maximum of 85 hours per month at Ulm University, for a maximum of 49 hours per month at Ulm University of Applied Sciences and for a maximum of 19 hours per week at the University of Applied Sciences Neu-Ulm. The German phrase for this kind of work is "Studentische Hilfskraft". Most jobs offered at the universities are for advanced students.
- **Doctoral students** (*Doktorand*innen*) may be employed on campus as "*Wissenschaftliche Hilfskraft*". The amount of hours has to be fixed by the supervisor of the doctoral thesis. Regulations also allow a 50% research position. Postgraduate scholarship holders of any German institution should follow the guidelines of their scholarship provider. At Ulm University of Applied Sciences, **Master-Students** may also be employed as "*Wissenschaftliche Hilfskraft*", for a maximum of 42 hours per month however.
- **Scholarship holders**, who receive a scholarship of a German organisation, should follow the guidelines of their scholarship provider.

OFF-CAMPUS WORK WITHOUT WORK PERMIT

All EU citizens have unlimited permission to work in Germany. Foreign non-EU students without a work permit are allowed to work for a maximum of 120 entire or 240 half days (= 4 hours/day) per academic year. You are not allowed to work more than 20 hours/week during the lecture period, or you will lose your student health insurance status. It is recommended

to work during the holidays in order to avoid an interference with your studies. Up to 18 months after graduation, alumni may search for an adequate employment. In this period, they are allowed to work under the same conditions as students.

OFF-CAMPUS WORK WITH WORK PERMIT

Degree students who plan to work more than the above given time period, need a work permit from the *Agentur für Arbeit* and the *Ausländerbehörde*. Usually the work permit is only given to advanced students for work related to their field of study and after presenting a so-called *Unbedenklichkeitsbescheinigung* (certification of no objection) from your university. This certificate has to confirm that the student has studied successfully so far and that the university has no objection to a work in a study-related field.

Information about short-semester job offers (only in German!):

- Agentur für Arbeit Ulm, Wichernstraße 5, 89073 Ulm, ☎ +49 (0) 800/4 5555 00
- Agentur für Arbeit Neu-Ulm, Reuttierstraße 39, 89231 Neu-Ulm, ☎ +49 (0) 800/4 5555 00
- [Link](https://jobs-ulm.de) (jobs-ulm.de)
- [Link](https://my.jobnextdoor.com) (MY JOBNEXTDOOR)
- [Link](https://jobs.suma.de) (JOBSUMA)
- [Link](https://monster.de) (Monster)
- [Link](https://jobisjob.de) (JobisJob)
- [Link](https://univillage.de) (univillage)

Please note that guest and exchange students from non EU countries are not likely to get an off-campus work permit!

INTERNSHIPS

- Students of **Ulm University of Applied Sciences** from outside the EU countries, Norway, Iceland or Liechtenstein will need a special work permit for internships. Please contact the central coordination center (KOOR) at the University of Applied Sciences Karlsruhe, [Link](#)
- International students of the **University of Applied Sciences Neu-Ulm** have to get a special work permit for internships at the central coordinaton center (KoBy) at the University of Applied Sciences Coburg. For this matter, please contact ☎ annette.stegemann@hs-coburg.de or ☎ claudia.martin@hs-coburg.de.



5.3 Living Expenses

Obviously living expenses mainly depend on your personal lifestyle. Please consider that living abroad is always expensive. Taking all items into account students have to expect expenses of approximately 600 € to 700 € per month. To be on the safe side, please make sure you have enough money to make a living. You can not count on regular financial support during your studies.

Approximate monthly expenses :

- **Rent:** 215 - 404 € monthly, a one time payment of 20,00 € service fee and about 300 € deposit (only at the "Studierendenwerk")
- **Health insurance:** since Januar 1, 2015 all public health insurance companies demand a so called supplemental premium, which is defined by each insurance provider. Monthly student rates consist of: health insurance + supplemental premium + long term care insurance. On average, the health insurance contribution is about 83 €.
- **Lunch at mensa:** The price of one meal is about 1,80 - 4,00 €
- **Semester Ticket:** 116,50 € per semester for public transportation in the region
- **Teaching materials:** 30 - 100 € per semester specialist literature, schoolbooks, textbooks and equipment
- **Studierendenwerk fee:** Ulm University: 79,50 € per semester, Ulm University of Applied Sciences: 80,50 € per semester, University of Applied Sciences Neu-Ulm: 42,00 € per semester plus 29,50 € each semester solidarity tax for the semester ticket
- **Fee for constituted student body** (*Verfasste Studierendenschaft*):
University Ulm: 16,31 € per semester (also during academic leave of absence), [Link](#) (only in German!)
Ulm University of Applied Sciences: 11,00 € per semester and 5,50 € for students of Business Information Systems, Industrial Engineering, Industrial Engineering/Logistics and Health Information Management
- **Administrative fee of the state of Baden-Württemberg:** 60,00 € per semester in Ulm and 30,00 € for students of Business Information Systems, Industrial Engineering, Industrial Engineering/Logistics and Health Information Management
- **Broadcast Services Contribution:** 17,50 € monthly (for more information please check chapter 8.4, page 51)
- **Furthermore:** expenses for **clothing, necessary items and leisure time activities**

5.4 Tuition Fees

There are no study fees in the state of Bavaria (Hochschule Neu-Ulm). In the federal state of Baden-Württemberg (Ulm University and the Ulm University of Applied Sciences) there are regular fees for new foreign students in bachelor, consecutive master and state examinations programs of € 1500 per semester since WS 2017/18. EU citizens, exchange students, many refugees and other groups are excluded. There are also the second study fees for people, who earned a degree in Germany (or for certainand further master study programs).

At the same time you need to pay the administrative costs and contributions to the *Studierendenwerk* as well as in Baden-Württemberg for the constituted student body. You will receive transfer funds with a payment request for your admission for re-registration for the next semester.

For more information, please visit:

Ulm University: [Link](#), [Link](#)

Ulm University of Applied Sciences: [Link](#) (only in German!)

University of Applied Sciences Neu-Ulm: [Link](#)

5.5 Special Rates For Students

- The Semester Ticket (bus ticket) is the cheapest way to get around in Ulm and Neu-Ulm. All registered students are entitled to buy this discounted ticket.
- The Canteens at the universities offer food and drinks at a special student rate.
- Reductions will also be offered for concerts, exhibitions, sport and cultural events, at museums, theatres and cinemas. Do not hesitate to ask! And do not forget to bring your student ID!
- Look for the notice-boards of the *Studenten-Presse* and at the newspaper kiosks. Here you will find all information about special rates for newspapers and magazines. Some manufacturers of computer software offer special rates as well.
- If you want to get a free ride on the solar boat from June to September, don't forget to take your student ID!

5.6 Scholarships

Please find information on scholarships and BAföG on: [Link](#), [Link](#) (only in German!)



noticeboard at Uni Süd

6.1 Student Residences

There are several student residences in Ulm and Neu-Ulm run by the Student Services Ulm, Augsburg and other organizations. There are bus connections from all student residences to all universities and to the city centre.

STUDENT RESIDENCES OF THE STUDIERENDENWERK ULM

Please find more information on the residences and application procedure on:

[Link](#) (only in German!)

Houseinfo's - Living together in a Student hostel: [Link](#)

You are welcome to address questions and report violations to the Counselling Service of the Studierendenwerk: [Link](#)

Please note: If you are still abroad and want to apply for a room in one of the student residences of the Studierendenwerk Ulm, you have to contact the International Office / Akademisches Auslandsamt (please have a look at chapter 10.2 for contact details)!



Student Residence Kelternweg

STUDENT RESIDENCE OF THE STUDIERENDENWERK AUGSBURG

[Link](#) (Heinz-Rühmann-Straße)

[Link](#) (Wiley)

PRIVATE STUDENT RESIDENCES:

Dr. Junge Immobilien: [Link](#) (only in German!)

Mietpool Campus Village Neu-Ulm GbR: [Link](#) (only in German!)

GOOD TO KNOW

Over the course of renting an apartment, the landlord has the right to visit it if she/he announces the visit beforehand. Other persons are allowed into the flat with the tenant's consent only.

6.2 Private Housing

There are a lot of ways to find private housing in Ulm and Neu-Ulm. However, you should bear in mind that shortly before the semester starts, it will be more difficult to find a room. Therefore, you had better take a look in advance.

Most rooms and apartments are offered unfurnished. There are many online services, but most landlords/flatmates want to meet you in person before making a contract. We also highly recommend to look at a room or an apartment first (and also talk to the landlord personally) before reaching a binding agreement.

INTERNET DATABASES

Website of the Studierendenwerk Ulm: [Link](#) (only in German!)

Website of Ulm University:

- International Office: [Link](#)
- Portal of Ulm University: [Link](#) (partly in English!)

Other Webpages (mainly in German!):

[Link](#) (WG Börse)

[Link](#) (Immonet)

[Link](#) (Studentenwohnungsmarkt.de)

[Link](#) (EasyWG)

[Link](#) (Immowelt)

[Link](#) (WG-Gesucht.de)

[Link](#) (eBay Kleinanzeigen)

[Link](#) (Studenten-WG.de)

[Link](#) (Wg-Welt)

[Link](#) (Immobilien Scout)

[Link](#) (www.studenten-wohnung.de)

[Link](#) (Wohnungsmarkt24.de)

PRIVATE APARTMENT RENTAL - HELP AND PITFALLS

Real estate agents can help you find a place to stay. Since June 1st 2015 German law dictates that real estate agent fees must be covered by the person employing the real estate agent.

HOUSING



But you have to be careful when searching for an apartment: dishonest real estate agents have interested parties sign a contract. You also have to watch out for either overpriced or very low quotes of additional costs, as well as excessively high redemption agreements - this way try some landlords to draw in or attract tenants to cover real agent fees.

Warning! Additionally, some offers on the internet insist on a deposit payment prior to an apartment viewing. Don't pay any deposit before you have seen the apartment/room and after signing the rental contract.

BULLETIN BOARDS

At all over the universities in Ulm and Neu-Ulm you will find bulletin boards (*Schwarze Bretter*). They display all kinds of advertisement such as offers for rooms or search requests for flatmates.

Bulletin boards with housing offers:

- Ulm University, Studierendenwerk, Manfred-Börner-Straße 5, C 157, 89081 Ulm
- Ulm University, StuVe, M25, Room 224 (bulletin board)
- Ulm University of Applied Sciences, in the lobby of building B (bulletin board)
- University of Applied Sciences Neu-Ulm, Main building, 1st floor, blackboard opposite Club B

NEWSPAPERS

- **Suedwest Presse Ulm** is a daily newspaper in Ulm, housing advertisements mainly on Wednesdays and Saturdays. Online version: [Link](#) (only in German!). To place an advertisement please call: ☎ +49 (0)731/156602 or write an e-mail to ✉ kleinanzeigen@swp.de.
- **Ulmer Wochenblatt** is a free weekly paper (branch of the Suedwest Presse), distributed to private households every Wednesday. Housing advertisements are often the same as in the Suedwest Presse from Wednesday. Placing an advertisement online is possible. Online version: [Link](#) (only in German!).
- **Schwaebische Zeitung** is a daily newspaper in Ulm, housing advertisements mainly on Wednesdays and Saturdays. Online version: [Link](#)
- **Neu-Ulmer Zeitung** is a daily newspaper in Neu-Ulm, housing advertisements mainly on Wednesdays and Saturdays. Online version: [Link](#) (only in German!).



6.3 Temporary Housing

If you do not have accommodation upon arrival, you can check in at the youth hostel, a pension or a hotel while you are looking for a room. It is advisable to book a room in advance.

- **Geschwister-Scholl Youth Hostel Ulm**, Grimmelfinger Weg 45, 89077 Ulm, ☎ +49 (0)731/384455, Fax: +49 (0)731/384511, [Link](#), ✉ info@jugendherberge-ulm.de
- **Youth Hostel Blaubeuren**, Auf dem Rücken 69, 89143 Blaubeuren, ☎ +49 (0)7344/6444, Fax: +49(0)7344/21416, [Link](#), ✉ info@jugendherberge-blaubeuren.de
- **The Brickstone Hostel**, Schützenstraße 42, 89231 Neu-Ulm, ☎ +49 (0)731/7082-559, Fax: +49 (0)731/7086 009, [Link](#), ✉ info@brickstone-hostel.de
- **Home Company**, Bockgasse 3, 89073 Ulm, ☎ +49 (0)731 1761 880, Fax: +49 (0)731/1761888, [Link](#), ✉ ulm@hc24.de
- **Online Hotel Service**, [Link](#) oder [Link](#)
- **Airbnb**, [Link](#)

Youth hostel (*Jugendherberge*) in Germany means a non-profit, small budget hotel, usually with shared bedrooms. To stay in one of these youth hostels in Germany you need a membership of either the organization “*Deutsche Jugendherberge*” (DJH) or “*Hosteling International*” (HI). The annual fee for people under 27 is 7,00 €, older people pay 22,50 €.

You can apply directly at any youth hostel or online at: [Link](#), [Link](#)

In other countries, a membership may not be necessary to stay in one of these hostels. Especially if you plan to travel Europe it is worth to look at the HI homepage and compare the prices with normal hostels because you can get a discount (10 % per night for example in England) as a member of the HI.

A backpacker hostel in Germany is called “*Hostel*”, “*Backpacker*” or “*Backpacker Hostel*”. For those private hostels you don’t need a membership.

GETTING AROUND IN ULM AND NEU ULM



7.1 Busses, Trams and Local Trains (DING – SWU)

Ulm und Neu-Ulm have a very well developed public transportation system. The SWU (Stadtwerke Ulm; the company running the municipal bus and tram lines), several companies from the region and the Deutsche Bahn (German Rail) have joined their services to form the DING (*Donau Iller Nahverkehrs Gesellschaft*). Within the DING area (which reaches out almost 50 km into the surroundings of Ulm) you can use different companies and means of transportation with only one ticket. The DING area is divided into several zones (Waben). The price of a ticket differs depending on how many zones you will cross. The whole city area of Ulm and Neu-Ulm forms one zone (Wabe 10/20) with standard prices.

There are also night busses in Ulm, which operate the whole night before Saturday and Sunday and before holidays. These night busses are free of charge for students of Ulm University, Ulm University of Applied Sciences and University of Applied Sciences Neu-Ulm, if the student ID card will be shown.

- Routes, tickets and fares for the whole DING area: [Link](#) (only in German!)
- Timetables, routes and maps for Ulm and Neu-Ulm, including night buses: [Link](#) (only in German!)

SEMESTER TICKET

The semester ticket is valid within the whole DING area for the duration of a full semester. The price is currently 116,50 € per semester. All registered students of Ulm University, Ulm University of Applied Sciences and the University of Applied Sciences Neu-Ulm are entitled to buy it.



Tram in Ulm

Valid time	Winter Semester	Summer Semester
University Ulm	October 1 - March 31	April 1 - September 30
Universities of Applied Sciences in Ulm and Neu-Ulm	September 1 - Februar 28/29	March 1 - August 31



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GETTING AROUND IN ULM AND NEU ULM

- Your semester ticket is not transferable and only valid together with your student ID card.
- Keep the receipt when buying your semester ticket. In case you lose your semester ticket you can get a new one from the SWU office "traffiti" for a small fee.
- It is worth buying the semester ticket even if the semester has already started if you use it for at least 2 months.
- Your student ID card is also valid as a ticket, even without buying the semester ticket. With your student ID you can travel after 6.00 p.m. on weekdays and the whole weekend on busses and trains in the whole DING area. This applies only to the chip card student ID. Exchange students who are not matriculated may not use their *Teilnehmerausweis* for this purpose.

YOU CAN BUY YOUR SEMESTER TICKET HERE:

- Ulm University: Info point of the Studierendenwerk in the Forum of University South (for students of Ulm University)
- Ulm University of Applied Sciences: Mensa, G108, Prittwitzstraße 10, 89075 Ulm (for students of Ulm University of Applied Sciences)
- SWU KundenCenter "traffiti", Neue Straße 79, 89073 Ulm
☎ +49 (0)731/166-2177, [Link](#) (only in German!)
- DB Reise & Touristik, Bahnhofplatz 1, 89073 Ulm (Ulm main train station)
- DB booking terminals within the DING area

GRATIS SEMESTER TICKET

Students, who are seeking a degree in first semester (*Ersteinschreibung*) and registering in Ulm for the first time (*Hauptwohnsitz*), get one free Semester Ticket (for public transportation) from the city.

To receive free Semester Ticket please bring following documents:

- student ID card
- identity card or passport
- certificate of enrolment (for BAföG and purchase of semester ticket)
- students of Ulm University need the certificate for the Semester Ticket (*Bescheinigung für das Semesterticket*).

GETTING AROUND IN ULM AND NEU ULM



REGULAR RATES

- **Single Ticket:** within the city area of Ulm/Neu-Ulm or one zone. If you want to go to other destinations, check the zone map or refer to the ID number (on a list at the DING ticket machine) of the place you want to go to.
- **Daily Ticket:** for a person or group of up to five people for the city area of Ulm/Neu-Ulm. Single day rider tickets are valid for the whole day, group tickets are valid from 8.30 a.m. on weekdays and the whole day on weekends and on holidays.
- **Weekly Ticket** and **Monthly Ticket** are valid in the city area until 12 p.m. the first working day of the following week or month and they are transferable.

The current rates for single, daily, weekly and monthly tickets can be found on: [Link](#) (only in German!). You are suggested to have a valid ticket before you enter the bus or the train. You can buy your ticket from the bus driver or from a ticket machine near the bus stop or the train station. There are also some ticket machines on the tram. Travelling without valid ticket in the DING area will result in a fine of up to 60,00 €.

7.2. Deutsche Bahn

Germany features an extensive and modern railway network. As a major railway hub in southern Germany, Ulm has good connections to many destinations in and out of the country. *Fernzüge* (long distance trains: ICE, IC, EC) and *Regionalzüge* (regional trains: IRE, RE, RB, S) provide hourly connections in almost every direction.

Website of the Deutsche Bahn: [Link](#)



Hauptbahnhof Ulm



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GETTING AROUND IN ULM AND NEU ULM

Time of travel and regular rates (one-way) from Ulm to various destinations (fastest connections):

München Hbf	Stuttgart Hbf	Frankfurt Hbf (Main)	Kempten (Allgäu) Hbf	Friedrichshafen Stadt	Berlin Hbf	Wien Westbahnhof	Paris Est
1:15 h	0:55 h	2:17 h	0:52 h	1:01 h	6:34 h	5:41 h	4:14 h
from 33,00 €	from 26,50 €	from 72,00 €	19,50 €	22,40 €	from 145,00 €	from 119,80 €	from 139,00 €

Travel time from Ulm to nearby airports (fastest connections):

München Flughafen Terminal	Stuttgart Flughafen/Messe	Frankfurt(M) Flughafen Fernbf	Friedrichshafen Flughafen	Nürnberg Flughafen	Memmingen Allgäu Airport, Memmingerberg	Zürich Flughafen
2:05 h	1:37 h	2:15 h	0:55 h	2:39 h	0:53 h	3:06 h

Timetables and tickets can be obtained at ticket machines, at the Reisezentrum in railway stations and on the website of the Deutsche Bahn. There you will also find a lot of special offers for discounted travelling (watch out for BahnCard, Sparpreis, Baden-Württemberg-Ticket, Bayern-Ticket and Schönes-Wochenende-Ticket, Sparpreis Europa, Quer-durchs-Land-Ticket). If you will remember to book a ticket earlier, it is very often possible to use budget price and get it cheaper.

7.3. Taxi

Taxis in Germany are rather expensive. However, if you share a taxi with your friends who have the same destination, it might be a good bargain for you. A ride from the inner city to Ulm University or to other distant parts of the city will be about 10,00 to 15,00 €. If you share a taxi with 6 or 7 persons, please order a large-capacity taxi ("Großraumtaxi").

☎ Taxizentrale Ulm: +49 (0)731/66066, [Link](#) (only in German!)

☎ Taxizentrale Neu-Ulm: +49 (0)731/77000, [Link](#) (only in German!)



Taxis at the main station in Ulm

GETTING AROUND IN ULM AND NEU ULM



7.4 By foot

The inner cities of Ulm and Neu-Ulm are quite small and everything can be reached by foot conveniently. However, the universities (and also some student residences) in Ulm and Neu-Ulm are located on the outskirts of the cities.

7.5 Bicycle

Exploring Ulm by bicycle is easy. There are a lot of bike paths in the city. Especially cycling along the Danube river is very popular. But be aware that Ulm University and parts of Ulm University of Applied Sciences are located in higher regions of the city and the altitude difference to the inner city is up to 200 m.

People who are weary of searching of a parking place and enjoy cycling, not only find a map with cycling ways of Ulm and the nearest area but also other interesting informations about using public bicycle pumps, bicycle shelter, parking and even shower possibilities at Ulm University.

Further information and more tips about cycling in and around Ulm on: [Link](#) (only in German!) and on [Link](#) (only in German!).

BICYCLE LORRY

You are allowed to take your bike onto the bus and tram for free from 8.30 a.m. to the end of operating hours from Monday to Friday as well as on the whole Saturdays, Sundays and public holidays. If you take your bike onto the bus before 8.30 a.m. during the week you have to buy a Bicycle DayTicket or an additional ticket for a child for the distance you want to cover. If the driver gives you a permission, you may take your bike onto the bus beyond the time. It is allowed to transport up to 2 bikes on the bus. With your bike, you have to get into the bus at the second door.

BICYCLE REPAIR SHOP

Ulm University features a bicycle repair shop (*Fahrradwerkstatt*), where all students can repair their bicycles and can get help and advice from other students. It is located underneath the Mensa of Ulm University, O25.

Opening hours and more information on: [Link](#)

☎ +49 (0)731/50-22401, ✉ stuve.fahrrad@uni-ulm.de



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GETTING AROUND IN ULM AND NEU ULM

7.6. Carpooling

The Mitfahrgelegenheit is an organized traveling with other people, where one offers his car and all travelers are sharing the cost of the trip, which makes the journey for all participants much cheaper. There are plenty of online pages with different priorities, which offer Mitfahrgelegenheit. For service of some of them you have to pay, others are free of charge. In this way you can find yourself a transportation or offer the trip to the community.

To avoid misunderstandings during the trip, care to contact your fellow passenger before to find out how many seats are free or to let him know how many you need, to agree with him where to meet and where to drop off and how high the travel expenses are. It's also useful to exchange names and phone numbers, so you can contact each other in case of some changing plans, problems or delays, but also for your own sake.

You can minimize the risk of traveling with an unknown person by using websites, which offer a rating system for their members and/or verification of their identity by the copy of their ID or other identity documents.

There are professional flight web pages, which help air passengers to find a follow passenger for their flight and some other web sites who connect railway travelers with each other.

BlaBlaCar [Link](#) (only in German!)

BesserMitfahren.de [Link](#) (only in German!)

mitfahren.de [Link](#)

Fahrgemeinschaft.de [Link](#) (only in German!)



GETTING AROUND IN ULM AND NEU ULM



7.7. Long-distance Busses

You want to travel cheap by bus? No problem! Since three years the network and the amount of long-distance busses providers has increased. They are becoming an interesting alternative to Deutsche Bahn. Even though the journey takes more time, the long-distance busses attract with lower prices for destinations within Germany and abroad. Some intercity bus suppliers connect daily large and medium cities together and make it possible to travel cheap across Germany, for example the intercity bus from Ulm to Munich costs 7 €.

The long-distance bus-offer of Deutsche Bahn recognizes the BahnCard for the destinations within Germany. The owners of BahnCard RAILPLUS get 25% discount for the destinations abroad in 28 European countries.

The current offers and prices of all Intercity buses can be viewed at: [Link](#).



7.8 Airports

From Ulm you may conveniently reach different airports in order to travel.

- Stuttgart airport: [Link](#)
- Munich airport: [Link](#)
- Frankfurt airport: [Link](#)
- Friedrichshafen airport: [Link](#)
- Nuremberg airport: [Link](#)
- Memmingen airport: [Link](#)
- Zurich airport: [Link](#)

8.1 Shopping

Opening times of most shops:

Mon – Sat from approx. 9.00 a.m. to 8.00 p.m., some food shops in Ulm even till midnight, closed on sundays. From 10.00 p.m. onwards it is not allowed to sell alcoholic beverages in Ulm due to legal regulations.

FOODS

In Ulm und Neu-Ulm, you can find the following supermarkets, for example:

- **Kaufland:** Blaubeurer Straße 29 (Ulm), Vorwerkstraße 2 (Neu-Ulm)
- **Rewe:** Virchowstraße 1-9, Trollingerweg 14 (Ulm Eselsberg), Leipheimer Straße 55, Wegenerstraße 1 (Neu-Ulm), Magirusstraße 45, Bahnhofstraße 1/1, Römerstraße 120 (Ulm Weststadt), Wielandstraße 56 und Schwamberger Straße 35-43 (Ulm Oststadt), Hummelstraße 7-11, Marktplatz 9 (Blaustein)
- **Edeka:** Bahnhofstraße 5 (inside the Galeria Kaufhof, Ulm)

Besides the “normal” supermarkets, which can be found all over the city, there are discounters at a good bargain.

- **Aldi:** Blaubeurer Straße 47 (Ulm), Pfaffenweg 28, Wegenerstraße 3 (Neu-Ulm), Max-Hilsenbeck-Straße 1 (Blaustein)
- **Lidl:** Wielandstraße 54 (Ulm Oststadt), Wörthstraße 59 (Ulm Weststadt), Im Starkfeld 59 (Neu-Ulm), Max-Hilsenbeck-Straße 4 (Blaustein)
- **Norma:** Herrenkellergasse 18 (Ulm city centre), Leipheimer Straße 97 (Neu-Ulm), Ehinger Straße 19, Magirusstraße 40 (Ulm Weststadt)
- **Netto:** Münsterplatz 16 (Ulm city centre), Söflinger Straße 120 (Ulm Söflingen), Hauptstraße 72 (Neu-Ulm), Bahnhofstraße 11 (Blaustein)



Pedestrian precinct of Ulm

FARMER'S MARKET

You will find a farmer's market in Ulm on the Münsterplatz and at the Petrusplatz in Neu-Ulm, where farmers from the surrounding region offer fresh vegetables, fruits and other food (both markets take place on Wednesdays and Saturdays, in Ulm starting at 6.00 a.m. to 1.00 p.m.; in Neu-Ulm starting at 7.00 a.m. to 1.00 p.m.).

SHOPPING MALLS

As in most German cities, you will find the best shopping opportunities in the city centre. However, there are also some shopping malls in Ulm.

- **Facheinkaufszentrum:** Blaubeurerstraße 10-50 (Ulm), several stores (also IKEA)
- **Blautalcenter:** Blaubeurer Straße 95 (Ulm), [Link](#) (only in German!)
- **Glacis-Galerie:** Bahnhofstraße 1/3 (Neu-Ulm), [Link](#) (only in German!)

USED THINGS, CAR BOOT SALES

- You will find **Second Hand shops** at: [Link](#) (only in German!)
- In the category **“Die gute Tat”** in the newspaper *Ulmer Wochenblatt* (Chapter 6), you will find free furniture and home appliance.
- **Flea markets**, once a month at the Volksfestplatz in Neu-Ulm and at irregular dates at the other places, ask local students for other markets. Get more information for exact dates at local press or ask local students, also for other markets.
- **Facebook-Group “FreeYourStuff Ulm/Neu-Ulm”**, here you will find free things, but you have to hurry up: First come, first serve! [Link](#)



DAILY LIFE

8.2 Telephone

All service numbers starting with 0800 can be dialed free of charge. Numbers starting with 0900 are usually high-priced.

PUBLIC TELEPHONES

Most of the public phone booths are operated by the Deutsche Telekom [Link](#) (only in German!). You can use cash to pay but more convenient for payment are telephone cards which you can obtain at the "T-Punkt" (Deutsche Telekom Shop) and at the post office. Other public telephones are located in Internet cafes where international calling rates are often cheaper. Calling cards (using the 0800 prefix and PIN) are accepted at most telephone booths and offer a cheap alternative for calls abroad. Be sure to inform yourself in advance about the exact rates, conditions and validity among the different calling card providers. Further information can be found at: [Link](#) (only in German!)

MOBILE PHONES (CALLED „HANDY“ IN GERMANY)

Since most Germans possess a mobile phone, public pay-phones have become increasingly rare. The mobile phone network operators in Germany are **T-Mobile**, **Vodafone** and **Telefónica**. These operators have their own shops (T-Mobile is the mobile branch of the Deutsche Telekom, you find them in the "T-Punkt" stores), where you will find further information. Additionally, you can look up rates and rate comparisons (also from discounters) on [Link](#) (only in German!). There are huge differences in prices, rates, services and monthly charges, but generally speaking you can distinguish between:

- **Pre-Paid:** no contract, no minimum running time, no minimum turnover / no monthly minimum amount
- **Contracts:** Duration of 2 years (cannot be cancelled ahead of time!), with monthly costs, but you will receive an inexpensive modern mobile phone

PRIVATE LANDLINE

As calling costs via mobile phone or public telephones are quite expensive, it is recommended to have a landline installed if the duration of phone use is to be for a longer time period. In Germany there are currently many options. The standard way is to go with the Deutsche Telekom or "T-Punkt". When moving into a new apartment it is recommended to assume responsibility of the existing telephone line of the previous tenant, as connection costs for a new line are significantly higher.

Once you have established a telephone connection with the Deutsche Telekom, it is possible for you to take advantage of cheaper telephone rates through other contractors by dialing a prefix prior to each call. A list of the current rates from various contractors can be found at: [Link](#) or [Link](#) (only in German!). The costs for these calls through the contractors will be automatically included in your telephone bill. Another alternative is to use a mobile network operator or TV/cable provider for your private landline.



Students using their mobile phones

TELEPHONE DIRECTORIES

Telephone directories are available online at: [Link](#) (only in German!). Here you can access all following telephonebooks:

- “Das Örtliche” for your city, the national phone directory: “Das Telefonbuch” and the commercial directories: “Gelbe Seiten” (yellow pages).
- National directory assistance by Deutsche Telekom (of course, there are also a lot of other providers), costs: minimum 1,99 €: ☎ + 49 11833 (in German) or ☎ +49 11837 (in English) or ☎ +11836 (in Turkish)



DAILY LIFE

8.3 Internet

All students who are matriculated at one of the three universities get their own e-mail address and full access to computer pools of their university. Most student residences also provide internet access, which is the most convenient and cheapest way to have internet access at home.

You will find further information about computer pools, accounts and WLAN access at the computer centre of your university:

- **Ulm University:** [Link](#)
- **Ulm University of Applied Sciences:** [Link](#)
- **University of Applied Sciences Neu-Ulm:** [Link](#)

DSL (DIGITAL SUBSCRIBER LINE)

DSL is available throughout the whole city of Ulm and Neu-Ulm. You will often receive DSL-Hardware (WLAN) when signing a contract (be aware of minimum duration). Costs: 20,00 - 30,00 €, depending on provider and bandwidth.

There are also a lot of providers (Telekom, 1&1, O₂, Freenet, Kabel BW, SWU etc.) offering home phone and DSL flat rates in a bundle, inform yourself on their websites.

You may share your DSL connection with your roommates to decrease your personal costs.

There is free public Internet Access for 1.5 hours per day during the opening hours of the **Ulm Public Library**. You need a valid library card, though. Members of the library who have their own laptop can use the Wifi connection during the library's opening hours.

Ulmer Stadtbibliothek, Vestgasse 1 (next to the city hall Ulm), [Link](#) (only in German!)

INTERNET CAFÉS AND CALL CENTERS

- Internetcafé Telnet Ulm: Frauenstraße 35 (Ulm city centre)
- Burkay Sahabettin Internet-Café & Call Shop: Herdbruckerstraße 26 (Ulm city centre)
- Salah Mehdi Saleh Internetcafé: Augsburg Str. 28 (Neu-Ulm, Stadtmitte)

You can use library's computers and the free public internet access of the **Public Library of Neu-Ulm** for max 30 minutes. If you have your own Laptop, you can ask library employers to provide your WLAN access for as long as you need. Stadtbücherei Neu-Ulm, Heiner-Metzger-Platz 1, [Link](#) (only in German!)

8.4 Contribution Regarding Broadcast Services

A licence fee is charged to every apartment in order to fund the public broadcasters. In principle, every household has to pay 17.50 € monthly - and this is irrespective of whether any devices in a household are available and/or used.

According to the principle "One apartment, one contribution", only one person must pay, no matter how many people live there. An apartment is defined as any structurally enclosed space unit that is suitable for living or sleeping and is accessible via a staircase, an entrance hall, or from the outside. Bathroom and kitchen are irrelevant.

Apartments are considered as:

- Single apartments - even if it is just one room, but accessible by public, the tenant has to pay the contribution.
- Double apartments
- Shared apartments and residential communities

Since residential communities are considered as apartments, for each shared apartment only one adult person must be registered and must pay the contribution. The residential community itself may decide, which person pays. Among each other there is an obligation to pay compensation. It does not matter if all roommates and/or fellow residents have their own lease. All other inhabitants who are possibly still registered, you can (and should!) deregister.

Warning! Within rental law it is not allowed, that student housing offices (e.g. *Studierendenwerk*) pay the broadcast contribution and split this proportionate over rent or operating costs. People, who receive social services (e.g. Bafög) can be exempted from the contribution.



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DAILY LIFE

Note! Students, who have registered their room in the student dormitory merely as their secondary residence are not exempted from the contribution. The contribution is paid per apartment and not per person. Who has several apartments, pays in principle several times.

Warning! intentional or negligent non-contribution is considered as a regulatory offense and can be punishable with a fine.

Further information on [Link](#) (only in German!) or under follow phone number 01806 999 555 01 (weekdays 07:00 a.m. – 07:00 p.m, pay hotline)



Students studying at their laptops

8.5 Mail

Letters are delivered in Germany mainly by Deutsche Post, parcels also by other companies (DHL, UPS, GLS, Hermes, etc.).

Website of the Deutsche Post: [Link](#) (only in German!)

PACKSTATION

If you send and receive packages regularly, it is recommended to use the DHL packstation. This service is free of charge and independent from opening hours. This service has become widespread and offers the convenience of letting the sender be informed per e-mail or text message when a shipment has arrived.



Mail box and vending machine

POSTAGE OF DEUTSCHE POST

- postcards: within Germany 0,45 €, international: 0,90 €
- letters: within Germany 0,70 €; international: 0,90 €, depending on the size and weight
- parcels and small parcels starting at 4,99 € within Germany (Online-Price)

More about postages on [Link](#)

Stamps can be bought at every post office and at automatic vending machines.

GOOD TO KNOW

Mail boxes in Germany are yellow with the emblem of the Deutsche Post and can be found all over the city.

POST OFFICES

Bahnhofplatz 2 (Ulm City Center, main office)

- Opening hours: Mon - Fri: 8.30 a.m. - 6.30 p.m. and Sat: 9.00 a.m. - 1.00 p.m.

Gartenstraße 20 (Neu-Ulm city center, main office)

- Opening hours: Mon - Fri: 9.00 a.m. - 6.00 p.m.; Sat: 9.00 a.m. - 12.30 p.m.

You will find more Information about branches, points of sale, DHL parcel shops, mail boxes and parcel stations under this [Link](#). Here type in the city, the post code or the streetname. Many branches are located in supermarkets and retail stores. If you need help you can always ask the staff for assistance. Registration and further information at: [Link](#).

8.6 Health Care

SEEING A DOCTOR OR A DENTIST

- In many countries, it is customary to go to the ambulance at a hospital first if you get ill. In Germany, you only go to the ambulance in case of an emergency (Chapter 11) or at night or weekends, when the doctors' offices are closed.
- Everybody should have a general practitioner as personal doctor. You should find a doctor for yourself before you get ill. Doctors usually have large signs outside their offices. Look around in your neighborhood. Also check the web e.g. [Link](#) (only in German!) or yellow pages. The best way is probably a recommendation by a friend or neighbour.
- The dental clinic of Ulm University offers a wide range of dental treatments. A special offer is the student treatment course, in which the treatments are carried out inexpensively by the students under the supervision of licensed dentists.
☎ +49 (0)731/500 64110, [Link](#) (only in German!)
- In order to treat patients of public insurance companies, doctors need to have a contract with those companies. On their signs it will usually say "*Alle Kassen*". If it says "*Privatpraxis*", even clients of public health insurances will get treated as private patients, i.e. they have to pay their bills themselves, but they will only get a small part refunded by their insurance.
- Please bring your health insurance or EHIC card every time you go to see the doctor or dentist.
- For in-hospital treatment, you have to make a co-payment of 10,00 € a day. Maximum is for 28 days in a year.

MEDICATION

- You will receive all medically required drugs. They are obtained from dispensing pharmacies (*Apotheke*).
- The co-payment for prescribed drugs is 5,00 € to 10,00 € in most cases.

8.7 Garbage – Avoidance, Separation and Recycling

In Germany people are in general very environmentally aware and therefore try to avoid waste of resources and pollution of the environment.

DEPOSIT FOR BEVERAGES

Beside the normal system of **returnable bottles** (glas and plastic) for beverages, you also have to pay deposit for a lot of disposable bottles (glas and plastic) and cans in order to motivate people to return them. Depending on the type of beverage and filling capacity you may or may not have to pay a deposit. For juice usually you do not, for water however and beverages like cola you have to pay almost always a deposit. Watch out for the **logo of the Deutsche Pfandsystem GmbH**. If you find this emblem on a bottle or can, you will have to pay 0,25 € deposit.

However, you won't find that emblem on every bottle that you have to pay a deposit for. Empty bottles and cans can always be returned at the store where you bought them and also at every bigger shop, which also sells these types of disposable bottles and cans. Take care not to damage the bottles and cans so you won't have problems with the return!

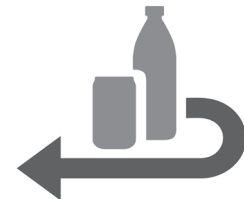
SORTING AND RECYCLING WASTE

The rules for recycling are imposed by local authorities, the system can differ from town to town.

- **Gelber Sack and Gelbe Tonne** (for potentially recyclable garbage)

For all „light“ plastic and metallic packing materials, such as yoghurt cups, plastic bags, styrofoam, milk and juice packs, cans, spray cans, that may carry the symbol **„der Grüne Punkt“** and are not mentioned somewhere else. Make sure everything is completely empty. You can pick up yellow (plastic) sacks at the recycling stations or in the *Bürgerbüro* of Ulm or Neu-Ulm (Chapter 4).

- **Glass** (glass containers, placed together with the paper containers in your neighbourhood) Bottles (the not returnable ones) etc., but no light bulbs, mirrors and window panes.



Logo of the DPG Deutsche Pfandsystem GmbH

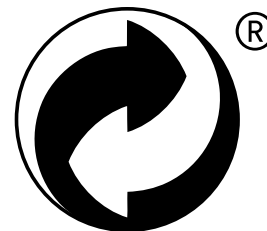
- **Paper and cardboards** (blue garbage can)
All kinds of paper, e.g. newspapers, magazines, cardboard and packaging material.
Clean paper only – no coated paper (from milk- or juice packs) or tissues.
- **Biotonne** for biodegradable waste (brown garbage can, *Biomüll*)
Food garbage, coffee filters, tea bags, plants, even used tissues.
- **Restmüll** for all other kinds of waste. Everything not mentioned above will have to go to the *Restmüll* (remaining garbage). But keep in mind that you will have to pay for the disposal of *Restmüll*, whereas all the other kind of waste can be disposed free of charge (except *Biomüll*).
- **Recyclinghöfe** for bulky or hazardous waste and electronic devices

There are recycling stations (*Recyclinghof*) all over the city, where you may deposit all kind of hazardous waste (e.g. batteries, paints, oil), bulky waste (e.g. furniture, carpets, wood, window panes) and also old electronic devices. You can also bring all the types of waste listed above (except *Biomüll*). You will need a car to access these recycling stations.

Each student residence has its own system for dividing up the cleaning work. Ask your room mates how things work in your dorm or your particular flat share.

More information on recycling and public recycling stations/containers can be found on the websites of the waste management companies of Ulm and Neu-Ulm:

EBU Ulm [Link](#)
AWB Neu-Ulm [Link](#)
(only in German!)



Der Grüne Punkt



Biotonne



Glas containers in Ulm



Blaue Tonne in Ulm

8.8 Holidays

Germany is one of the countries with the most holidays (*Feiertage*) in the world. On holidays the universities and shops are closed, trains and busses operate according to the Sunday schedule. Most of the holidays are national holidays, but some holidays are state specific. Bavaria has the most holidays (15), Baden-Württemberg one less (14).

Nationwide holidays (*Bundesweite Feiertage*)

01.01. New Year's Day / <i>Neujahrstag</i>	Pentecost Monday / <i>Pfingstmontag</i> (around 50 days after Easter)
Good Friday / <i>Karfreitag</i>	03.10. German National Holiday / <i>Tag der deutschen Einheit</i>
Easter Monday / <i>Ostermontag</i>	24.12. Christmas Eve / <i>Heiligabend</i> (shops are all closed)
01.05. German Labour Day / <i>Tag der Arbeit</i>	25./26.12. Christmas Days / <i>1. und 2. Weihnachtstag</i>
Ascension / <i>Christi Himmelfahrt</i> (40 days after Easter, always on Thursdays)	31.12. New Year's Eve / <i>Silvester</i> (shops are open in the morning)

Holidays in Baden-Württemberg, Bavaria and other mainly catholic states

06.01. Epiphany / <i>Heilige Drei Könige</i>	Corpus Christi / <i>Fronleichnam</i> (2 nd Thursday after Pentecost)
01.11. All Saints / <i>Allerheiligen</i>	

Holidays only in Bavaria

15.08. Assumption Day / *Mariä Himmelfahrt* (in Neu-Ulm all shops, offices and the University of Applied Sciences will be closed, but in Ulm all universities and all shops and offices will be open and working!)

Holidays only in Ulm and Neu-Ulm

Schwörmontag: every 3rd or 4th Monday in July. Many shops and offices (also all three universities) will be closed in the afternoon.

8.9 Religious Facilities

PROTESTANT (LUTHERAN)

- Münster, Münsterplatz 21, Ulm city centre, ☎ +49 (0)731/379945-0
- Petruskirche, Petrusplatz 8, Neu-Ulm city centre, ☎ +49 (0)731/97486-50
- Pauluskirche, Frauenstraße 110, Ulm Oststadt, ☎ +49 (0)731/22728
- Lukaskirche, Hermann-Stehr-Weg 5, Ulm Eselsberg, ☎ +49 (0)731/53881

CATHOLIC

- St. Georg, Beethovenstraße 1, Ulm Oststadt, ☎ +49 (0)731/15387-0
- St. Michael zu den Wengen, Wengengasse 6, Ulm city centre, ☎ +49 (0)731/63583
- St. Maria Suso, Mähringer Weg 51, Ulm Eselsberg, ☎ +49 (0)731/53145
- St. Johann Baptist, Johannesplatz 4, Neu-Ulm, ☎ +49 (0)731/97059-0

ORTHODOX

- Russian Orthodox Registered Association, Judenhof 9, Ulm city centre, ☎ +49 (0)731/1849165
- Serbian Orthodox Church, Furttenbachstraße 11, Ulm Weststadt, ☎ +49 (0)731/36080045

ISLAMIC

- DITIB Ulm, Turkish Islamic Registered Association, Herrlingerstraße 68, Ulm, ☎ +49 (0)731/33135

INDEPENDENT CHURCHES

- Protestant-Methodistic, Erlöserkirche, Römerstraße 85, Ulm Weststadt, ☎ +49 (0)731/30479
- Protestant-Baptistic, John-F.-Kennedy-Str. 6, Neu-Ulm, ☎ +49 (0)731/7086508

JEWISH

- Synagogue Ulm, Weinhof, Ulm city center, ☎ +49 (0)731/14071910
- Jewish Community in Ulm, Neutorstraße 28, Ulm city centre, ☎ +49 (0)731/1436788



Church St. Georg, Ulm Oststadt

9.1 Sports

UNIVERSITY SPORTS OFFICE (*HOCHSCHULSPORT*)

If you want to participate in sports while studying at one of the universities in Ulm, the Sports Centre at Ulm University is the right place for you. Every semester the University Sports Office offers you different kinds of sports and games. You can register for all classes online on [Link](#) (partly in German!) in a few simple steps. Please be informed that there is a fee for participation.

In addition, the University Sports Center offers you a well-equipped and cheap gym where you can train in an academic environment. You can find the gym «Unifit» at O25 on level 1.

During summer time, the University Sports Centre offers you sailing classes. One part of the class will be theory lessons which will take place in the university. For the practical lessons as well as the exam, the course will take place for one week at the beautiful Lake Constance in the university sports facilities of the University of Constance.

You can find all the information, including the different classes and fees on the University Sports Centre website. At the beginning of every new semester you can find a brochure in our offices as well.

Contact:

Ulm University, Hochschulsportbüro, Albert-Einstein-Allee 11, 89081 Ulm

O25, Niveau 1, Room 1202, ☎ +49 (0)731/50-22071

[Link](#), ✉ hochschulsport@uni-ulm.de, [Link](#) (Facebook)

SPORTS CLUBS OUTSIDE THE UNIVERSITIES

- Schwimm- und Sportverein Ulm 1864 e.V. (SSV 1864 Ulm): [Link](#) (only in German!)
- TSV 1880 Neu-Ulm e.V.: [Link](#) (only in German!)

More sport clubs outside the universities can be found under:

Ulm: [Link](#) (only in German!)

Neu-Ulm: [Link](#) (only in German!)

9.2 Music and Art

ON CAMPUS

- The **artistic centre, *Musisches Zentrum***, offers activities for those who like to be creative besides their studies. All kinds of artistic and musical activities are organized here. You find the artistic centre in the court yard between the Mensa of Ulm University and the hospital building.

[Link](#) (only in German!)

- **Choir of Ulm University:** [Link](#) (only in German!)
- **Orchestra of Ulm University:** [Link](#) (only in German!)
- **Samba group of Ulm University:** [Link](#) (only in German!)
- **Big Band of Ulm University:** [Link](#) (only in German!)
- **Ballet of Ulm University:** [Link](#)
- **Theatre Group of Ulm University:** [Link](#) (only in German!)
- **Choir of Ulm University of Applied Sciences:** [Link](#)
- **Orchestra of Ulm University of Applied Sciences:** [Link](#)
- **Band of University of Applied Sciences:** [Link](#)
- **Jazz Combo of University of Applied Sciences Neu-Ulm:** [Link](#)
- **Theatre Group of University of Applied Sciences Neu-Ulm:** [Link](#)
- **Band of University of Applied Sciences Neu-Ulm:** [Link](#)



Musisches Zentrum, Ulm University

Although most of the artistic and musical activities take place at Ulm University, it is also possible for students of Ulm University of Applied Sciences and the University of Applied Sciences Neu-Ulm to participate. Just ask. Talented students are always welcome!

OUTSIDE THE UNIVERSITIES

- **Ulm Theatre** offers contemporary and classical plays. Students younger than 30 get a discount on the regular price (student card).
10 minutes before the beginning of the play, the remaining tickets can be bought for only 6,00 € per person. Students of Ulm University and University of Applied Sciences Neu-Ulm can purchase theatre tickets at a unified price of 7,00 € independent from seating category, on campus. [Link](#) (only in German!)
- **Roxy**, many cultural events (concerts, plays, cabaret, parties), [Link](#) (only in German!)
- **Neu-Ulm Theatre**: Students get 3,00 € discount of the regular price (student ID card) and 15 minutes before the beginning of the play 50% discount for remaining tickets. [Link](#) (only in German!)
- **Theaterei** in Herrlingen (Blaustein) and in **“Zelt Blaustein”**: , [Link](#) (only in German!)
- **Theater in der Westentasche** offers popular plays, [Link](#) (only in German!)

Up to date information on cultural events and concerts can be found on the website of Ulm and Neu-Ulm:
[Link](#) (only in German!)

9.3 Parties, Cinemas and Events

Students often get cheaper tickets. Just show your student ID card and ask at the entrance for a reduction for students.

STUDENT PARTIES

During semester time there are a lot of student parties at Ulm University, Ulm University of Applied Sciences and University of Applied Sciences Neu-Ulm and also at the student residences. You find posters and flyers announcing the latest events everywhere at your university. More about student events can be found on: [Link](#) (only in German!)

BARS RUN BY STUDENTS

- **Cat** (alternative concerts and parties), Prittwitzstraße 36, [Link](#) (only in German!)
- **Jazzkeller Sauschdall** (Jazz), Prittwitzstraße 36, [Link](#) (only in German!)
- **Studentencafe** (free concerts and parties), Stuttgarter Straße 15, [Link](#) (only in German!)

CINEMAS

The cinemas in Ulm usually show movies in German, but sometimes also in other languages or with subtitles. The website [Link](#) (only in German!) shows an overview of the weekly programme in the different cinemas.

In the **Xinedome** and the **Dietrich Theater** only students younger than 27 can get the student discount.

Important: If you want to get the student discount, don't forget to take your student ID with you!

The program of the „**Unikino**“ of the Ulm University and more information on: [Link](#)

Open air cinema

SSV Bad, Stadionstraße 17, 89073 Ulm

☎ +49 (0)731/65400; [Link](#) (only in German!)

The summer season starts at the end of July and ends in mid September. At 8.00 p.m. you can buy a ticket of the open air cinema and be assured of a good seat. Because of changeable or bad weather you can check on the website after 6 p.m. whether the movie will be shown or not.

Cineasta-Group

There is also a group of students of Ulm University called “Cineasta” who organize movie nights at different venues. The entrance fee for students varies with venue, but is approximately 3,50 €. [Link](#) (only in German!)



Xinedome, Ulm

ULMER ZELT (ULM TENT)

The “*Ulmer Zelt*” is a big tent set up in the Friedrichsau (big park in Ulm at the banks of the Danube) from the end of May until the beginning of July. Renowned artists from all over the world are performing concerts, theatre plays, and cabaret every night. Outside the tent is a huge beer garden where you can listen to the music playing inside. Students get a discount with their student ID. [Link](#) (only in German!)

SCHWÖRWOCH (OATH WEEK)...

... is the most famous festival in Ulm, with lots of activities in and around the city. It takes place in the last week of July. On the Saturday before Oath Monday, with the beginning of darkness, the Danube will turn into a fantastic river of lights and music. Thousands of candles swim down the river.

Since 1662 the "*Fischerstechen*", a kind of knight's tournament on the Danube, takes place every four to five years on two dates. At about 11 a.m., the Mayor of the City of Ulm swears to serve the people of Ulm from a balcony on the Weinhof. After his historical speech, the "*Nabada*" starts in the afternoon, sort of a carnival procession, where everyone may participate. Many parties and concerts around the city invite to celebrate until late at night. Numerous businesses and offices are closed on Oath Monday in the afternoon.

More information on: [Link](#) (Schwörmontag, only in German!) and [Link](#) (Oath weekend)

SoNaFe

The international SummerNightParty takes place each summer term since more than 20 years and is organized by a team of students. It is the biggest party at the Ulm University and offers an amazing open air ambience in the inner courtyard of the west side of Ulm University with live bands, DJs, beer garden (opens at 5.00 p.m.) and a big variety of delicious international food.

More information on: [Link](#)

ALTERNATIVE CLUBS (RUN BY VOLUNTEERS)

Furthermore, you will find information on many interesting and affordable concerts, workshops and parties on the website of the **Stadtjugendring Ulm** [Link](#) (only in German!).

9.4 Museums and educational facilities

MUSEUMS (mainly in German!):

- Ulmer Museum (art, history), Marktplatz 9, [Link](#)
- Stadthaus Ulm, Münsterplatz 50, [Link](#)
- Kunsthalle Weishaupt (modern art); Hans-und-Sophie-Scholl-Platz 1, [Link](#)
- Museum der Brotkultur, Salzstadelgasse 10, [Link](#)
- Edwin Scharff Museum (art and children's museum), Petrusplatz 4, [Link](#)
- Bundesfestung Ulm (generall information about all fortresses), Bahnwaldstraße 11, [Link](#)
- Donauschwäbisches Zentralmuseum, Schillerstraße 1, [Link](#)
- Naturkundliches Bildungszentrum (natural sciences), Kornhausgasse 3, [Link](#)
- Fort and KZ-Gedenkstätte Oberer Kuhberg (19th century fortification and nazi concentration camp memorial in Ulm), Büchsengasse 13, [Link](#)
- Wilhelmsburg Ulm, Prittwitzstraße 100, [Link](#)

VOLKSHOCHSCHULEN ((ADULT EDUCATION CENTRE)

The Volkshochschulen of Ulm and Neu-Ulm offer a big variety of courses for everyone (yoga, cooking, political discussions, arts and languages etc.).

- Ulmer Volkshochschule, EinsteinHaus, Kornhausplatz 5, [Link](#) (only in German!)
- Volkshochschule im Landkreis Neu-Ulm e.V., Dietenheimer Str. 7, 89257 Illertissen, [Link](#) (only in German!)
- Familien-Bildungsstätte Ulm e.V., Sattlergasse 6, [Link](#) (only in German!)

CITY LIBRARIES

- **Stadtbibliothek Ulm**, Vestgasse 1 (next to city hall Ulm), [Link](#) (only in German!)
The new **Ulmer Stadtbibliothek** (municipal library of Ulm) is built like a glass pyramid and always worth visiting.
- **Stadtbücherei Neu-Ulm**, Heiner-Metzger-Platz 1, [Link](#) (only in German!)

9.5 Recreation

PARKS AND GARDENS

- The **Friedrichsau** is a big park in Ulm at the banks of the Danube (tram line 1, stop “Donauhalle”) with a small zoo (the **Aquarium**), small lakes and beer gardens. A lot of events take place there (Ulmer Zelt, Ulmer Volksfest).
- The **Glacis Park** is a nice park in Neu-Ulm with lakes, water playgrounds and a beer garden. There are a lot of cultural and musical events in summer which are always for free. Here you will also find the *Wasserturm* of Neu-Ulm.
- The **Botanical Garden** of Ulm University includes green houses, *Apothekergarten* (a pharmacy garden) and a beer garden.

SWIMMING

Donaubad Ulm/Neu-Ulm GmbH

Wiblingerstraße 55, 89231 Neu-Ulm

[Link](#) (only in German!)

Indoor water park with outside section and open air swimming pool in summer time

Westbad

Moltkestraße 30, 89077 Ulm

[Link](#) (only in German!)

Low priced municipal indoor swimming pool

Bad Blau

Boschstraße 12, 89134 Blaustein

[Link](#) (only in German!)

Indoor water park with outside section

Hallenbad Neu Ulm

Kantstraße 4, 89231 Neu-Ulm

[Link](#) (only in German!)

Low priced municipal indoor swimming pool

Baggerseen (artificial lakes)

Around Ulm there are a few artificial lakes like the Pfuhler See (Neu-Ulm Pfuhl), the Ludwigsfelder See (Neu-Ulm Ludwigsfeld) and Waldsee Senden. The lakes are located in the beautiful nature, free of charge and are used by many people for swimming. The best way to reach the lakes is by bus, car or bicycle.

PLACES FOR EXCURSIONS

- **Blaubeuren**

is a small town 20 km to the west of Ulm, where there is Germany's biggest karstic spring source, the "*Blautopf*" and a medieval monastery. [Link](#)

- **The Wiblingen Monastery**

is a former Benedictine monastery and possesses a beautiful Baroque library. [Link](#)

- **The Swabian Alb**

begins in Ulm with beautiful landscape, many caves and a lot of castles. [Link](#) (only in German!)

- **Lake Constance (*Bodensee*)**

Germany's biggest lake can be reached within 1 hour by train or car. [Link](#) (only in German!)

- **The Allgäu Alps**

offer excellent skiing regions and great hiking opportunities, which can be reached within 1 hour. [Link](#) (only in German!)

You can find more interesting information about the region on the web page of the Baden-Württemberg federal state: [Link](#) (only in German!)

In the browser of this webpage you can find universities and kindergartens, lakes and skiing areas nearby, the most beautiful hiking tours, the best bars and restaurants of Baden-Württemberg, but also lately free housing, job and cultural offers in the area.

More leisure opportunities:

- Lasertag Neu-Ulm, [Link](#) (only in German!)
- Boulderhalle Ulm, [Link](#) (only in German!)
- sparkassendome DAV Kletterwelt Neu-Ulm, [Link](#) (only in German!)
- Ecodrom Neu-Ulm, [Link](#) (only in German!)
- Xtreme Jump: [Link](#) (only in German!)

10.1 Student Advising Services

CENTRAL STUDENT ADVISING SERVICES

If you have any questions about study opportunities in Ulm, don't hesitate to contact the office of Student Advising Services at your university. Information on study programs, assistance for new students and advice on study organisation will be provided.

- **Ulm University:** Central Student Advising Services (ZSB) of Ulm University can advise you if you encounter initial problems with your studies, on how to select the right courses or when you want to switch to another field of study/university (also for students of Ulm University of Applied Sciences).

Albert-Einstein-Allee 5, 89081 Ulm

Telefonportal ☎ +49 (0)731/50-24444, Fax: +49 (0)731/50-22074, ✉ zentralestudienberatung@uni-ulm.de,

[Link](#) (Homepage), [Link](#) (Facebook)

Opening hours: Mon, Tue, Thu, Fri 9.00 a.m. - 12.00 p.m. and Tue 2.00 p.m. - 4.00 p.m.

- **Ulm University of Applied Sciences:** Career Center
Dr. Klaus Häberle, Pritwitzstraße 10, 89075 Ulm, Room E 09b
☎ +49 (0)731/50-28235, ✉ haeberle@hs-ulm.de, [Link](#)
Appointment on arrangement
- **University of Applied Sciences Neu-Ulm:** Academic Advisor
Thomas Bartl, Wileysstraße 1, 89231 Ulm, Room EINS 7,
☎ + 49 (0)731/9762-2000, ✉ Thomas.Bartl@hs-neu-ulm.de, [Link](#)

Öffnungszeiten:

Mon, Tue und Thu 8.00 a.m. – 2.30 p.m.

Wed 8.00 a.m. – 5.00 p.m.

Fri 8.00 a.m. – 12.00 p.m.



*Team of the International Office
of University of Applied Sciences Neu-Ulm*



KEY ACADEMIC ADVISING

The academic key advisors of your faculty will help you with problems concerning the organisation of your study program.

- **Ulm University:** Key Academic advisors: [Link](#)
- **Ulm University of Applied Sciences:** [Link](#) under Course Offer
- **University of Applied Sciences Neu-Ulm:** Courses of study: [Link](#)

10.2 International Offices of the Universities

TASKS

- Advice and support for international students (regular and exchange students)
- Advice and support for German students, who are interested in studying abroad
- Advice on scholarships for studying abroad
- First place to contact for all international and exchange students who want to study in Ulm. Applications for exchange students (from Germany and from abroad)
- Advice for international and PhD students concerning legal matters (e.g. residence permit, work permit)

The International Offices are not in charge of applications of regular degree seeking students. Please contact the admissions office of your university.



*Ulm University, Pavilion I,
International Office*



*Students in front of Ulm University,
Southern Entrance*

CONTACT AND SUPPORT

CONTACT

Ulm University, International Office, Albert-Einstein-Allee 5, 89081 Ulm

General Office Hours	Mon, Wed, Thu, Fri: 9.00 a.m. - 2.00 p.m. Tue: 9.00 a.m. - 3.30 p.m.
Advising Hours:	Tue: 1.30 p.m. - 3.30 p.m. Thu: 9.00 a.m. - 11.30 a.m.

Homepage [Link](#)

Secretariat
Brigitte Sleiers
 ☎ +49 (0)731/50-22014
 Fax: +49 (0)731/50-22016
 ✉ international@uni-ulm.de

Help Desk Accommodation Service
Margit Kast
 ☎ +49 (0)731/50-22007
 ✉ margit.kast@uni-ulm.de

Director
Daniela Englisch
 ✉ daniela.englich@uni-ulm.de

Exchange Programmes (outside EU)
Brigitte Baur
 ☎ +49 (0)731/50-22015
 ✉ brigitte.baur@uni-ulm.de

Erasmus⁺
Dr. Sabine Habermalz
 ☎ +49 (0)731/5022046
 ✉ sabine.habermalz@uni-ulm.de



Na Yang
 ☎ +49 (0)731/50-31683
 ✉ na.yang@uni-ulm.de

Julia Vogt-Hochheimer
 ☎ +49 (0)731/5022022
 ✉ erasmus@uni-ulm.de



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CONTACT AND SUPPORT

Universität Ulm, International Office, Albert-Einstein-Allee 5, 89081 Ulm

Team Coordinator

„Orientation and Integration of International Degree-Seeking Students“

- Counselling for International Degree-Seeking Students
- Study Opportunities for Refugees

Jan Rick

☎ +49 (0)731/50-32511

✉ jan.rick@uni-ulm.de

Project Coordinator

- Project „Study & Work“ (Events and Advice for job search)

Dr. Florian Bödecker

☎ +49 (0)731/50-32513

✉ florian.boedecker@uni-ulm.de

International PhD Student Advisor

Daniel Kanzleiter

☎ +49 (0)731/50-22086

✉ daniel.kanzleiter@uni-ulm.de

Project Coordinator

- Scholarship (PROMOS)
- Buddy-Programme, Tandem-Programme
- Semester Programme

Johannes Keller

☎ +49 (0)731/50-31045

✉ johannes-2.keller@uni-ulm.de

International Student Advisor

- Preparatory Courses

Grit Laske-Dünkler

☎ +49 (0)731/50-31684

✉ grit.laske-duenkler@uni-ulm.de

International Student Advisor

- Orientationweeks
- Exchange Students (Incoming)
- Free Mover¹ (Incoming)

Na Yang

☎ +49 (0)731/50-31683

✉ na.yang@uni-ulm.de

¹ Free mover - Students who as guest students organize their study abroad autonomously, independent from cooperation agreements of their own universities.

CONTACT AND SUPPORT



Ulm University of Applied Sciences, International Office, Prittwitzstraße 10, 89075 Ulm, Room E 03 – E 04

Advising and Office Hours	Mon - Thu: 9.30 a.m. - 11.30 a.m. and 1.30 p.m. - 2.30 p.m. (Csilla Csapo, Anita Everett and Jeanette Kolb) Mon, Wed: 3.00 p.m. - 4.30 p.m. (Stephanie Wagner) or by appointment
Homepage	Link
Secretariat	Anita Everett
Accommodation & Advisory Service	☎ +49 (0)731/50-28457 ✉ everett@hs-ulm.de
Director	Stephanie Wagner
Study Abroad	☎ +49 (0)731/50-28272 ✉ wagner@hs-ulm.de
International Exchange	Jeanette Kolb
Students; Internships & Final Thesis Abroad	☎ +49 (0)731/50-28023 ✉ j.kolb@hs-ulm.de
Finances, Scholarships, Project Management „Donauhochschule“	Csilla Csapo ☎ +49 (0)731/50-28159 ✉ csapo@hs-ulm.de



University of Applied Sciences Neu-Ulm, International Office, Wileystraße 1, 89231 Neu-Ulm, Room ZWEI, 12 and 13 BÜRO

Office Hour Tue - Thu: 10.00 a.m. - 12.00 p.m.
or by appointment

Homepage [Link](#)

Head of International Office
Verena Seitz
☎ +49 (0)731/9762-2100
✉ verena.seitz@hs-neu-ulm.de

Coordinator Internships Abroad
Coordinator Outgoing Students
(outside Europe)
Cornelia Häusler
☎ +49 (0)731/9762-2104
✉ cornelia.haeusler@hs-neu-ulm.de

Coordinator Outgoing Students
Karin Schaible
☎ +49 (0)731/9762-2102
✉ karin.schaible@hs-neu-ulm.de

Coordinator Incoming Students
Christina Miller
+49 (0)731/9762-2101
christina.miller@hs-neu-ulm.de

Member of the International Office
Veronika Witte
+49 731/9762-2106
Veronika.Witte@hs-neu-ulm.de

Lisa Schöps
+49 731/9762-2105
Lisa.schoeps@hs-neu-ulm.de



10.3 Student Initiatives

STUDIERENDENVERTRETUNG (StuVe) / VERFASSTE STUDIERENDENSCHAFT (VS)

The StuVe/VS forms the “student government” of a university in Germany, offering support and help as well as representing the interests of all students. How much and in what form the StuVe/VS is implemented in a university can differ very much (even the name can be different). Duties of the StuVe/VS are for example the active shaping of the semester ticket policies, the organization of events, advisory service for students concerning financial matters and participation in many committees of the university, which decide, for example, on the use of funds and / or examination regulations.

Basically, the StuVe/VS is always looking for dedicated students. Only with the help of many diverse students, the interests of all students may be represented well and the big variety of services can be maintained by the StuVe/VS. Are you interested? Please turn directly to your StuVe/VS.

- **Ulm University:** student’s council (StuVe), [Link](#)
- **Ulm University of Applied Sciences:** students’ council, [Link](#)
- **University of Applied Sciences Neu-Ulm:** student’s union, [Link](#)

STUDENT REPRESENTATIVE BODIES (FACHSCHAFTEN)

All students of a faculty form the *Fachschaft*. However, the phrase *Fachschaft* is often used for active students, who are engaged in the work of the *Fachschaftsbüro* (office). The *Fachschaft* helps students of one faculty with questions about exams and also represents the student’s interests in the faculty. Interested students are always welcome!

Fachschaften at Ulm University: [Link](#) (only in German!)



OTHER INITIATIVES

- **ACSSU:** Association of Chinese Students and Scholars in Ulm: [Link](#) (only in Chinese!)
- **ASSIST:** Active Partnership and Support of Senior Consultants for International Students: [Link](#)
- **ESG and KSG:** Protestant (ESG) und Catholic (KSG) Student Community: [Link](#) (only in German!)
- **EUf:** The **E**rasmus **U**lm + **F**riends comprises former exchange students, organizing activities and events for all exchange students: [Link](#), [Link](#)

More university clubs and societies: [Link](#) (only in German!)

10.4 Other Services

PBS – PSYCHOSOCIAL COUNSELLING SERVICE FOR STUDENTS

All students with personal problems, e.g. fear of examinations, concentration disturbances, learning blockade can contact the PBS, which also offers a lot of courses and seminars (registration is necessary, fee 10 €).

Courses, seminars as well as personal counseling are also offered in English.

Manfred-Börner-Straße 5, 89081 Ulm, ☎ +49 (0)731/50-23811, ✉ pbs@studierendenwerk-ulm.de, [Link](#) (only in German!)

LEGAL ADVICE BY THE STUDIERENDENWERK ULM

Legal advice in all matters referring to your study or stay in Ulm is offered by the Studierendenwerk.

Krstimir Krizaj, Manfred-Börner-Straße 5, 89081 Ulm, ☎ +49 (0)731/50-23851, ✉ recht@studierendenwerk-ulm.de, [Link](#) (only in German!)

DEPARTMENT OF ULM UNIVERSITY FOR GAYS, LESBIANS, TRANSGENDERS, BISEXUALS, TRANSSEXUALS AND INTERSEXUALS

Referat für QUERRdenkende: [Link](#) (only in German!)

CONTACT AND SUPPORT



SEXUAL DISCRIMINATION, HARASSMENT AND VIOLENCE

The consultants provide information about different options of counselling and formal steps to anyone, who is affected by or concerned about sexual discrimination, harassment and violence. These conversations are confidential.

Advice center for sexual discrimination, harassment and violence

Albert-Einstein-Allee 11, 89081 Ulm, [Link](#)

Consultants:

Carola Salzmann

Consultation hours: Tue - Thu | by arrangement

Room M24 239

☎ +49 (0)731/50-22423, ✉ carola.salzmann@uni-ulm.de

Dr. Dorothea Güttel

Sprechzeiten: Mon - Fr | mornings by arrangement

Room: M24 239

☎ +49 (0)731/50-22418, ✉ dorothea.guettel@uni-ulm.de

PUBLIC ADVICE CENTER FOR WOMEN AND WOMENS SHELTER IN ULM (FRAUEN HELFEN FRAUEN E.V.)

Public advice center for women in case of violence. Anonymous, personal and also telephone counselling, support and assistance in the search for doctors, therapists, lawyers, clinics and other assistance facilities. [Link](#) (information in Turkish and Russian available)

THE VIOLENCE AGAINST WOMEN SUPPORT HOTLINE – SUPPORT AND COUNSELLING FOR WOMEN

The *Violence against women support hotline* offers victims a way of receiving competent advice whenever they need. Our Counsellors provide women, relatives of victims, friends and professionals with confidential support.

Counselling of victims all nationalities in 17 languages by phone, e-Mail or chatting, 365 days, all around the clock

☎ 08000 116 016 (kostenfrei), [Link](#)

ULM CENTRE FOR GUIDANCE IN EDUCATION OF THE FEDERAL LABOUR OFFICE

- Ulm employment agency, Ulm University and Ulm University of Applied Sciences

ServiceCenter Neue Mitte / 2. level, Neue Straße 79, 89073 Ulm

☎ +49 (0)731/50-28083, info@bildungsberatung-ulm.de, [Link](#) (only in German!)

Consultation with appointment:

Mon – Fr: 2.00 p.m. – 6.00 p.m.

Sat: 9.00 a.m. – 1.00 p.m.

Open consultation hours:

Mon – Sat: 1.00 p.m. – 2.00 p.m.





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EMERGENCY NUMBERS

In Ulm and Neu-Ulm

Emergency (rescue service, fire brigade, police)	☎ 112 (without prefix)
On-duty-doctors on weekends, at night	☎ +49 (0)731/1400140 or +49 (0)731/116117 (Central Emergency Room of <i>Bundeswehrkrankenhaus</i> Ulm) ☎ +49 (0)1805/191212 (Neu-Ulm)
On-duty-dentists on Weekends	☎ +49 (0)1805/911680
Emergency Room of the <i>Innere Medizin</i>	☎ +49 (0)731/500 44639 oder 0731/5000
Emergency Room of the <i>Universitätsklinik Ulm</i> (open 24h) Albert-Einstein-Allee 23 (Oberer Eselsberg) Level 01	☎ +49 (0)731/500 54600 oder (0)731/500 54596
Emergency Room of the <i>Bundeswehrkrankenhaus Ulm</i> (open 24h), Oberer Eselsberg 40 (near Ulm University), Basement of the Main Building	☎ +49 (0)731/1710-26521
Emergency numbers in Ulm and Neu-Ulm	Link (Ulmer Ärzte, only in German!) Link (Universitätsklinikum, only in German!)

National Emergency Phone Numbers

Police	☎ 110 (without prefix)
Emergency (rescue service, fire brigade, police)	☎ 112 (without prefix)
Poison emergency centre Munich	☎ +49 (0)89/19240,
Poison information centre Freiburg	☎ +49 (0)761/19240
Crisis line (counselling in different languages)	☎ +49 (0)800/1110111 or ☎ +49 (0)800/1110222
Out-of-Hours Pharmacy Service	☎ +49 (0)800/0022833 Link (only in German!)

Please flip the brochure for a city map, maps of the universities, pictures and maps of student residences.