



**Ulm University admissions statutes for the
consecutive English-taught master's programme in
Cognitive Systems
of 8 March 2016**

Based on §§ 63 (2), 60 (2) no.2, 59 (1) *LHG* in the version of article 1 of the third law on changes to higher education regulations (*Drittes Hochschulrechtsänderungsgesetz - 3. HRÄG*) of 1 April 2014 (law gazette no. 6, p. 99 ff) and based on § 6 (4) higher education admissions act (*Hochschulzulassungsgesetz - HZG*) in the version of article 7 of the 3rd *HRÄG* in conjunction with §§ 3 (1) sentence 3, 20 of the decree on the allocation of places in higher education (*Hochschulvergabeverordnung - HVVO*) in the version of article 14 of the 3rd *HRÄG*, the Senate of Ulm University, adopted the following statutes on 24 February 2016.

Preliminary remark on language use

According to Article 3 (2) Basic Law, men and women have equal rights; all male designations of persons and positions used in these regulations apply equally to men and women.

§ 1 Scope of application

Ulm University allocates the places in its master's programme in Cognitive Systems available under the respective decree of the Ministry of Science on available places in higher education in accordance with the following provisions.

§ 2 Deadline and form

- (1) Students are admitted once per year to the respective winter semester. The application for admission to the first semester in the programme including all required proof must be submitted by 1 June (cut-off deadline). § 12 (2) of the statutes of Ulm University on admission to studies, enrolment, re-registration, academic leave and termination of enrolment at Ulm University applies.
- (2) The application must be submitted electronically unless an electronic application would constitute a hardship for the applicant. Hardship exists where a person is not able to apply electronically for special personal or health reasons. German applicants apply to Ulm University in the form prescribed by Ulm University. Foreign nationals as well as EU and EEA citizens apply via uni-assist e.V. unless they are already enrolled at Ulm University. Such applicants apply in the same way as Germans.
- (3) The following documents must be submitted together with the application :
 - a) Proof of compliance with the requirements listed in §§ 3 and 4 (2 a–e);

- b) Statement declaring whether the applicant has lost their right to examination or is in the process of being examined in any master's programme in cognitive systems, psychology, computer science, cognitive science or any other programme with essentially the same content at any institute of higher education in Germany or abroad.
- (4) Where such proof is not in German or English, a certified translation into German or English is required.

§ 3 Entrance requirements

- (1) Entrance requirements are
- a) proof of a bachelor's degree with examinations in programmes in psychology, computer science, cognitive science or any other programme at any higher education institution in Germany or abroad or any other degree recognised as equivalent awarded after a minimum of three years of study and subject to a minimum three quarter match of the respective study contents.
 - b) proof of an adequate command of English at level C 1 of the Common European Framework of Reference for Languages (CEF) through the Test of English as a Foreign Language, TOEFL, with a minimum of 88 points in the internet-based TOEFL; or 570 points in the paper-based TOEFL; or, respectively, 230 points in the computer-based TOEFL; IELTS with a minimum of 6.5 points; or any comparable proof.

§ 3 (1b) does not apply to applicants who are native English speakers or whose bachelor's or other degree programme was taught exclusively in English.

- (2) Proof of examination results are
- a) a bachelor's degree with an overall grade of 2.6 or better or, if the programme has not yet been completed,
 - b) examination results showing an average of 2.9 or better based on 140 or more ECTS points by the application deadline.

§ 4 Admission requirements

- (1) If the number of applicants qualified according to § 3 (1, 2) above exceeds the overall number of available places, selection is based on a ranking established according to paragraph 3 below.
- (2) The ranking is based on the following criteria:
- a) The overall grade of their bachelor's or equivalent degree or, if this has not yet been determined, the average grade of the examinations taken by the application deadline;
 - b) Proof of knowledge acquired in practical computer science (with programming in high-level programming languages) corresponding to 6 or more ECTS points.
 - c) Proof of participation in interdisciplinary projects whose content is relevant for the

programme in Cognitive Systems or relevant work experience (minimum 6 months)

- d) Proof of substantial study or research periods abroad
 - e) Proof of completion of courses whose subject-matter is relevant for the programme in Cognitive Systems.
- (3) For the assessment of the criteria specified in § 4 (2c-e), the admissions committee agrees a non-exhaustive list of potential occupations, courses and other qualifications.

In terms of ranking, the overall grade of the bachelor's or equivalent degree or, respectively, the average grade of examination results obtained by the application deadline, is raised by 0.2 if programming skills can be demonstrated, and by 0.1 for each of the other qualifications listed under § 4 (2c-e). The raise in grade resulting from proof of qualifications listed in § 4 (2c-e) is limited to not more than 0.3. The ranking the participants is based on the outcome of this adjustment. In case of equal ranks, § 16 *HVVO* applies.

§ 5 Admission procedure

- (1) Admissions are determined by the Board (*Präsidium*) based on the admissions committee's proposals.
- (2) Applications for admission must be rejected if
 - a) the requirements defined in §§ 2 and 3 are not fulfilled, or if
 - b) applicants have lost their right to examination in any master's programme in cognitive systems, psychology, computer science, cognitive science or any other study programme with essentially the same content or are in the process of being examined in any such programme.
- (3) Applicants not admitted on grounds of their level of qualification under § 4 receive a letter of rejection by Ulm University. This letter must state the reasons for rejection and provide instructions on their right of appeal.
- (4) In any other respect, the general provisions on admission stated in the statutes of Ulm University on admission, enrolment, re-registration, leave and termination of enrolment remain unaffected.

§ 6 Admissions committee

- (1) The Dean's office of the Faculty of Engineering and Computer Science appoints an admissions committee. The admissions committee consists of two or more persons and their deputies. Half of the members and their deputies is from psychology, the other half from information science. The members' term of office is three years. Reappointment is possible. At the request of the student members of the faculty council, a further student may join the committee in an advisory capacity.
- (2) The admissions committee determines the equivalence of previous education and academic degrees. The recognition of foreign degrees must comply with the recommendations of the Standing Conference of the Ministers of Education and Cultural Affairs

and the agreements made as part of university partnerships. In cases of doubt, the Central Office for Foreign Education (ZAB) must be heard.

- (3) If study achievements are not indicated in ECTS points, the admissions committee must determine if equivalence is given.

§ 7 Effective date

- (1) These statutes come into effect on the day of their publication in the Official Bulletin of Ulm University. They first apply to winter semester 2016/2017 admissions.
- (2) At the same time, Ulm University's admissions statutes for the consecutive, English-taught master's programme in Cognitive Systems of 9 March 2015, published in the Official Bulletin of Ulm University no. 7 of 23 March 2015, pages 33-36 cease to have effect.

Ulm, 8 March 2016

signed

Prof. Dr.-Ing. Michael Weber

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