Ulm University admissions statutes for the consecutive
English language Master Programme “Energy Science and Technology”
of 24 July 2013


Preliminary remarks on language use

According to Article 3 (2) Basic Law men and women have equal rights; all male designations of persons and positions used in these statutes apply equally to men and women.

§ 1 Scope of application

Ulm University allocates study places in its master programme “Energy Science and Technology” according to the following provisions.

§ 2 Deadline and form

(1) Students are admitted once per year for the respective winter semester. Ulm University must receive the application for admission in the winter semester by 30 April of the respective year.

(2) The application must be submitted electronically by sending an online form to be completed online by the deadline indicated in paragraph 1 above unless this would constitute a hardship for the applicant. Hardship exists where a person can show that they were not able – or limited in their ability - to use electronic data transfer for reasons that were beyond their control.

(3) The online form must be printed out, signed and sent to Ulm University together with all documents listed on the form by the deadline indicated in paragraph 1 above.

(4) The following documents must be enclosed with the application:

   a) Proof of compliance with the requirements listed in § 3 (1);

   b) Statement declaring whether the applicant has lost their right to be examined in the master programme “Energy Science and Technology” or any other study course with essentially the same content at any institute of higher education in Germany or abroad. The respective subject-specific study and examination regulations indicate which study courses have essentially the same content and are thus deemed to be related;
c) A written report (in English) describing personal and subject-specific reasons for applying for the study course and explaining the choice thereof (letter of motivation);

d) Copies of certificates and other documents giving proof of the applicant’s previous career. These are, in particular, proof of professional/vocational training and/or practical activities as well as any other previous training allowing conclusions about the applicant’s aptitude for this study course;

e) Two letters of recommendation issued by members of the university where the applicant completed the studies qualifying her or him for admission to this master programme.

(4) Where such proof is not in German or English, a certified translation into German or English is required.

§ 3 Admission requirements

(1) Admission is subject to the following requirements:

1. proof of a bachelor degree in the study course chemistry, chemical engineering, electrical engineering, materials science, physics or any comparable study course at any institute of higher education in Germany or abroad—or any degree recognized as equivalent—after completion of three or more years of study;

2. a study volume of 12 or more courses (approx. 3 credit hours each as is common internationally) or any equivalent competences in the respective subject area from the previous study course;

3. a study volume of 2 or more courses each (approx. 3 credit hours each as is common internationally) in mathematics or physics or any equivalent competences;

and

4. proof of adequate English language competence (usually the Test of English as a Foreign Language (TOEFL) with a minimum of 570 points (paper-based TOEFL) or 230 points (computer-based TOEFL) or 88 points (internet-based TOEFL) or comparable proof (e.g. IELTS with a minimum of 6.5 points)).

No. 4 does not apply to applicants who are native speakers of English. Moreover, the admissions committee may, in consultation with the head of the language department, decide on exemptions in justified cases.

(2) The selection of candidates pursuant to § 3 (1) is based on the following criteria:

a) Final mark of the bachelor or any equivalent degree or, where this has not yet been determined, the average of all results of examinations taken up to the date of application;

b) Individual marks and volume of studies in the subjects chemistry, chemical engineering, electrical engineering, materials science, mathematics, physics or any comparable subjects;

c) a letter of motivation;

d) proof of professional/vocational training and/or further practical activities;
e) Two letters of recommendation by the university;

(3) The criteria specified in § 3 (2) above are assessed by the admissions committee in accordance with a previously developed assessment scale. As a rule, these comply with the guidelines established by the Conference of the Ministers of Culture ("Kultusministerkonferenz").

§ 4 Admissions procedure

(1) The presidential board decides on admissions at the recommendation of the admissions committee.

(2) Applications must be rejected if

a) the applicant does not fulfil the requirements listed in §§ 2 and 3, or
b) the applicant has lost their right to be examined in the master programme “Energy Science and Technology” or in any study course with essentially the same content.

(3) In all other respects, the provisions related to admissions procedures in general, as stated in the admissions and enrolment statutes of Ulm University, remain unaffected.

§ 5 Admissions committee

(1) The admissions committee is composed of one or more members each of the Faculty of Engineering and Computer Science and the Faculty of Natural Sciences. The members elect one among them as their chair and one as their deputy.

(2) The members of the admissions committee are appointed by the faculties named in paragraph (1) above. The members’ term in office is three years. They may be reappointed.

(3) The admissions committee decides on the equivalence of applicants’ previous education and the comparability of qualified degrees. Recognition of foreign degrees must comply with the recommendations of the Conference of the Ministers of Culture as well as any agreements within the framework of university partnerships. In case of doubt, the Central Office for Foreign Education (“Zentralstelle für ausländisches Bildungswesen”=ZAB) must be consulted.

§ 6 Coming into effect

(1) These statutes come into effect on the day after their publication in the official information bulletin (“Amtliche Bekanntmachungen”) of Ulm University. They are first applicable to the admissions procedure for the winter semester 2014/2015.

(2) At the same time, the admissions statutes of Ulm University for the English language master programme “Energy Science and Technology” of 22 February 2012 (official bulletin (“Amtliche Bekanntmachungen”) of Ulm University No. 10 of 27 February 2012, p. 109–111) cease to have effect.
These statutes are hereby executed and are to be published.

Ulm, 24 July 2013

signed

Prof. Dr. Karl Joachim Ebeling
President