



Corona pandemic operations level 3.2

The Board has adopted the following regulations:

These regulations for level 3.2 operations supplement the provisions of the Corona ordinance of the State of Baden-Württemberg, the SARS-CoV-2 Occupational Safety and Health Standard and the specific measures adopted for teaching. They concretise the house rules of Ulm University dated 25 November 2009 and take priority in the event of objections.

To prevent infections with coronavirus, the following regulations apply at Ulm University starting **January 26, 2021**:

1. A minimum distance of 1.5 m from other persons must be maintained throughout the University, and regular hand hygiene and the cough and sneeze etiquette must be practised.
2. A medical mask or FFP2 mask must be worn in the University buildings.

Activities at one's own workplace without customer contact as well as when consuming food (outside the foot traffic routes) are excluded from this obligation, as long as a distance of 1.5 metres from other persons can be safely maintained.

Medical face masks or FFP2 masks are also to be worn when

- a) the requirements for room occupancy in accordance with the following item number 5 cannot be complied with, or
- b) in the case of activities during which risks are to be expected due to increased aerosol emissions.

Persons who can demonstrate that they cannot or cannot reasonably be expected to wear a mask for health-related reasons or other compelling reasons are exempted from the obligation to wear a mask; as a rule, health-related reasons must be substantiated by a medical certificate. This certificate must be submitted on request.

3. Employees working in office jobs or comparable activities are to be enabled to work from home, provided there are no compelling operational reasons against doing so.
4. Meetings on site should be reduced to the necessary minimum and, if possible, replaced by the use of information technology. For on-site meetings, equivalent protection must be ensured through suitable protective measures, including regular ventilation, a large distance between persons and suitable partitions.
5. If the simultaneous use of rooms by several persons cannot be avoided, a minimum area of 10 m² for each person present in the room may not be fallen short of, insofar as the activities to be carried out permit this. If a simultaneous presence cannot be avoided, a room of up to 10 m² may only be used by one person at a time; in the case of larger rooms, one additional person is permitted for each additional 10 m².



6. Personal contacts at the workplace are to be reduced by means of temporal and/or spatial arrangements (staggered working hours and working from home), as well as by further protective measures (separation). Employees with unavoidable direct contact with one another are to be divided into the smallest possible work groups. Contacts between the individual work groups in the course of operations as well as changes to these groupings are to be reduced to the minimum necessary for operations.
7. Wherever possible, tools and work equipment should be used by only one person.
8. There is a ban on parties and alcohol at the University.
9. Gatherings should be avoided, especially in foot traffic areas and in shared areas such as break rooms and kitchenettes.
10. Business trips may only be undertaken if they are absolutely necessary. The travel warnings of the Federal Foreign Office and any legally required testing or separation obligations are to be observed.
11. Persons who have tested positive for coronavirus must immediately inform their head of institution in order to enable the identification of possible contact persons at the University.

Persons who are or have been in close contact with a person infected with coronavirus are not allowed to come to the University if the (self-isolation) period stipulated in the Corona ordinance has not yet elapsed since the last contact, unless the health authority lifts the quarantine prematurely. The same applies to persons exhibiting typical symptoms of a coronavirus infection.

For employees who are indispensable and irreplaceable for the maintenance of critical emergency operations, a different decision can be made in individual cases after clarification of the concrete risk of infection, if necessary in consultation with the company medical service.

12. Employees are offered occupational medical prevention of health hazards at the workplace due to coronavirus. They can seek individual advice from the company doctor, including on special risks due to a previous illness or individual disposition. Preventive occupational health care can also be provided by telephone.
13. The respective heads of the institutions are responsible for the implementation of and compliance with these regulations as far as the persons working in their areas and the areas allocated to them are concerned. For this purpose, they prepare hazard assessments and carry out the corresponding instructions. The instructions shall record which employees have been offered the opportunity to do their work from home. For employees with office work or comparable activities who are not allowed to work from home, the operational reasons requiring their presence on site shall be recorded in writing.
14. Other health and safety standards and regulations (not related to coronavirus) are not affected and continue to apply.