



Statutes on the charging of tuition fees in the School of Advanced Professional Studies (SAPS) dated 7 August 2023

Based on §§ 2, 13 para. 1 of the federal state act on tuition fees (Landeshochschulgebührengesetz, LHGebG) of 1 January 2005 (Law Gazette p. 1, 56), last amended by Article 4 of the Act of 15 November 2022 (Law Gazette p. 585, 586) and based on § 19 para. 1 p. 2 no. 10 of the Baden-Württemberg Higher Education Act (Landeshochschulgesetz - LHG) in the version of 1 January 2005, amended several times and most recently by Article 8 of the Act of 7 February 2023 (Law Gazette p. 26, 43), the Senate of Ulm University adopted the following statutes on 26 July 2023. The President approved the Statutes pursuant to § 2 para. 2 sentence 2 LHGebG on 7 August 2023.

§ 1 Tuition fee and separate fee according to § 19 LHGebG

Ulm University charges a tuition fee for the continuing education master's programmes in the School of Advanced Professional Studies (SAPS) at Ulm University as well as a separate fee for the case mentioned in § 3 para. 2 sentence 2. The charging of further fees in accordance with the LHGebG and the General statutes of fees of Ulm University, administrative fees, expenses and fees in accordance with §§ 1 para. 2, 12, 15, 16, 18 LHGebG as well as contributions in accordance with the Student Services Act and § 65a para. 5 sentence 2 LHG remain unaffected.

§ 2 Amount of the fee and exemption from the obligation to pay fees

- (1) The tuition fee is charged per semester. The amount of the fee is determined by SAPS, set by the Board, depends on the number of registered (partial) modules (certificate course) and is set out in the attached Appendix 1 in its current version. The SAPS reviews the amount for appropriateness at regular intervals and proposes an adjustment to the Board if necessary.
- (2) No fees are charged for periods of academic leave if the application for academic leave was submitted before the start of lectures. If the application for academic leave was submitted after this date, the fee can be refunded in full or in part upon application. The decision is made by the subject examination board. The amount of the refund is based on the services already used in accordance with § 5 para. 2 sentence 3. If students who are on academic leave in accordance with § 61 para. 2 sentence 2 LHG make use of the opportunity to attend courses and complete coursework and examinations, § 3 para. 1 applies accordingly.
- (3) In all other respects, the provisions of the admission and enrolment regulations of Ulm University, as amended, apply to academic leave.

§ 3 Incurrence of the tuition and processing fee

- (1) The fee in accordance with § 2 para. 1 is incurred upon registration for the modules for the semester in question.
- (2) If the cancellation of a registered module takes place before the fee notice is issued, the fee will not be charged. If the cancellation of a registered module takes place after the fee notice has been issued, a processing fee is charged in accordance with § 5 para. 2 sentence 3. After enrolment or re-registration, the refund of a fee already paid for a registered module is only possible under the conditions of an approved withdrawal. § 2 para. 2 sentences 2 -4 apply accordingly.

§ 4 Due date

- (1) The fee is due when the fee notice is issued. It must be paid for modules in the first semester before enrolment. The fees for the following semesters must be paid within the re-registration period defined in the current admission and enrolment statutes of Ulm University.
- (2) If the fees due for all or part of the registered modules are not paid after expiry of the deadline set for payment despite a reminder and threat of termination of enrolment, students' enrolment will be terminated unless the conditions for reimbursement pursuant to §§ 2 para. 2 sentences 2 - 4, 5 para. 2 are met.

§ 5 Termination of enrolment, reimbursement

- (1) In the event of termination of enrolment, the notification of fees becomes invalid in full or for the remaining part of the semester.
- (2) In the event of termination of enrolment, the examination board may, at the student's request, refund the tuition fee for the module in full or in part if the student is prevented from commencing or continuing their studies for a valid reason for which they are not responsible. A reimbursement of the fees and contributions paid in accordance with § 1 para. 1 sentence 2 remains unaffected by this and is based on the relevant statutory regulations. The reimbursement of tuition fees is regulated as follows:
 - a) up to 36 working days before the start of the module, full refund except for a processing fee of 10% of the fee charged for the module, but at least € 20.00
 - b) up to 12 working days before the start of the module, full refund up to a processing fee of 50% of the fee charged for the module, but at least € 20.00
- (3) The application for a refund must be submitted electronically to saps@uni-ulm.de; the date of receipt by SAPS determines whether the deadline has been met. If the cancellation is not declared in due form and time, the tuition fee will not be refunded.

§ 6 Payment by instalments, deferral, remission

Payment by instalments, deferment and remission are governed by the current version of the Baden-Württemberg Fees Act. Applications must be submitted before the start of the semester.

§ 7 Effective date

- (1) These statutes take effect on 1 October 2023.
- (2) With the entry into force of these statutes, the statutes on the charging of tuition fees in continuing education master's programmes at the Centre for continuing academic education for working professionals (SAPS) of 2 May 2014, published in the Official Bulletin of Ulm University No. 10 of 12 May 2014, p. 100 - 103, shall cease to be in force.

Ulm, 7 August 2023

signed

Prof. Michael Weber

President (Dr.-Ing.)

Appendix 1: General fees for continuing education programmes

**School of Advanced
 Professional Studies**

 Centre for continuing academic
 education for working
 professionals at Ulm University
 and Ulm University of Applied
 Sciences (THU)

Appendix 1 - Part A

Table of fees

valid from 1 October 2023

General fees for continuing education programmes

	Details	Fee in Euro for enrolled students
1	Certificate courses	
1a	Repetition with passed certificate of achievement (if defined for the certificate course)	30% of the regular fee
1b	Repetition	60% of the regular fee
2	Issue of certificate / Issue of CAS or DAS certificate	
2a	Issue of CAS or DAS certificate for enrolled students or subsequent issue	€ 45.00
2b	Issue of a certificate for enrolled students or re-issue of a certificate (copy)	€ 25.00
3	Withdrawal	
3a	Withdrawal up to 36 working days before the start of the certificate course	10%, min. € 20
3b	Withdrawal up to 12 working days before the start of the certificate course	50%, min. € 20
3c	Withdrawal after start of the certificate course	Individual decision of the subject examination board
4	Discounts	
4a	In case of partial recognition	Corresponding to recognised CP
5	Bachelor's and master's thesis	
5a	Internal (use of resources of the universities)	€ 150.00 / credit point
5b	External (no use of resources of the universities)	€ 60.00 / credit point

**School of Advanced
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 (SAPS)**

 Centre for continuing academic
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Appendix 1 - Part B

Table of fees

valid from 1 October 2023

Master's programme in Actuarial Science under 2023 study and exam statutes

No.	Details	Fee in Euro per credit point for enrolled students
1	Certificate courses	
1a	Module \leq 6 CP	€ 175.00
1b	Module > 6 CP	€ 140.00
2	Realisation of a project / case study / DAS thesis	€ 150.00

Master's programme in Actuarial Science under 2017 study and exam statutes

No.	Details	Fee in Euro for enrolled
1	Certificate courses	
1a	Finanzmathematik und Investmentmanagement / Financial Mathematics and investment Management (9 CP)	€ 1410.00
1b	Grundlagen der Personenversicherungsmathematik / Fundamentals of personal insurance mathematics (9 CP)	€ 1410.00
1c	Grundlagen der wert- und risikoorientierten Unternehmenssteuerung / Fundamentals of value and risk-oriented corporate management (7 CP)	€ 1530.00
1d	Prozesse im Risikomanagement von Versicherungsunternehmen / Risk management processes in insurance companies (5 CP)	€ 980.00
1e	Prozessmanagement in der Versicherung / Process management in insurance (7 CP)	€ 1220.00
1f	Versicherungswirtschaftslehre / Insurance economics (7 CP)	€ 1530.00
2	Realisation of a project / case study	€ 760.00

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Appendix 1 -

Table of fees

valid from 1 October 2023

Master's programme in Biopharmaceutical-Medical Engineering

No.	Details	Fee in Euro per credit point for enrolled students
1	Certificate courses	
1a	Natural Sciences without period in laboratory	€ 240.00
1b	Natural Sciences including period in laboratory	€ 280.00
1c	Management and Economics	€ 150.00
2	Realisation of a project / DAS thesis	
2a	without laboratory courses	€ 100.00
2v	with laboratory courses	€ 200.00

**School of Advanced
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Sciences (THU)

Appendix 1 -

Table of fees

valid from 1 October 2023

Master's programme in Business Analytics

No.	Details	Fee in Euro per credit point for enrolled students
1	Certificate courses	
1a	Management and Economics	€ 250.00
1b	Mathematics	€ 300.00
1c	Computer Science	€ 250.00
2	Realisation of a project / DAS thesis	€ 190.00

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Appendix 1 -

Table of fees

Valid from 1 October 2023

Master's programme in Instructional
Design

No.	Details	Fee in Euro per credit point for enrolled students
1	Certificate courses	€ 195.00
2	Realisation of a project / DAS thesis	€ 190.00

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Appendix 1 -

valid from 1 October 2023

Table of fees

Master's programme in Sensor Systems
Engineering

No.	Details	Fee in Euro per credit point for enrolled students
1	Certificate courses	€ 195.00
2	Realisation of a project / DAS thesis	€ 190.00

Appendix 1 -

valid from 1 October 2023

Table of fees

Other courses with ECTS for enrolled students

No.	Details	Fee in Euro for enrolled students per credit point
1	Certificate courses	
1a	Nuggets from the master's programme in Instructional Design	€ 210.00
2	Bridge courses*	
2a	Bridge courses Mathematics	€ 25.00
2b	Bridge courses Natural Sciences	€ 25.00

Other courses with continuing education points from the (state) medical association for enrolled students

No.	Details	Fee in Euro for enrolled students
1	Certificate courses	
1a	Medicine: Variants of sexual development	€ 230.00

* Bridge courses serve as an introduction to a degree programme and provide the necessary skills if not yet available at the time of enrolment. However, they can also be taken independently of a degree programme.

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Appendix 1 -

Table of fees

valid from 1 October 2023

Master's programme in Innovation and Science Management

No.	Details	Fee in Euro per credit point for enrolled students
1	Certificate courses	€ 190.00
2	Realisation of a project / case study / DAS thesis	€ 190.00