

## External Master's Thesis MSc "Advanced Materials"

According to the Examination Regulations (*Prüfungsordnung*) for "Advanced Materials", students are permitted to carry out a master's thesis project externally (i.e. outside Ulm University). Before starting such a project the student must be granted **approval by the Examination Board**.

Please note: To get admitted to the master's thesis students must have earned at least **83 CP**.

### How to apply for an external master's thesis project:

1. The student selects and contacts an **off-campus institute or company** where he/she plans to carry out the master's thesis research.
2. The student writes:
  - A **detailed abstract** (1 to 2 pages) comprising
    - title of the planned work
    - brief introduction to the problem/project and its scientific motivation
    - concise description of the scientific tasks and objectives
    - work plan
  - A **plan of supervision** delineating
    - the supervisory responsibilities of the off-campus institute or company
3. The **off-campus supervisor** approves and signs the abstract.
4. The student contacts:
  - a **primary referee** for the project from among qualified on-campus personnel
  - a **second referee** for the project (Off campus researcher as second referee? Please contact the head of the examination board)
5. Student and off-campus organization agree that **financial compensation** to the student during the master's thesis project should be **limited to a total of 650,- € per month for locations outside the Ulm area and 350 € per month for Ulm and its vicinity** (has to be confirmed in writing by the applicant and the off-campus supervisor).
6. The **student** submits the documents ...
  - abstract
  - plan of supervision
  - agreement on financial compensation
  - University Ulm application form "Admission to Master's Thesis" with the signature of the referees... to the Examination Board
7. Documents will be checked and approval to the project will be granted when requirements are met.
8. The student registers the thesis at the **Registrar's Office (Studiensekretariat)**.