As of: 15 Jul 2021

Ulm University

Office for Gender Equality

[gleichstellungsbeauftragte@uni-ulm.de](mailto:gleichstellungsbeauftragte@uni-ulm.de)

**Financial support programmes for female researchers**

|  |  |  |
| --- | --- | --- |
| **Support measure**  (please check) | Project start-up funding (to pay for research assistants, materials and equipment, remuneration of test persons)  Travel funding (research visit, convention, seminar)  Bridging programme for the career entry of female junior researchers (not for female researchers at the Medical Faculty) | |
| Full name of the applicant:  Email:  Phone number: |  | |
| Institute/clinic:  Supervising institution:  (if different) |  | |
| I herewith affirm that the information provided in the following application is true and given in good faith. This project is not simultaneously receiving support through another internal university funding programme. Should this change, I will inform the project coordination immediately. | | |
| Applicant's signature: |  | |
| I herewith affirm that I have read the application submitted to me for signature and endorse the proposed undertaking as outlined in my enclosed statement.  The gender equality measures within the financial support programmes for female researchers are considered additional gender equality measures. I confirm that the applicant will have access to institute funds to the same extent as her male colleagues upon approval of her application.  Applies to bridging programme for career entry only: (1) Doctorate with an already signed doctoral agreement: the institute funds the contractual period for the completion of the doctoral degree subsequent to the bridging funding. (2) If the applicant makes use of an extension option in accordance with § 2 para. 5 *WissZeitVG* (law on fixed-term employment contracts in the science and research sector), the necessary funding for this extension is provided by her institute. | | |
| Academic supervisor | Name | Signature |
|  |  |  |
| ***Internal remarks project coordination***  **Medical Faculty only**  We endorse the undertaking applied for ***Application no****.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  We do not endorse the undertaking applied for | | |
| Chairperson Commission for Gender Equality at the Medical Faculty | Name | Signature |
| **Board of Directors of the Graduate and Professional Training Centre Ulm (ProTrainU):**  We endorse the undertaking applied for  We do not endorse the undertaking applied for | | |
| ProTrainU | Name | Signature |

Application form 'Financial support programmes for female researchers'

**Travel funding (research visit, convention, seminar)**

A measure of the Programme for Women Professors III (*PPIII*)

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| --- | --- | --- |
| **Please submit your application at least four weeks before the beginning of the requested measure!** | | **Date: \_\_\_.\_\_\_.\_\_\_\_\_\_** |
| Faculty:  Academic department:  Institute/Clinic: |  | |
| Full name of the applicant:  Email:  Phone:  Doctoral/PhD candidate at Ulm University since | \_\_\_.\_\_\_.\_\_\_\_\_\_ (Date of doctoral acceptance agreement) | |
| Details of event:  Advance payment  If you wish for an advance payment, please make a note of that in your travel request and state what the advance payment is for (e.g. conference fees, flights, etc.).  Please note that only **one** advance payment will be made. The **original** business travel request will be needed for the disbursement of the advance payment.  **Conference/convention/symposium**: Enclose abstract of your own work  **Seminar/workshop**:  Describe content and objective  **Research visit**:  Describe objective, goals and relevant milestones of your visit; give reasons for choice of host institution) | **Please attach a copy of your business travel request!** (on-site events only)  Type of event (please check)  **Research visit**  **Conference/symposium/convention:**  On-site  Online  **Seminar/workshop:**  On-site  Online  **Maximum amounts of funding für Conventions/conferences/workshops/seminars:**  **Online** conference/symp./convention/workshop **max. € 500**  Event in **Germany**  **max. € 750**  Event in another **European country**  **max.** **€ 1,500**  Event **outside of** **Europe** **max. € 2,500**  (each incl. fees for conferences/symposia/conventions/workshops; attendance fees for seminars (on-site/online) are funded in addition to the above mentioned maximum amounts)  Name of event:  Duration of event/research visit:  from \_\_\_.\_\_\_.\_\_\_\_\_\_ to \_\_\_.\_\_\_.\_\_\_\_\_\_  Location of event (city/country/host institution of research visit):  Estimated costs:  Purpose of measure: | |
| **Statement academic supervisor** (Content: assessment of how the measure helps advance the applicant’s research and career): |  | |
| A **final report** summarising the success of a funded **research visit** is to be submitted to the project coordination within one month upon completion of the measure (see template on Office for Gender Equality website). | | |

**Enclosed documents:**

CV (max. 2 pages)

abstract of your own work (conferences, symposia, conventions)

proof of abstract submission   
(e. g. confirmation of receipt issued by conference organizer)

Ulm University business travel request, fully signed and approved

Medical Faculty members please add:   
University Medical Centre (UKL) business travel request, approved by HR department

cooperation agreement, invitation, etc. (research visits)

cost estimate with evidence, e. g. conference website screenshot  
 (seminars, workshops, and all online events)