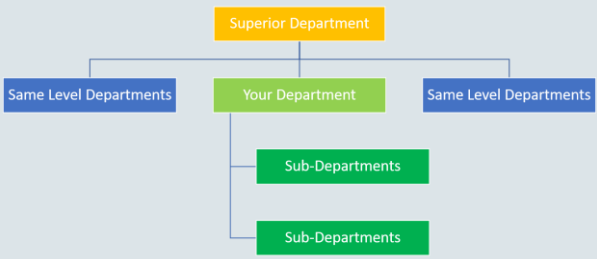


**APPLICATION FORM FOR AN
ERASMUS+ STAFF TRAINING MOBILITY
AT ULM UNIVERSITY (D ULM01)**

APPLICANT INFORMATION		
First Name(s)		
Family Name		
Home University		
Language Competence Ulm University expects applicants to have at least level B2 in either English or German. A language certificate is required.	German:	
		Certificate is attached: <input type="checkbox"/> yes <input type="checkbox"/> no
	English:	
		Certificate is attached: <input type="checkbox"/> yes <input type="checkbox"/> no
Possible Time Windows Give at least three options. Indicate the first and the last day of the training.	Option 1	from _____ to _____
	Option 2	from _____ to _____
	Option 3	from _____ to _____
	Option 4	from _____ to _____
	Option 5	from _____ to _____

APPLICANT JOB CONTEXT	
In order to find those departments at Ulm University which are the best match for your planned work shadowing, we need to know more about the context of your work and your department or unit at home. Please give the names of the departments at your institution (in English or German translation) as shown in the organigramme, and a brief outline of the major tasks of your department.	 <pre> graph TD SD[Superior Department] --- SL1[Same Level Departments] SD --- YD[Your Department] SD --- SL2[Same Level Departments] YD --- SD1[Sub-Departments] YD --- SD2[Sub-Departments] </pre>
Your Department/Unit Name and outline of major tasks	
Superior Department/Unit	
Same Level Departments/Units	
Sub-Departments/Units	

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WORK SHADOWING AT ULM UNIVERSITY (D ULM01)**

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APPLICANT JOB DESCRIPTION

Please describe to us your current job as well as your professional and educational background

Title of Your Current Position

Working in this Position since

(Month/Year)

Description of Major Tasks and Responsibilities in this Job

**Previous Jobs
Major Tasks and Responsibilities**

**Education / Studies
Professional Training
Qualifications and Competences**

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APPLICANT MOTIVATION

**What do you expect to see and learn during your Erasmus+ staff mobility?
Have you already identified certain departments/units which you would like to visit?
Are you already in contact with those departments/units? Please explain.**

Why did you choose to apply to Ulm University for the Erasmus+ staff mobility?

APPLICANT CONFIRMATION

I herewith apply to Ulm University for an Erasmus+ Staff Mobility for Training (Work Shadowing). I agree that the information provided in this application may be electronically stored and processed and forwarded to the relevant units at Ulm University in order to make the necessary inquiries and arrangement. I am aware that processing my application may take up to 5 weeks before a decision about my acceptance can be made.

I understand that I may have to be flexible with respect to the time and duration of my planned staff mobility and adjust to the preferences of the departments that might agree to host me.

I will inform the International Office of Ulm University immediately if I maybe unable to carry out the Erasmus+ staff mobility, for whichever reasons, no matter whether this application is still being processed or has already been approved.

I confirm that I have applied or will apply for a mobility grant with my home institution in order to cover the expenses incurred for travel, accommodation and daily living during this staff training mobility. I understand that Ulm University cannot and will not cover any of the expenses in relation to this mobility.

Place and Date:**Signature:**