

**Instructions:**  
**How to fill out the Erasmus+ Learning Agreement for Studies**  
**2022-23**

It was planned that many processes in the new Erasmus+ programme generation (2021-28) should be digitalized. Unfortunately, there are multiple problems in the exchange of data for the digital learning agreements with the online platform and local systems. Therefore the EU commission has amended their time line and digital learning agreements are not obligatory in 2022. We regret that we are currently unable to process or sign digital learning agreements.

Instead, we must ask all incoming students to submit their learning agreements to us as PDF, which we can print out and sign manually. Please ask your home institution

- if they have a template that they want to be used or
- if it is possible to export the online learning agreement from the system they use as PDF

Alternatively, you may download our template from mobility-online.

### General information

Student	Last name(s)	First name(s)	Date of birth	Nationality	Gender
	ESI		Study cycle	Field of education (ISCED)	Field of education (clarification)
Sending Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
Receiving Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
	Ulm University	(see list below)	D ULM01	Germany	N.N. (+49-731-5022086) Dr. Sabine Habermalz (+49-731-5022046) <a href="mailto:incomings@uni-ulm.de">incomings@uni-ulm.de</a>
<p>The level of language competence in <b>German and/or English</b> [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:</p> <p>A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> <b>B2 <input checked="" type="checkbox"/></b> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/></p>					

Faculty	Department	Subject Area (Code) Erasmus+ Agreement	
Medical Faculty	Human Medicine	0912	Medicine
	Molecular Medicine	051 0518	Biology and related sciences Interdisciplinary programmes...
Faculty of Natural Sciences	Biology/Biochemistry	0511 0512	Biology Biochemistry
	Chemistry	0531	Chemistry
	Physics	0533	Physics
Faculty of Mathematics and Economics	Mathematics	0541 0542	Mathematics Statistics
	Business/Economics	0311 0413	Economics Management
	Computational Science and Engineering	0540 0548	Mathematics and statistics Interdisciplinary programmes...
	Electrical Engineering	0714	Electronics and automation
Faculty of Engineering, Computer Sciences and Psychology	Computer Science	061	Information and communication technologies (ICTs)
	Psychology	0313	Psychology

## Mobility type and duration

Mobility type (select one)	Estimated duration (to be confirmed by the Receiving Institution)
<input checked="" type="checkbox"/> Semester(s) <input type="checkbox"/> Virtual component ( <i>only if applicable</i> )	Planned period of the physical mobility: <ul style="list-style-type: none"> <li>from [day (optional)/month/year] .....</li> <li>For arrival dates see: "Your Journey to Ulm University"</li> <li>to [day (optional)/month/year] .....</li> <li>End dates for winter semester: 28/02/23 or 31/03/23</li> <li>End dates for summer semester: 31/08/23 or 30/09/23</li> </ul>

## Study Programme at the Receiving Institution

<p>Check out the feedback on your study proposal</p> <ul style="list-style-type: none"> <li>only list courses that have been approved or suggested as alternative courses</li> <li>courses should be entered as listed in the directory of Ulm University (course number, title, ECTS)</li> <li>Course information is available from our website (follow the links):  <a href="https://www.uni-ulm.de/en/io/mobility-incomings/planning-to-study-abroad/study-offers/">https://www.uni-ulm.de/en/io/mobility-incomings/planning-to-study-abroad/study-offers/</a> </li> </ul>
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## Commitment of the three parties

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies. The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.					
Commitment	Name	Email	Position	Date	Signature
Student			<i>Student</i>		
Responsible person at the Sending Institution					
Responsible person at the Receiving Institution	(see list below)	(see list below)	(see list below)		

### Responsible person in the receiving institution:

This has to be "an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution."

At Ulm University, the departmental coordinators are authorized to sign the learning agreements of incoming students. You find names and contact details in your acceptance letter or in the table below.

Once the learning agreement is approved and signed by yourself and the responsible person at your home institution, please upload it to Ulm University's application portal **mobility-online**.

**Departmental Coordinators / Incoming Student Advisors**  
**Responsible person(s) in the receiving institution/Subject area, code**



Faculty	Subject Area	Code	Name	Function	E-mail	
<b>Fakultät für Mathematik und Wirtschaftswissenschaften</b>  <i>Faculty of Mathematics and Management</i>	Economics Finance Business	0311	Prof. Dr. An Chen	<b>EDC/RLA</b>	international.economics@uni-ulm.de	
		0412 0413	Mark Schultze	<b>ISA</b>		
	Mathematics Statistics	0541 0542	Prof. Dr. Jan Beyersmann Leonie Langer	<b>EDC/RLA</b> <b>ISA</b>	international.mathematics@uni-ulm.de	
		Computational Science and Engineering	0548	Prof. Dr. Karsten Urban Beate Mayer		<b>EDC/RLA</b> <b>ISA</b>
	<b>Fakultät für Naturwissenschaften</b>  <i>Faculty of Natural Sciences</i>			Biology Biochemistry	0511 0512	Dr. Eva Keppner Lisanne Wolters
		Chemistry	0531		Prof. Dr. Michael Hiete Dr. Christian Vogl	<b>EDC/RLA</b> <b>ISA</b>
Chemical Engineering				0711	Prof. Dr. Robert Güttel Dr. Oliver Wiltshcka	<b>EDC/RLA</b> <b>ISA</b>
		Physics	0533		Prof. Dr. Susana Huelga Dr. Rachele Fermani	<b>EDC/RLA</b> <b>ISA</b>
<b>Fakultät für Ingenieurwissenschaften und Informatik</b>  <i>Faculty of Engineering and Computer Sciences</i>				Electr. Engineering Telecommunications	0714	Prof. Carl Emil Krill, PhD. Dr. Werner Teich
		Computer Science	061			Prof. Dr. Jacobo Torán Dr. Markus Maucher
				Psychology	0313	Prof. Dr. Morten Moshagen Anne Landhäußer
		<b>Medizinische Fakultät</b>  <i>Medical Faculty</i>	Medicine			0912
	Molecular Medicine			0518	Prof. Dr. Leda Dimou-Rörentrop Katharina Schilberg	
			<b>EDC</b> = ERASMUS Departmental Coordinator <b>ISA</b> = Incoming Students Advisor			<b>RLA</b> = Responsible for signing the learning agreements