









IMPRINT

EDITOR & PUBLISHER

- International Office of Ulm University
- International Office of Ulm University of Applied Sciences
- International Office of Neu-Ulm University of Applied Sciences

PRINT

- 14th edition
- Digital Version since Winter Semester 2020/21
- Revision: August 2020

All data and information contained in the brochure are without guarantee and do not justify any legal claims.

In case you have ideas and suggestions for improvement of this brochure please contact International Office of Neu-Ulm University of Applied Sciences: international@hnu.de

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WARM

WELCOME

TO ULM & NEU-ULM!

Dear students,

We are happy that you have decided to study at one of our universities!

We are sure that this experience will be very exciting for you and we want your stay to be as comfortable as possible.

When coming to a new country, international students may face some challenges in the beginning and that's why we created this guide for you.

In our Welcome Brochure you will find information that helps you get started in Germany and in Ulm/Neu-Ulm.

Enjoy your stay and welcome!

Your
- Ulm University (uulm)
- Ulm University of Applied
Sciences (THU)
- Neu-Ulm University of Applied
Sciences (HNU)

BEGIN.

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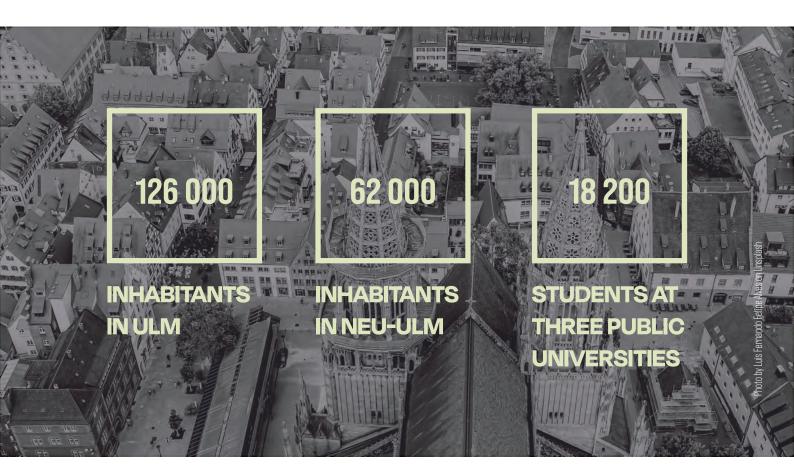


WELCOME TO THE TWIN-CITY!

Ulm and Neu-Ulm are twin-cities in southern Germany divided by the Danube river, but closely linked in their everyday life.

The Danube river officially separates the **two federal states**: Ulm is located in the state of Baden-Württemberg and directly borders the smaller Bavarian city of Neu-Ulm.

Together, the cities are characterised by a **unique combination of tradition and modernity** and form the **cultural as well as economic center** between the region of Allgäu and the region of the Swabian Alb.



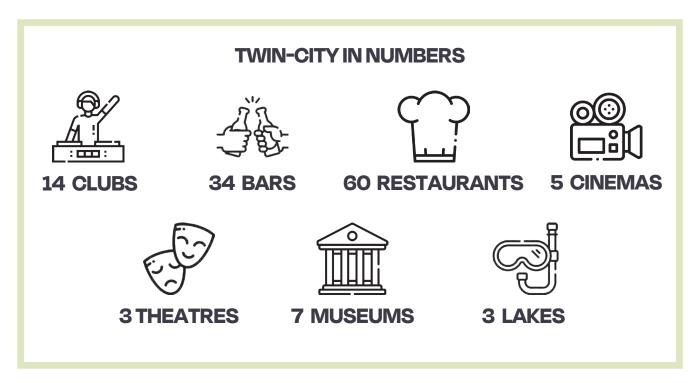


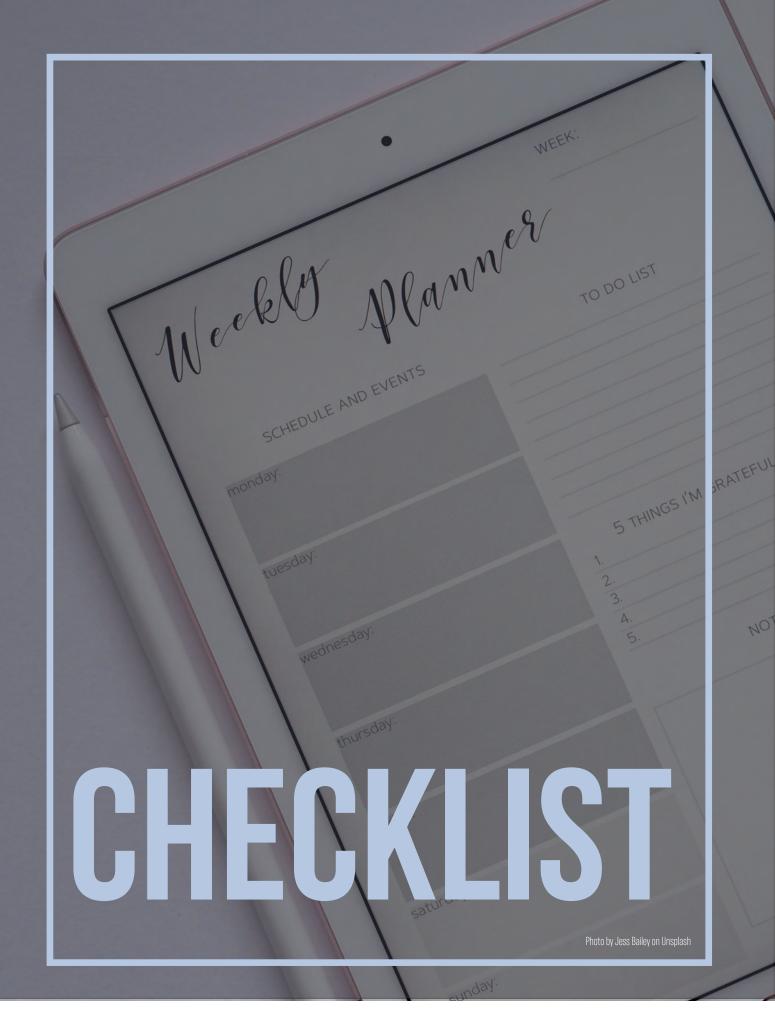
In **Ulm**, you can find the romantic Fishermen's and Tanners' Quarter with its old houses, air of medieval times and of course the **world's highest church tower** (161.53 m). The history of Ulm lives on in a **multitude of historical celebrations and rites**, such as the 'Fishermen's Jousting' on the Danube, the 'International Danube Festival' and the 'Oath Monday' including the 'Nabada' river festival. Besides that, Ulm is famous for its citizens – the physicist and Nobel Prize laureate **Albert Einstein** was born in Ulm, as well as the siblings **Hans and Sophie Scholl**, who are famous for their resistance to the Nazi regime.



Neu-Ulm has changed its appearance perceptibly – like hardly any other city in Bavaria. After the American armed forces left, the city has converted the former barracks into **modern residential complexes, recreational parks** and a **region of service providers**.

The double-city offers a **wide range of activities** and places to explore – picturesque landscapes, various cinemas, theaters and museums, and of course bars and clubs where you can relax after a busy day. Moreover, the city's leisure programme is enriched by **seasonal events** – for example, open air festivals in summer or Christmas markets in winter.











Hochschule Neu-Ulm University of Applied Sciences

IMPORTANT THINGS TO DO WITHIN THE FIRST DAYS AFTER YOUR ARRIVAL IN ULM/NEU-ULM

Introduce yourself at the **International Office** of your university and ask for orientation activities and the **Mentoring/Buddy Programme.** Normally, there will be social activities you can take part in and you will receive support with the following formalities and other things you might need assistance with:

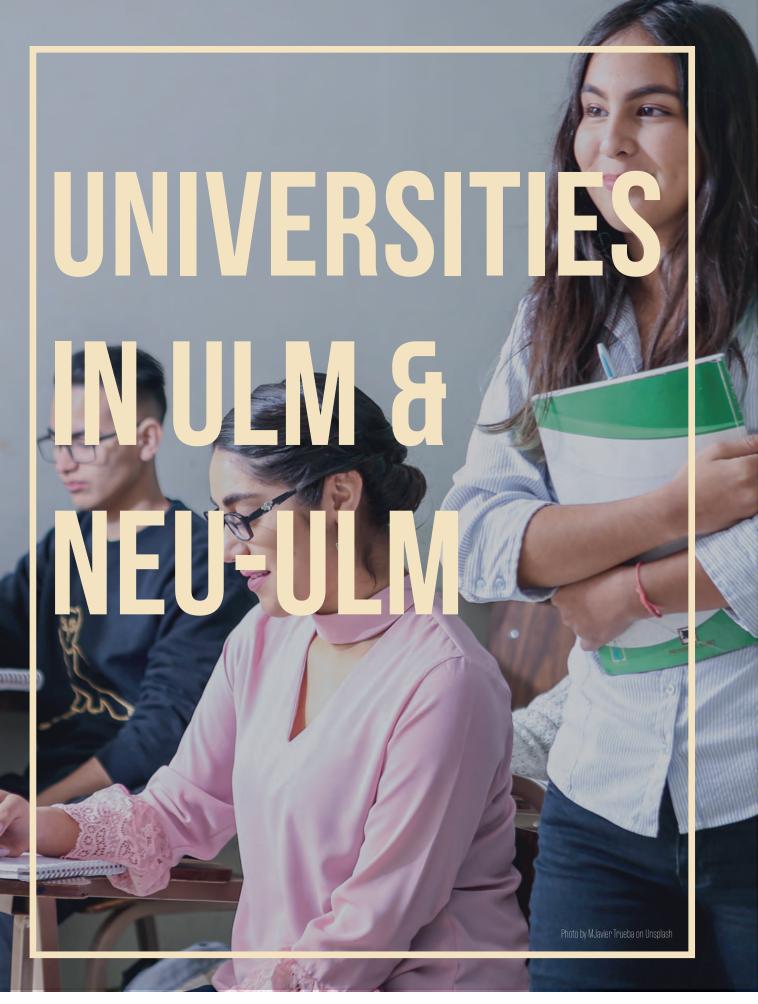
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Register at the city within the first 14 days after your arrival in Germany

If necessary, apply for a residence permit

If necessary, open a
German bank account

You can find more information on these topics in the chapters about Authorities and Finances of this brochure and on the website of your university (Ulm University, Ulm University of Applied Sciences or Neu-Ulm University of Applied Sciences). The International Office of your university can give important advice concerning all formalities you have to handle at the beginning of your stay in Ulm/Neu-Ulm. Furthermore, you can get valuable tips about living and studying in Ulm/Neu-Ulm which will hopefully help you feel comfortable and at home soon. Therefore, you should make use of as many of the offered information and orientation activities as possible.











ULM UNIVERSITY (UNIVERSITÄT ULM)



LOGO



ulm university universität



ADDRESS:

Ulm University

Helmholtzstraße 16, 89081 Ulm

www.uni-ulm.de/en, +49 731 5010



NUMBER OF STUDENTS

approximately 10 500



FOUNDED

in **1967**



WINTER SEMESTER

Oct 1 - Mar 31

(lecture time: mid October to mid Feb-

ruary)



SUMMER SEMESTER

Apr 1 - Sept 30

(lecture time: ca. mid April to mid July)



INTERNATIONAL OFFICE

+49 731 50-22007

international@uni-ulm.de

More information: Chapter "Contact &

Support"



CENTRAL STUDENT ADVISING SERVICES

telephone portal +49 731 50-24444, zentralestudienberatung@uni-ulm.de





OFFERED PROGRAMMES:

www.uni-ulm.de/en/study/study-at-ulmuniversity/study-programmes/#



ANGUAGE CENTRE

Room 18, Pavilion 1, Albert-Einstein-Allee 5

89081 Ulm

www.uni-ulm.de/en/einrichtungen/zsp/

home/



INSTRUKTIONSDESIGN

MASTERSTUDIENGANG www.uni-ulm.de/en/einrichtungen/saps/

studiengaenge/instruktionsdesign/module/



Albert-Einstein-Allee 37, 89081 Ulm,

+49 731 50-15544

www.uni-ulm.de/en/einrichtungen/kiz/

service-katalog/library-use

Opening hours of the reading room:

Mon - Fri: 8.00 a.m. - 10.00 p.m.

Sat: 10.00 a.m. - 8.00 p.m.

Opening hours of the borrowing

desk: Mon - Fri: 8.00 a.m. - 9.30 p.m.



+49 731 50-30000

helpdesk@uni-ulm.de

kiz.information@uni-ulm.de

ULM UNIVERSITY OF APPLIED SCIENCES (THU)



LOGO





ADDRESS:

Ulm University of Applied Scienes

Prittwitzstraße 10

89075 Ulm

https://studium.hs-ulm.de/en

+4973150-208



NUMBER OF STUDENTS

approximately 3 600



FOUNDED

in **1960**



WINTER SEMESTER

Sep 1 - Feb 28/29

(lecture time: ca. beginning of October to mid February)



SUMMER SEMESTER

Mar 1 - Aug 31

(lecture time: ca. mid March to end of July)



INTERNATIONAL OFFICE

+49 731 50-28457, <u>aaa@thu.de</u>

https://studium.hs-ulm.de/en/org/aaa/

Pages/Incomings.aspx

More information: Chapter "Contact &

Support"



STUDENTS' SERVICE

https://studium.hs-ulm.de/en/org/ssc/

Pages/Studienberatung.aspx

ssc@thu.de, +49 731 50-28025



MAPS&HOWTOFINDUS

https://studium.hs-ulm.de/en/



OFFERED PROGRAMMES: https://studium.hs-ulm.de/en/

(Follow the subject: Course Offer)



ANGUAGE CENTRE

https://studium.hs-ulm.de/de/org/ifm,

IFM@thu.de

+49 731 50-28091



https://studium.hs-ulm.de/en/org/IMZ/

Pages/Bibliothek.aspx

Campus Prittwitzstraße:

+49 731 50-28113

Mon - Thu: 8.00 a.m. - 6.00 p.m.

Fri: 8.00 a.m. - 2.00 p.m.

Campus Albert-Einstein-Allee:

+49 731 50-28512

Mon - Thu: 9.00 a.m. - 12.00 midday

NEU-ULM UNIVERSITY OF APPLIED SCIENCES (HNU)



LOGO





ADDRESS

Neu-Ulm University of Applied Sciences

Wileystraße 1

89231 Neu-Ulm

www.hnu.de/en/, +49 731 9762-0



NUMBER OF STUDENTS

approximately 4000



FOUNDED

in **1994**



WINTER SEMESTER

Sep 1 - Feb 28/29

(lecture time: ca. beginning of October to mid February)



SUMMER SEMESTER

Mar 1 - Aug 31

(lecture time: ca. mid March to end of July)



OFFERED PROGRAMMES:

Here you will find an overview and information on all study programmes: www. hnu.de/en/studies/study-programmes

German is the teaching language for all Bachelor's programmes. Here you can find individual courses and modules in English.

English-taught master programmes:

- Master of Business Intelligence and Business Analytics (BIA)
- Master of International Enterprise Information Management (IEIM)
- Master of International Corporate Communication and Media Management (ICCMM)



CONTACTS AT THE HNU

• Interested in studying?

Study and Exam Office: +49 731 9762-2020, studium@hnu.de

Support for international students?

<u>International Office:</u> +49 731 9762-2121, <u>international@hnu.de</u> (further information: chapter "Contacts & Support")

• Interest in language courses?

www.hnu.de/studium/sprachenzentrum (in German)

• Interested in borrowing books and media?

www.hnu.de/en/studies/during-studies/library



NEW IN ULM OR NEU-ULM?

Are you going to pursue a degree (Bachelor/Master) in Ulm or Neu-Ulm? Would you like to have **someone to advise you** personally and individually about university life and life in Ulm? If so, **you should join the Buddy Programme**.

A **buddy mentor** is a student of your university who **helps you** during the first two semesters of your studies with things such as filling out forms, finding your way around campus and the city, as well as making suggestions on how to spend your free time. At the same time, you and your buddy have the **opportunity** to not only learn each other's language and culture, but also to share your experiences abroad.

Moreover, there are regular events for all international and German students taking part in the Buddy Programme, so you can get to know many nice people and make some new friends.

Further information and registration for the Buddy Programme:

- Ulm University: www.uni-ulm.de/en/buddy/
- Ulm University of Applied Sciences: https://studium.hs-ulm.de/en/org/aaa/
 Pages/Incomings.aspx (Follow the subject: Buddy Programme)



RECORDS OF STUDY AT GERMAN UNIVERSITIES

THE EUROPEAN CREDIT TRANSFER SYSTEM - ECTS

(especially important for exchange students)

ECTS is the European Credit Transfer System, which has been introduced in order to **ease the international acceptance of study credits**. They can be transferred from one university to another within Europe. Each course will give you a specific amount of credits, which reflect the number of working hours you have to invest.

You receive credits for all components of the curriculum, including your courses, study-related work placements and theses. Furthermore, ASQ (German "Additive Schlüsselqualifikation", additive key qualification) or key qualification points enable students to acquire competence beyond their technical training.

TYPE OF COURCES

- V Vorlesung: lecture held by a professor
- Ü Übung: course to practice the subject matter theoretically
- S Seminar: course with active participation by the students
- L Labor: practical application of the subject matter

Furthermore, you usually have to do one or several work placements (external practical semester at Ulm University of Applied Sciences and the Neu-Ulm University of Applied Sciences) during your studies in Ulm/Neu-Ulm. During your work placement, you can gain work experience in the field of your studies over the course of several weeks or months.

THE GRADING SCALE AT GERMAN UNIVERSITIES

Grade **1.0 to 1.5**: very good

Grade **1.6 to 2.5**: good

Grade **2.6 to 3.5**: satisfactory

Grade 3.6 to 4.0: sufficient

Grade **4.1 to 5.0**: fail

Credits are not the same as grades. Credits are a quantitative measure of your study input, whereas grades are a qualitative measure of your study output. You will only receive credits if you pass a course successfully (grade 4.0 or better).

STUDENT SERVICES (STUDIERENDENWERK)

The student services (German: "Studierendenwerk") Ulm and Augsburg are there to support the students and help them to successfully pursue their studies. The Studierendenwerk Ulm is responsible for all students of Ulm University and Ulm University of Applied Sciences. The Studierendenwerk Augsburg is in charge of the students of the Neu-Ulm University of Applied Sciences.

SERVICES OFFERED BY THE STUDIERENDENWERKE

Social care and counselling

Financial advice and BAföG

Housing:

wohnen@studierendenwerk-ulm.de

wohnen@studentenwerk-augsburg.de

Childcare

Catering at the universities

The Studierendenwerke take care of the important social infrastructure at the universities. This is funded by the Studierendenwerk fee, which all students have to contribute to. As non-profit organisations, the Studierendenwerke can offer their services at an optimal and fair cost performance ratio. The Studierendenwerke manage cafeterias and canteens (German: "Mensa") as well as numerous student residences in Ulm. In addition, they run kindergartens for students' children.

Studierendenwerk Ulm

James-Franck-Ring 8, 89081 Ulm +49 731 50-23810 www.studierendenwerk-ulm.de/en

Studentenwerk Augsburg

Eichleitnerstraße 30, 86159 Augsburg +49 821 598 4901 www.studentenwerk-augsburg.de/ homepage-en

INTERNATIONAL STUDENT IDENTITY CARD (ISIC)

Students of Ulm University can get their International Student Identity Card (ISIC) at the Info-Point of the Studierendenwerk (foyer in front of the Mensa) or at the office of Ulm University's StuVe (N26/320).

Students of THU and HNU can apply online for the ISIC under www.isic.de/home-en/.

Please bring your passport/identity card, a photograph of yourself ($2.5 \times 3.0 \text{ cm}$), your student ID card and $\bigcirc 15.00$. The International Student Identity Card is accepted as proof of student status in over **130 countries**, offers various benefits and is **valid one year** after from the date you purchase it.

STUDENT ID

At all universities in Ulm and Neu-Ulm, the **student ID/Campus Card** is an electronic chip card that serves many **purposes**:

FUNCTIONS OF THE STUDENT ID/CAMPUS CARD WITHIN THE UNIVERSITIES IN GENERAL:

- Identification as a member of the university
- Library card
- Print and copy card
- Cash card after charging money, you can use it in the Mensa, cafeterias and for several drink and snack machines
- Use at the self-service terminals to change your address
- As a ticket for public transportation (including night buses) after 6.00 p.m. Monday to Friday, all day on weekends and public holidays - without the purchase of an additional ticket
- Serves as authorisation to purchase the Semester Ticket
- ID card for student elections
- Re-registration and viewing/recharging of your printing account at the self-service terminals

ADDITIONALLY AT ULM UNIVERSITY:

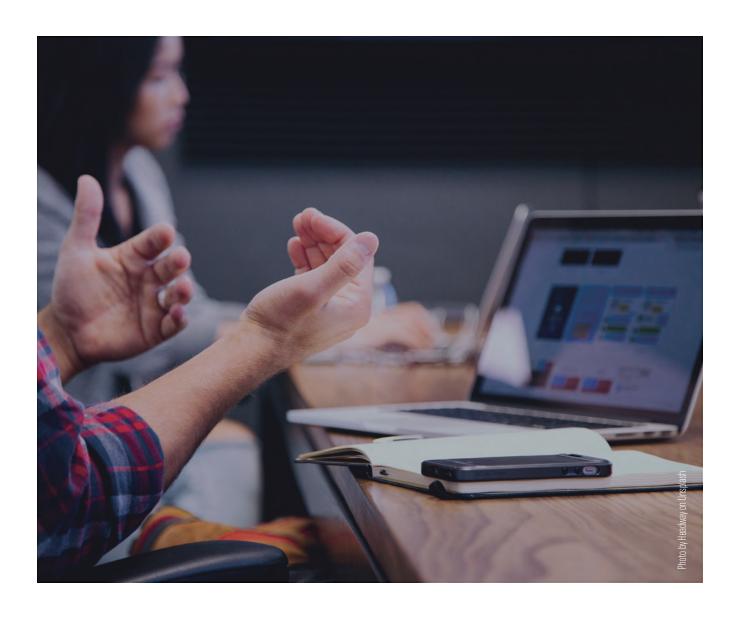
- Electronic key for PC pools and other rooms/buildings
- To change PIN and passwords for kiz-accounts
- To open the student car park and to pay there

ADDITIONALLY AT ULM UNIVERSITY:

To open the gate to the student car park

FURTHER INFORMATION

- www.uni-ulm.de/en/study/organisation/chip-card-student-id-card
- https://studium.hs-ulm.de/en/org/IMZ/Pages/IT_Dienste_und_Studienausweis.
 aspx (Follow the subject: Chip Card/Student ID Card)
- www.hnu.de/en/studies/during-studies/life-on-campus













REGISTERING RESIDENCE

Within the **first two weeks** after moving in, you must register your residence at the city in person.



PLACE OF RESIDENCE*	ULM**	NEU-ULM
CONTACT	Stadt Ulm (Bürgerdienste) City of Ulm (Citizens' Service) Olgastraße 66, 89073 Ulm +49 731 1613322	Bürgerbüro der Stadt Neu-Ulm Citizens' Office of Neu-Ulm Petrusplatz 15, 89231 Neu-Ulm +49 731 70507340 buergerbuero@neu-ulm.de
OFFICE HOURS	Mon, Tue: 7:30 a.m 4:00 p.m. Wed, Fri: 7:30 a.m 12:30 p.m. Thu: 7:30 a.m 6:00 p.m. Sat: 8:30 a.m 13:00 p.m.	Mon, Tue: 8:00 a.m. – 5:00 p.m. Wed, Fri: 8:00 a.m 1:00 p.m. Thu: 8:00 a.m 6:00 p.m. Sat: 9:00 a.m 12:00 midday
REGISTER	 Within the first two weeks after moving in. Required documents identity card (EU citizen) or passport with visa, where applicable certificate of matriculation or admission to study (then the matriculation certificate must be submitted subsequently) Confirmation from the landlord (German: "Wohnungsgeberbestätigung") that you have moved in if applicable, data of the spouse, e.g. also marriage certificate, divorce decree You will receive an official confirmation of registration. 	
DEREGISTER	One week before moving out at the earliest. Required documents identity card (EU citizen) or passport confirmation from the landlord about your move-out, if available	
MOVING	 When you move, you must also have: a confirmation from both landlords - for your move out and move into your new apartment 	

[#] If you don't live in Ulm or Neu-Ulm, you can find the contact via the website of your city/municipality

^{**} If you are enroled in Ulm for the first time, you can get a free semester ticket (more information: here)

RESIDENCE PERMIT

Depending on your nationality, different regulations apply to your stay in Germany. If you need a residence permit for Germany and your visa does not cover the entire period, you must go in person to the **Foreigners' Office** and apply for a residence permit.

PLACE OF RESIDENCE	ULM	NEU- ULM
CONTACT	Stadt Ulm (Bürgerdienste) Ausländerbehörde Olgastraße 66, 89073 Ulm +49 731 1613334	Landratsamt Neu-Ulm Ausländerbehörde Kantstraße 8,89231 Neu-Ulm +49 731 7040-0
OFFICE HOURS	Mon-Fri: 8:00 a.m 12:30 p.m. Mon (add.): 2:00 p.m 4:00 p.m Thu (add.): 2:00 p.m 6:00 p.m.	Mon-Wed, Fri: 7:30 a.m 12:30 p.m Thu: 7:30 a.m 5:30 p.m.
APPLICATION	In case of a visa extension you should go to the Foreigners' Office about 4-8 weeks before the expiry date. If you have entered Germany without a visa, you must apply for your stay within 90 days.	
ATTENTION	The registration and the application for a residence permit are handled by two different authorities, which are located in the same building.	Two different authorities for registration and residence permits: there must be at least two weeks between registration at the Citizens' Office and the application for a residence permit (due to data transmission)
DOCUMENTS TO SUBMIT	 application for a residence permit biometric passport photo passport, with visa if applicable health insurance certificate proof of financing of at least 853 € per month scholarship notice declaration of the family on financial support current bank statement, blocked account document 	Additional documents in Neu-Ulm: the confirmation of registration from the citizens' office
COSTS	 for the 1st issuing: €100.00; for extension: €96.00 (except scholarship holders from German public institutions) 	

HEALTH INSURANCE

In Germany it is **compulsory** to have a **health insurance as a student**. A valid health insurance is an important prerequisite for your enrolment at the university and for your residence permit in Germany. **Please note**, that without this proof you cannot enrol!



BRINGING YOUR HEALTH INSURANCE WITH YOU

- All students from EU countries or countries of the European Economic Area (EEA) and countries that have a bilateral social security agreement with Germany (e.g. Bosnia and Herzegovina, Macedonia, Serbia, Turkey, Tunisia) can have their health insurance (e.g. their family insurance) recognised in Germany. The EHIC (European Health Insurance Card) is sufficient as proof or you can apply for a certificate (in English or German including the amount of coverage) from your health insurance. With the EHIC or a certificate you can easily be exempted from compulsory insurance with a statutory health insurance company in Germany.
- All other students with private health insurance from their home countries must provide proof (in German or English) that their health insurance company covers all treatment costs in Germany (travel insurance is not sufficient). With this proof, you can be exempted from compulsory insurance with a statutory health insurance company in Germany.

TAKING OUT GERMAN HEALTH INSURANCE

Students can take out a **(cheaper) student health insurance** with a German statutory health insurance company. Since January 2015, the contribution is made up of a uniform basic amount and nursing care insurance amount as well as an individual additional contribution. Thus, students now pay a different rate depending on the additional contribution of their health insurance company.

On average, the monthly health insurance contribution is approximately €110.00.



EXCEPTIONS:

- students who have reached the age of 30
- students who have already completed their 14th semester
- doctoral students
- students who work more than 20 hours per week on the side
- students who are entitled to statutory family insurance, e.g. students up to the age of 25, married students: only one spouse needs to pay for health insurance, the other spouse is then entitled to family health insurance

Students without entitlement to statutory health insurance must take out "voluntary" insurance with a private health insurance company or with a statutory health insurance company (higher contributions than the student health insurance). Rates of private health insurances are calculated individually and can vary greatly.

There are different statutory health insurance companies in Germany. You can contact a health insurance company of your choice.

We prepared a list of different companies with detailed information, which you will find on the next page.

EXAMPLE OF SOME STATUTORY HEALTH INSURANCE COMPANIES WITH CONTACT DETAILS

SOME STATUTORY HEALTH INSURANCES	ULM	NEU- ULM
ALLGEMEINE ORTSKRANKENKASSE (AOK)	AOK Ulm Schwambergerstraße 14 89073 Ulm Contact: Frau Melissa van Daalaen +49 731 168-882 melissa.vandaalen3@bw.aok.de	AOK Bayern Jahnstraße 6, 89312 Günzburg Contact: Herr Moritz Ebner +49 8221 94-369 moritz.ebner@by.aok.de
BARMER	BARMER Ulm Münchner Str. 17, 89073 Ulm Tel. 0800 333 004 308 551 Contact: Richard Kitzinger richard.kitzinger@barmer.de	BARMER Krumbach Babenhauser Str. 12 86381 Krumbach 0800 333 004 206 301 Contact: Jürgen Streit juergen.streit@barmer.de
DEUTSCHE ANGESTELLTEN KRANKENKASSE (DAK)	Deutsche Angestellten Krankenkasse (DAK) Bahnhofstraße 17,89073 Ulm Contact: Frau Maike Müller +49 7541 374092106 maike.mueller@dak.de	
TECHNIKER KRANKENKASSE (TK)	Techniker Krankenkasse (TK) Hirschstraße 21-23, 89073 Ulm Contact: Herr Michèl Jaquet +49 151 1453 4978 michel.jaquet@tk.de (offers its services during the semester and the orientation weeks on the Ulm campus)	

ADDITIONAL INSURANCES

ACCIDENT INSURANCE

As a student accidents are insured

- within the university and on the way between the university and your home.
- by your employer for all jobs during your studies, during semester breaks or during an internship.
- by the Studierendenwerk, the student service organisation, for serious accidents with disability or death. This also applies to free time acitivies, internships, exam preparation and to activities for studies outside the university and abroad.

LIABILITY INSURANCE

We strongly recommend that you take out private liability insurance.

For example, it provides compensation for damages:

- for a bicycle accident caused by your negligence.
- in parts the loss of the apartment key.

Further information on authorities and insurance companies in Germany can be obtained from the authorities / insurance companies directly and from your International Office.













BANKING

ACCOUNT

Germans use current accounts (German: "Girokonto") for their daily banking business. It allows them to transfer money from one account to another (German: "Überweisung") as well as to make automatic withdrawals (German: "Abbuchung or Einzugsermächtigung") for paying regular bills such as telephone bills or rent.

To open a new Girokonto as a student, you will need your passport/identity card, your enrolment certificate (German: "Immatrikulationsbescheinigung"), your German tax ID, which you will receive approximately three weeks after registering at the Citizens' Office by post and maybe your registration certificate from the Citizens' Office. Within one or two weeks after having opened a bank account, you will receive your EC card (electronic cash and debit card) and for security reasons some days later your PIN separately by post. Make sure that your name is written on your letterbox. The EC card can be used for cashless payments in supermarkets or department stores. It is also convenient for withdrawing money from ATMs.

CASH

With the EC card, it is possible to withdraw money free of charge, from an ATM of any branch of your bank company in Germany. Ask for partner bank companies whose ATMs you can also use without paying an extra charge. Of course you can also withdraw money from any ATM of other banks, but they usually charge approx. €2.50 – €5.00. Most ATMs worldwide will accept your card too (maestro symbol). Until you receive your new bank card in Ulm/Neu-Ulm, it is possible to withdraw money at the counter of your branch office.

ACCOUNT STATEMENTS

In each bank branch there is a machine called "Kontoauszugsdrucker" (it is usually located near the ATM). As soon as you have received your bank card, you can use it to print out bank statements at your bank. You should do so at least every four weeks to keep track of your balance and to avoid the costs for getting your bank statements sent to you via mail.

If you use **online banking**, you can retrieve your electronic bank statements there. Some banks will still mail your bank statements unless you switch in your online banking for receiving electronic bank statements only. The bank employees will help you. **It is recommendable** to store and archive the electronic bank statements on your local computer.

CREDIT TRANSFER (GERMAN: "ÜBERWEISUNG")

Bills are usually paid by **electronic money transfers** or **direct debit** in Germany. Since the Single Euro Payments Area (SEPA)-transfer have been introduced in Germany and in the European Economic Area, **you only need** the International Bank Account Number (**IBAN**) **to transfer money** to another account. 34 countries are participating in SEPA (28 EU states, Norway, Liechtenstein, Iceland, Switzerland, Monaco and San Marino). The Business Identifier Code (**BIC**), an internationally valid bank sorting code, **is required for** transfers to Monaco, Switzerland and San Marino. With the IBAN (and BIC if necessary) of the recipient and your own IBAN, you can fill in a money transfer order (German "Überweisungsauftrag").

A **foreign transfer** (German: "Auslandsüberweisung") is required, if you want to make a transfer in another currency or to a country outside SEPA.

Most banks also have **computer terminals** in the customer area which you can use to fill in transfer orders electronically. **If you need help**, you can always ask your bank staff for assistance. For credit transfers **between SEPA-countries**, the same conditions apply as for national transfers. Transfers **from or** to countries **outside SEPA** work the same way but take longer and are more expensive.

REGULAR PAYMENTS: AUTOMATIC WITHDRAWAL OR STANDING ORDER ("EINZUGSERMÄCHTIGUNG UND DAUERAUFTRAG")

For regular expenses such as rent, health insurance, phone bills, etc., you will most likely be required to give permission for an automatic withdrawal (German: "Einzugsermächtigung"). You will have to sign this permission along with the respective contract. These companies will then withdraw the amount due from your account every month (usually during the first week of the month). This method is also known as direct debit (German: "Lastschrift" or "Bankeinzug").

A standing order is a "**Dauerauftrag**" in German. This means you order your bank to transfer a fixed amount of money to the same account on a regular basis. Basically, it is the same as an automatic withdrawal, but initiated by you. You have to cancel it if necessary.

ONLINE BANKING

If you want to manage your banking business **online** or **via telephone**, ask your bank staff for the respective procedure. You will receive a telephone PIN by post and depending on the supported security system, you will additionally be asked for e.g. your bank account number, a three-digit branch number, your bank card number or your birthday in order to identify yourself.

Online banking is one way to **handle transactions with reduced or no fees**. A new transaction authentication number (**TAN**) is required for each transaction.

On the next page you will find the description of different TAN options.

TAN

Different security procedures are offered:

M-TAN/SMS-TAN

You require a computer and a TAN will be sent to your cell phone by SMS for every transaction. This method is relatively reliable, but the cell phone can be stolen or the TAN can be intercepted.

PUSH-TAN

For each transaction a TAN is required, which will be generated by a special app. A high level of security can be obtained by using different Apps or devices for online banking and TAN generation.

APP-TAN

The app of your smartphone will react, when you are starting a transaction. Log in with your previously chosen password. The TAN will be generated and transmitted in the background. The same security rules apply as for the Push-TAN.

CHIP-TAN

A TAN Generator (approximately €10 – €25) in combination with your bank card is required for this procedure. The TAN is generated by this special device after reading information through a flickering field on the screen. This procedure is safe, because two separate devices and additionally the bank card are required.

PHOTO-TAN

In principle, this procedure works like the chip TAN procedure. The only difference is, that a graphic is used instead of a flickering field, which is decoded by a smartphone app. The procedure is safe as long as you use different devices for the app and online banking.

CREDIT CARDS

Mastercard and **Visa** are accepted in bigger stores and gas stations. Other credit cards are not very common. In general, the acceptance of credit cards in Germany is not as widely spread as in other countries. Stores often only accept EC Cards and those sometimes also just for purchases over a certain amount, e.g. $\[\in \]$ 5.00 or $\[\in \]$ 10.00.

Credit cards can also be used to obtain cash at ATMs if you have a PIN. However, please be aware that credit card companies usually charge high fees for this service.

CARD BLOCKING EMERGENCY NUMBER

If you want to block your bank card, credit card, mobile phone card, online or telebanking account, you can call one of the following telephone numbers (24 hours/365 days per year):

116 116 (within Germany, toll-free) or +49 30 40 50 40 50 from abroad and press 9 for the English service. The telephone fees from abroad depend on the foreign network operator. The prerequisite is that your bank or mobile provider is a member of "SPERR-NOTRUF 116 116 e.V." (list of members: www.sperr-notruf.de/ teilnehmer-finder#c580 (in German)).

The following information is required for blocking:

- for bank cards: your bank account number and bank identification code, alternatively the IBAN;
- for credit cards: card number and name of the credit card issuer or alternatively the bank identification code;
- for mobile phone cards: your phone number;
- for online and telebanking accounts: your bank account number or login account name.

BANK COMPANIES

You can roughly distinguish between:

Traditional brick and mortar institutions

Local bank companies

Sparkassen and Volksbanken.

Many branches and ATMs of these bank companies in Ulm und Neu-Ulm but none in other cities.

National bank companies

Postbank, Commerzbank, Deutsche Bank, HypoVereinsbank

Virtual banks

Internet based financial institutions (e.g. norisbank, comdirekt, ING).

Virtual banks are often part of an alliance whose ATMs you can also use free of charge.

JOB REGULATIONS FOR STUDENTS

Regardless of your future status at your university, there will never be a guarantee that you will find a job to support yourself during your studies. You should therefore **be aware** that you might have to live off your own personal funds, support from your family or scholarship resources only! If you plan on doing an internship, having a student work contract or a job as a student assistant or a minor employment while studying in Germany, you need to have German health insurance.

Furthermore, in Germany students who have a contract for work with incomes over €4,860.00 per year or with monthly incomes over €450.00 normally have to pay social contributions. Students have to pay taxes for yearly incomes over €9,408.00. As soon as a student works more than 20 hours per week for more than 26 weeks per year, they lose their student status regarding the tax and social contributions law. More information can be found on: www.mystipendium.de/ studienfinanzierung/steuerfreibetrag-student%20 (in German).

ON-CAMPUS WORK REGULATIONS

• **Students** are allowed to work on campus in a field related to their study programme for a maximum of:



The German phrase for this kind of work is "Studentische Hilfskraft". Most jobs offered at the universities are for advanced students and may require German language skills. At Ulm University of Applied Sciences, Master Students may also be employed as reseach assistants (German: "Wissenschaftliche Hilfskraft"), for a maximum of 36 hours per month.

- Doctoral students (German: "Doktorand*innen") may be employed on campus as research assistants (German: "Wissenschaftliche Hilfskraft"). The amount of working hours is to be set by the supervisor of their doctoral thesis.
- Scholarship holders who receive their scholarship from a German organisation should follow the guidelines of their scholarship provider.

OFF-CAMPUS WORK WITHOUT A WORK PERMIT

All EU citizens have unlimited permission to work in Germany. Students from outside the EU without a work permit are allowed to work for a maximum of 120 entire (= 8 hours/day) or 240 half days (= 4 hours/day) per academic year. You are not allowed to work more than 20 hours per week during lecture periods, otherwise you will lose your student status regarding health insurance. Therefore and in order to avoid any interferences with your studies, it is recommended to work during the holidays. Alumni may search for adequate employment for up to 18 months after having graduated. In this period, they are allowed to work under the same conditions as students.

OFF-CAMPUS WORK WITH A WORK PERMIT

Degree students who plan to work more than the above given time limits need a work permit from the job center (German: "Agentur für Arbeit") and the foreigners' office (German: "Ausländerbehörde"). Usually, a work permit is only given to advanced students for work related to their field of study and after presenting a so-called "Unbedenklichkeitsbescheinigung" (certification of no objection) from their university. This certificate has to confirm that the student has been studying successfully and that there is no objection to them working in a study-related field.



JOB PLATFORMS (IN GERMAN)

- www.arbeitsagentur.de
 - Agentur für Arbeit Ulm
 Wichernstraße 5,89073 Ulm,
 +49 800 4 5555 00
- Agentur für Arbeit Neu-Ulm
 Reuttierstraße 39, 89231 Neu-Ulm,
 +49 800 4 5555 00

- www.jobware.de
- www.univillage.de
- www.absolventa.de

- www.jobrobot.de
- www.jobs-ulm.de
- www.stepstone.de

For further information on career opportunities in Ulm/Neu-Ulm after graduation, we recommend the **brochure 'Study & Work'**.

WORK PLACEMENTS/PRACTICAL TERMS ("PRAXISSEMESTER")

- Students of Ulm University of Applied Sciences from outside the EU, Norway, Iceland or Liechtenstein will need a special work permit for their practical term. The central coordination centre at the University of Applied Sciences Karlsruhe (KOOR) is in charge of this for all universities of applied sciences in Baden-Württemberg. All required forms and further information can be found at: www. hs-karlsruhe.de/koor/ (in German).
- International students of Ulm University of Applied Science can contact the internship office of their degree programme and the International Office for support in finding an internship.
- Information on current internship offers (in German):
 - www.jobportal-ulm.de/hsulcc/
 - www.praktikum.info/
 - www.meinpraktikum.de/
 - www.connecticum.de/
 - www.praktika.ingenieur.de/
 - www.stellenmarkt.karrierefuehrer.de/Campus.html

LIVING EXPENCES

Obviously, living expenses mainly depend on your personal lifestyle. However, be aware that living abroad in an unknown environment tends to be more expensive. Taking all aspects of daily life into account, students have to expect expenses of approximately €600.00 to €850.00 per month. Please make sure you have enough money to pay for your monthly expenses and have some money put away for unexpected events or emergencies. You cannot count on regular financial support (e.g. through scholarships) during your studies.

APPROXIMATE MONTHLY EXPENSES



Rent

Studierendenwerk Ulm:

€229.00-€420.00 monthly, **€20.00** service fee (once) and **€300.00** deposit;

Studentenwerk Augsburg:

€279.50 -€315.00 monthly,

€350.00 deposit



Lunch at Mensa

One meal costs about €2.00 - €4.00



Teaching Materials

€30.00 - €100.00 per semester for textbooks and equipment



Fee for the constituted student body

Ulm University: €12.00 per semester, Ulm University of Applied Sciences: €7.50 or €15.00 per semester



Administrative fee of the state of Baden-Württemberg

€70.00 per semester in Ulm and €35.00 for students: Business Information Systems, Industrial Engineering (Logistics) and Health Information Management



Health insurance

The price is set Individually by each health insurance company. On average, you will need to pay about €105.00 per month.



Semester ticket

€129.00/semester for public transportation in the region (as of summer term 2020), see more information here



Licence fee/Rundfunkgebühr

€17.50 monthly, see more information here



Studierendenwerk fee

Ulm University: €84.50 per semester, Ulm University of Applied Sciences: €83 per semester,

Neu-University of Applied Sciences: €52.00 per semester plus €29.50 solidarity tax for the semester ticket



Furthermore

Expenses for clothing, necessary items and leisure time activities

TUTION FEES

There are no tuition fees in the Free State of **Bavaria** (Neu-Ulm University of Applied Sciences). In the federal state of **Baden-Württemberg** (Ulm University and Ulm University of Applied Sciences), there have been regular fees for new international students in bachelor, consecutive master and state examinations programmes of €1,500.00 per semester since winter term 2017/18. EU citizens, exchange students, many refugees and other groups are excluded. There are also second study fees (German: "**Zweitstudiengebühren**") for people who have already earned a degree in Germany and for certain further master programmes. "Zweitstudiengebühren" apply irrespective of the student's nationality. **Please inform yourself** before the commencement of your studies if you will have to pay tuition fees.

Irrespective of tuition fees, you will have to pay the administrative costs and contributions to the Studierendenwerk as well as the contribution to the constituted student body (only in Baden-Württemberg). You will receive a payment request including all relevant information with your letter of acceptance or your re-registration for the next semester.



For more information, please visit:

- Ulm University: www.uni-ulm.de/en/study/organisation/tuition-fees
- Ulm University of Applied Sciences:
 https://studium.hs-ulm.de/en/Pages/Beitraege_Gebuehren.aspx
- Neu-Ulm University of Applied Sciences:
 www.hnu.de/studium/im-studium/organisiert-durchs-studium/
 (in German)

SPECIAL RATES FOR STU-DENTS



The Semester Ticket is the cheapest way to get around in Ulm and Neu-Ulm. All registered students may buy this discounted ticket.



The canteens at the universities offer food and drinks at special student rates.



Discounts are also often offered for concerts, exhibitions, sports and cultural events, as well as at museums, theatres and cinemas. Do not hesitate to ask about student rates and do not forget to bring your student ID!



Students get a free ride on the solar boat from May to October if they present their student ID.

www.solarstiftung.eu
(in German)



You can find information on special rates for newspapers and magazines on the notice boards of the Studenten-Presse and at news stands. Some computer software suppliers offer special rates as well.



SCHOLARSHIPS AND BAFÖG

For information on scholarships, please refer to:

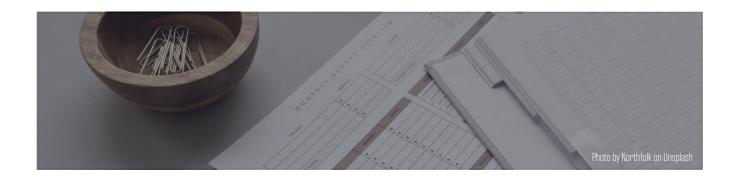
- Ulm University: www.uni-ulm.de/en/io/degree-phd/students/scholarships/
- Ulm University of Applied Sciences:
 https://studium.hs-ulm.de/en/Pages/Studienfinanzierung.aspx
- Neu-Ulm University of Applied Sciences:
 www.hnu.de/en/studies/information-before-studying/scholarships
 www.hnu.de/en/international/international-degree-seeking-students/scholarships

Information on BAföG can be found here:

www.studierendenwerk-ulm.de/en/bafoeg-and-finances

According to the prerequisites of §8 BAföG, international students may, under certain circumstances, receive financial support from the German government during their training period. Their residence permit or rather which legal basis grants their stay in Germany is decisive.

If you have any questions, please contact Mr. Stefan Lindner ('Studierendenwerk Ulm - study finances'): stefan.lindner@studierendenwerk-ulm.de.













STUDENT RESIDENCES

IMPORTANT INFORMATION AT A GLANCE

- Several student residences in Ulm and Neu-Ulm are run by the student services (German: "Studierendenwerke") and other organisations.
 - The universities in Ulm and Neu-Ulm do not operate any student residences themselves. For more information on the residences and the application, please refer to "Studierendenwerk Ulm": https://studierendenwerk Ulm": https://student-residences/ and to "Studentenwerk Augsburg": https://studentenwerk-augsburg.de/accommodation/student-residences/neu-ulm-heinz-ruehmann-str/.
- The number of rooms within the student residences is less than the number of students in Ulm and Neu-Ulm. You need to apply as soon as possible, if you want to secure a room. The demand is huge, especially for the winter semester. You might face a waiting time of up to several months. Students can only apply for a place of residence at the Studier-endenwerk of the state you are studying in, except for students who are enrolled in a cooperative study degree programme of the Universities of Applied Science in Neu-Ulm and Ulm.
- All rooms and apartments are furnished, except for the student residences in Kelternweg and Hauffstraße in Ulm. The "Studierendenwerke" offer rooms and apartments for single mothers or fathers and for students with disabilities. Couples with a child will have to find an apartment on the private real estate market on their own.
- There is no gender segregation in the student residences. Bathrooms, . Some rooms or apartments have a private bathroom with toilet and/or a kitchenette. There are bus connections from all student residences to the three universities and to the city centre.
- All student residences have Internet access, either via Wi-Fi (using your university account and Eduroam) or you need an ethernet cable. You can find the contacts to the IT tutors, who will help you with questions and problems (e.g. malware) on the information board.



MOVING IN

Check your room/apartment for defects or missing appliances when moving in and inform the facility manager as soon as possible. The kitchens are sometimes equipped with kitchen utensils and table ware. Ask your flatmates if you are allowed to use it and get information about the cleaning plan and rules for the shared spaces.



MOVING OUT

Make an appointment with your facility manager at least 3 weeks before you move out. You will get your rent deposit (up to 3 months after moving out), if you have properly cleaned your room/apartment, kitchen, floor and bathroom.



PRIVATE STUDENT RESIDENCES

- Uni Apart Asset Management GmbH: www.uniapart.de/en
 (Third person with joint liability insurance with registered seat of residence in Germany required!)
- Mietpool Campus Village Neu-Ulm GbR: www.campus-village.de/en.html



While you are living in a rented flat, your landlord has the right to visit but not unannounced. Other people are only allowed into the flat with the tenant's consent.

PRIVATE HOUSING



There are a lot of ways to find private student residences, rooms and flats in Ulm and Neu-Ulm. However, **you should bear in mind** that shortly before the semester starts, it will be very difficult to find accommodation. Therefore, you **better start looking in good time.**

Most rooms and flats are rented out unfurnished. The majority of landlords/flat-mates want to **meet and talk to you in person** on site before renting out their flat/room. Apartment/Flat viewings are like a job interview. While you examine the accommodation, the landlord examines you.

If possible, travel to Germany before your regular planned stay, make appointments to look at rooms with the landlords and prepare all needed documents. Sign the tenancy agreement only after looking at a room/flat, having talked to the landlord/prospective flatmates in person and if applicable, having obtained your visa. Since most tenancy agreements are written in German, ask your landlord in the case of uncertainties. You can find a useful glossary of abbreviations (since abbreviations are often used in classified ads): www.tum.de/en/university-life/accommodations/ tips-for-finding-accommodation/glossary-of-abbreviations/.

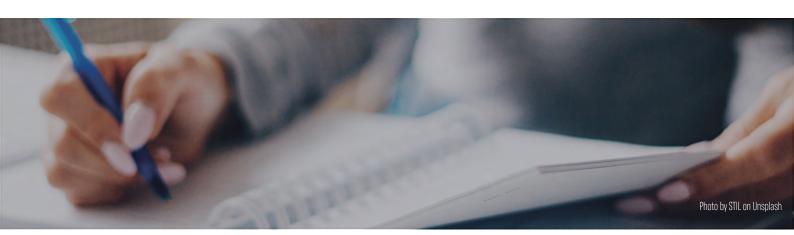
IMPORTANT DOCUMENTS

Most landlords require:

- a German liability insurance including tenancy damage insurance
- your credit information from the German credit reference agency "Schufa"
- a copy of your identity card/passport
- a copy of your residence permit/visa
- a self-disclosure
- a proof that you are a student: admission letter (German: "Zulassung") or enrolment document (German: "Immatrikulationsbescheinigung")
- a German bank account, proof of sufficient funds (bank statements) or a declaration of surety. A copy of the identity card/passport and payrolls of the surety are required in that case.

Your "**Schufa**" is automatically created as soon as you register your address, open a bank account and subscribe to your first contract, e.g. for an internet line. Further information can be found under www.settle-in-berlin.com/what-is-schufa/.

As opposed to other countries, the **rent will be paid monthly** in Germany and is divided into **basic rent** and **utility costs**. You can find more information at: <u>www.</u> daad.de/en/study-and-research-in-germany/plan-your-studies/renting-a-room/.



INTERNET DATABASES

Website of the Studierendenwerk Ulm:

www.studierendenwerk-ulm.de/en/accommodation/private-room

Website of Ulm University

www.portal.uni-ulm.de/PinnwandWI/index.html (in German)

Other Webpages (in German):

www.die-wg-boerse.de

www.immobilienscout24.de

www.immonet.de

www.immowelt.de

www.housinganywhere.com/de/

www.ebay-kleinanzeigen.de

www.wg-gesucht.de

www.wg-suche.de

www.wohnungsmarkt24.de

www.ebay-kleinanzeigen.de

(type in Ulm or Neu-Ulm at "Ganzer Ort" and follow the subject: "Immobilien")

PRIVATE FLAT RENTAL - TIPS, TRICKS AND TRAPS

Real estate agents can help you find a place to stay. Since June 1st 2015, German law dictates that real estate agent fees must be covered by the person employing the real estate agent.

But you also have to **be careful** when searching for a flat: dishonest real estate agents have interested parties sign a contract. You also have to **watch out** for either overpriced or very low additional costs, as well as excessively high redemption agreements - this way, some landlords try to attract prospective tenants or indirectly make them cover the real estate agent fees

Warning! Additionally, some landlords offering their flats on the Internet insist on a deposit payment prior to an apartment viewing. **Do not pay** any deposits before you have seen the flat/room, met the landlord in person and have signed the rental agreement.

BULLETIN BOARDS

You can find **bulletin boards** (German: "Schwarze Bretter") all over the universities in Ulm and Neu-Ulm. They display all kinds of advertisements, such as offers for rooms or search requests for flatmates.

Bulletin boards with housing offers:

- Ulm University, StuVe, M25, Room 224 (bulletin board)
- Ulm University of Applied Sciences, in the lobby and on the 1st floor of building B (bulletin board)
- Neu-Ulm University of Applied Sciences, Main building, 1st floor, bulletin board opposite Club B

NEWSPAPERS

- "Südwest Presse Ulm" is a daily newspaper in Ulm. Housing advertisements are mainly published on Wednesdays and Saturdays, available online: www. immo.swp.de.
 - **To place an advertisement** (subject to charge) please call **+49 731 156602** or fill out the online form on www.anzeigenbuchung.swp.de (follow the subject: Immobilienmarkt).
- "Ulmer Wochenblatt" is a free weekly paper (branch of the "Südwest Presse"), distributed to private households every Wednesday. The housing advertisements listed there are often the same as in Wednesday's "Südwest Presse", available online: www.wochenblatt.swp.de.
- Schwäbische Zeitung is a daily newspaper in Ulm. Housing advertisements are mainly published on Wednesdays and Saturdays, available online: www. immo.schwaebische.de.
- Neu-Ulmer Zeitung is a daily newspaper in Neu-Ulm. Housing advertisements are mainly published on Wednesdays and Saturdays, available online: www.immobilien.augsburger-allgemeine.de.
 - (All online versions are available in German only).

TEMPORARY HOUSING

If you do not have accommodation upon arrival in Ulm/Neu-Ulm, you can stay at a youth hostel, a pension, holiday flat, hotel or Airbnb while you are looking for a room. It is advisable to book a room in advance. Please note, that these accommodations are not considered a permanent residence by the registration office.

- Youth Hostel Ulm: www.jugendherberge.de/jugendherbergen/ulm
- Youth Hostel Blaubeuren: www.jugendherberge.de/jugendherbergen/ blaubeuren
- The Brickstone Hostel: www.brickstone-hostel.de/
- HC24 Ulm: www.hc24.de/en/ulm/about-us.htm
- Hotels: www.tourismus.ulm.de/en/planning/accomodation/hotels/
- Airbnb: www.airbnb.de/

In Germany, youth hostels (German "Jugendherbergen") are non-profit, budget hotels, usually with shared bedrooms. To stay in one of these youth hostels in Germany, you need to become a member of either the German Youth Hostel Association ("Deutsches Jugendherbergswerk, DJH") or Hosteling International (HI).

The annual fee for people under the age of 27 is €7.00, older people pay €22.50. You can apply directly at any youth hostel or online at www.jugendherberge.de/ en/membership or www.hihostels.com under Membership.

In other countries, a membership may not be necessary to stay in a hostel. However, it is worth taking a look at the HI website and comparing their prices with the ones of "normal" hostels if you plan on travelling around Europe because you might get a discount (e.g. 10 % per night in England) as a member of HI.

In Germany, a normal hostel is called "Hostel", "Backpacker" or "Backpacker Hostel". You do not have to be a member of any of the above mentioned organisations to stay in these private hostels.









Hochschule Neu-Ulm University of Applied Sciences

LOCAL TRANSPORTATION

Ulm und Neu-Ulm have a very well-developed public transportation system operated by DING - regional transport cooperative. Within the DING area, you may use different companies and means of transport with the same ticket, the price of which will depend on the number of zones you will cross. The whole city area of Ulm and Neu-Ulm forms one zone (Wabe 10/20) with standard prices.



BUS



NIGHT BUS

There are different bus routes in Ulm & Neu-Ulm.

Night buses in Ulm operate during the nights before Saturdays and Sundays as well as before public holidays. These night buses are free of charge for our students (student ID required).



TRAM



LOCAL TRAIN

There are two tram lines operating in Ulm.

- 1 Söflingen <> Böfingen
- 2 Kuhberg <> Science Park II

You can also travel by local trains within the DING area, which reaches out almost 50 km into the surroundings of Ulm.



Routes, tickets and fares for the whole DING area: <u>www.ding.eu</u> and in the <u>DING-App</u> (for Android and iOS)

Timetables, routes and maps for Ulm and Neu-Ulm, including night buses: www.swu.de/ privatkunden/produkte-leistungen/mobilitaet (in German)

TICKETS & RATES

You are advised to have a valid ticket before you enter any transport. You can buy it from a ticket machine near the bus stop or the train station, in the tram or directly from the bus/tram driver.

Travelling without a valid ticket in the DING area will result in a fine of up to €60.00.



Validity: within the whole DING area for the duration of a full semester.

Price: €129.00 per semester.

Where to buy?

Ulm University: Info-Point in the Forum of Campus Ost Ulm University of Applied Sciences: Mensa, G108, Prittwitzstraße 10, 89075 Ulm (for students of Ulm University of Applied Sciences)

SWU KundenCenter "traffiti", Neue Straße 79, 89073 Ulm

DB Reise & Touristik, Bahnhofplatz 1, 89073 Ulm (Ulm main station)

DB booking terminals within the DING area

Don't forget: the semester ticket is not transferable and only valid in combination with your student ID card.

Gratis Semester ticket:

The city of Ulm will give you one semester ticket for free, if you are a degree seeking student in the first semester and registering your primary residence in Ulm for the first time.

To receive it please bring the following documents: student ID card, identity card/passport, certificate of enrolment, certificate for the Semester Ticket (Bescheinigung für das Semesterticket, only students of Ulm University).



REGULAR RATES

Single Ticket: within the city area of Ulm/Neu-Ulm or one zone.

Day Ticket: for one person or a group of up to five people for the city area of Ulm/Neu-Ulm. Single day tickets are valid the whole day, group tickets are valid from 8.30 a.m. on weekdays and on the whole day on weekends and public holidays.

Weekly/Monthly Tickets are available for different numbers of zones and are valid until 12 p.m. on the first working day of the following week or month. They are transferable.

Hint: The Solidarity Tax (included in the obligatory semester fee) allows you to use your student ID card as a ticket for public transport at specific off-peak hours for free: Monday to Friday after 6.00 p.m. and on the whole day on weekends and on public holidays.

OTHER TRANSPORT OPTIONS

DEUTSCHE BAHN (DB)

Germany features an extensive and modern railway network. As a major railway hub in southern Germany, Ulm has good connections to many destinations in and outside of Germany.



2 train types:

- Fernzüge (long-distance trains): ICE, IC, EC
- Regionalzüge (regional trains): IRE, RE, RB, S



Where to buy?

- ticket machines
- Reisezentrum in bigger railway stations
- DB website/app

Keywords for special offers:

- Sparpreis
- BahnCard
- Ouer-durchs-Land Ticket
- Länder Tickets (note that from Ulm both Bayern and Baden-Württemberg tickets are valid)



- If you are travelling within the EU and your train is delayed, you can get a partial refund of your ticket.
- Lost items found in trains of Deutsche Bahn will be stored in the railway station's Lost and Found for seven days before being sent to the central Lost and Found in Wuppertal.

fastest connection from ULM



MUNICH	STUTTGART	KEMPTEN (ALLGÄU)	BERLIN	VIENNA	PARIS
1:13 h	1:03 h	0:52 h	5:28 h	5:34 h	4:16 h



TAX

Taxis in Germany are rather expensive. However, if you share a taxi with friends who have the same destination, it might be a good bargain for you.

Taxizentrale Ulm:

+49 731 66066 www.ulm-taxi.de

Taxizentrale Neu-Ulm:

+49 731 77000 www.donau-taxen.de



BY FOOT

The inner cities of Ulm and Neu-Ulm are quite small and everything can be easily reached by foot.

However, the universities (and also some student residences) in Ulm and Neu-Ulm are located on the outskirts of the cities.



BYCYCLE

Exploring Ulm & Neu Ulm by bicycle is easy as there are a lot of bike paths in the city – especially popular is cycling along the local rivers.

Bike in the bus/tram: for free before 6.00 a.m. and after 9.00 a.m. until the end of operating hours from Monday to Friday as well as on the whole day on weekends and public holidays.



CARPOOLING

A Mitfahrgelegenheit is a way of organised traveling with other people where one offers their car and all travelers share the cost of the trip.

- www.blablacar.de
- www.bessermitfahren.de
- www.drive2day.de
- www.fahrgemeinschaft.de

! Please, check the rating/verification of the driver to minimize the risk of traveling with an unknown person.



LONG-DISTANCE BUSES

Even though the journey might take longer, long-distance buses attract with lower prices for destinations within Germany and abroad.

For current offers and prices of many different intercity bus companies, please refer to www.checkmybus.co.uk



AIRPORTS

From Ulm you can easily reach different airports:

- Memmingen airport
- Stuttgart airport
- Munich airport
- Frankfurt airport
- Friedrichshafen airport
- Nuremberg airport
- Zurich airport













SHOPPING



Opening times of most shops:

Mon – Sat from approximate 9.00 a.m. to 8.00 p.m., some grocery shops in Ulm even until Midnight, **closed on Sundays**.

You can find the nearest supermarket and discounter branches and their opening hours on the websites listed.



GROCERIES

In Ulm und Neu-Ulm, you can for example find the following supermarkets:

SUPERMARKET	WEBSITE	ADDRESS
KAUFLAND	www.kaufland.de, choose "Filiale"	Blaubeurer Straße 29 (Ulm),Memminger Straße 54 (Neu-Ulm)
REWE	www.rewe.de/marktseite/	 Münsterplatz 16 (Ulm city centre), Virchowstraße 1-9 and Trollingerweg 14 (Ulm Eselsberg), Magirusstraße 45 und Römerstraße 120 (Ulm Weststadt), Wielandstraße 56 and Schwamberger Straße 35-43 (Ulm Oststadt), Haslacher Weg 24 (Ulm Böfingen), Buchauer Straße 4 (Ulm Wiblingen), Hummelstraße 7-11 and Marktplatz 9 (Blaustein), Wegenerstraße 1 (Neu-Ulm Ludwigsfeld), Bahnhofstraße 1/1 (Neu-Ulm city centre), Leipheimer Straße 49 (Neu-Ulm Pfuhl)

SUPERMARKET	WEBSITE	ADDRESS
EDEKA	www.edeka.de/marktsuche. jsp	 Einsteinstraße 58 (Ulm Weststadt), Junginger Straße 15 (Ulm Lehr), Borsigstraße 15 (Neu-Ulm), Reichenberger Straße 9 (Neu-Ulm Ludwigsfeld), Pfullendorfer Straße 5 (Ulm Willingen)
CAPMARKT	www.cap-markt.de, choose: Marktsuche nach PLZ/Ort	Lehrer Straße 1 (Ulm Jungingen),Krankenhausstraße 1 (Neu-Ulm)

Besides the 'normal' supermarkets, there are discounters offering good bargains:

SUPERMARKET	WEBSITE	ADDRESS
ALDI	www.aldi-sued.de/filialen/	 Blaubeurer Straße 47 (Ulm), Max-Hilsenbeck-Straße 1 (Blaustein), Pfaffenweg 28 and Wegenerstraße 3 (Neu-Ulm), Bahnhofstraße 5-7 in GALERIA (Ulm) Adenauerstraße 7 (Neu-Ulm Burlafingen), Wiblinger Ring 100 (Ulm Wiblingen)
LIDL	www.lidl.de choose: Meine Filiale	 Wörthstraße 59 (Ulm Weststadt), Wielandstraße 54 (Ulm Oststadt), Haslacher Weg 24 (Ulm Böfingen), Max-Hilsenbeck-Straße 4 (Blaustein), Im Starkfeld 59 (Neu-Ulm), Wegenerstraße 5 (Neu-Ulm Ludwigsfeld)
NORMA	www.norma-online.de/de/ filialfinder/	 Herrenkellergasse 18 (Ulm city centre), Ehinger Straße 19 and Magirusstraße 40 (Ulm Weststadt), Leipheimer Straße 97 (Neu-Ulm)
NETTO	www.netto-online.de/filial- finder	 Blaubeurer Straße 95 (in the Blautal-Center, Ulm), Bahnhofstraße 11 (Blaustein), Hauptstraße 72 (Neu-Ulm)
PENNY	www.penny.de/marktsuche	Bahnofstraße 91Reuttier Straße 56 (Neu-Ulm)

FARMERS' MARKETS

On the **farmers' markets** in Ulm and Neu-Ulm, farmers from the surrounding area offer fresh vegetables, fruits and other food.

The following markets take place in Ulm and Neu-Ulm

- Münsterplatz Ulm: Wed. and Sat.: 6.00 a.m. 1.00 p.m.
- Petrusplatz Neu-Ulm: Wed. and Sat.:7.00 a.m. 1.00 p.m.
- Klosterhof Söflingen: Fri.: 2.00 p.m. 6.00 p.m.
- Stifterweg Eselsberg: Thu.: 2.00 p.m. 6.00 p.m.
- Tannenplatz Wiblingen: Fri.: 9.00 a.m. 4.00 p.m.



SHOPPING MALLS

As in most German cities, you will find the best shopping opportunities in the city centre. However, there are also some **shopping malls** in Ulm.

- Facheinkaufszentrum, Blaubeurerstraße 10-59 (Ulm), stores incl. IKEA
- Sedelhöfe, Heigeleshof 2 (Ulm city centre): www.sedelhöfe.com/*
- Blautal-Center, Blaubeurer Straße 95 (Ulm): www.blautal-center.de*
- Glacis-Galerie, Bahnhofstraße 1 (Neu-Ulm): www.glacis-galerie.de*

^{*} Links available in German only

USED THINGS, CAR BOOT SALES

- You can find Second Hand shops at:
 - www.neue-arbeit-ulm.de*,
 - www.kleiderrausch-ulm.de*,clothes for women
 - www.agwest.de* (Haus der Dinge, Söflinger Straße 194, 89077 Ulm)
- Flea markets take place on the "Volksfestplatz Ulm" in the Friedrichsau twice a year on a Saturday (at the beginning and at the end of June):
 www.ulmerzelt.de *(follow the subject: programme and tickets / Flohmärkte)
- Closed Facebook-Group 'FreeYourStuff Ulm/Neu-Ulm'
 Here you will find free things, but you have to be quick: First come, first serve: www.de-de.facebook.com/groups/free-your-stuff-ulm*
- ADFC market for used bicycles: Twice a year on the "Weinhof Ulm" (middle of April/beginning of July): www.adfc-ulm.de/veranstaltungen/fahrradmaerkte*
- * Links only available in German



TELEPHONE

All service numbers starting with 0800 can be dialed free of charge. Numbers starting with 0900 are usually high-priced.

PUBLIC TELEPHONES

Most of the public phone booths are operated by "Deutsche Telekom": www. telekom.de (in German). You may use cash to pay, but a more convenient way of payment are telephone cards, which can be obtained at the "T-Punkt" (Deutsche Telekom Shop) and at the post office. Other public telephones are located in Internet cafés, where international calling rates are often cheaper

CALLING CARDS

Calling cards (using the 0800 prefix or a German landline number and a PIN) offer a cheap alternative for calls abroad. Be sure to inform yourself in advance about the exact rates, conditions and validity among the different calling card providers. Further information: www.teltarif.de/callthrough (in German).

MOBILE PHONES (CALLED "HANDY" IN GERMAN)

Since most Germans have a mobile phone, public pay-phones have become increasingly rare. The mobile phone network operators in Germany are T-Mobile, Vodafone and Telefónica. These operators have their own shops (T-Mobile is the mobile branch of Deutsche Telekom, you can find them in the "T-Punkt" stores), where you can get further information. Additionally, you can look up rates and rate comparisons (also from discounters) on www.verivox.de/handy/ (in German).

There are huge differences in prices, rates, services and monthly charges, but generally speaking one can distinguish between:

Pre-Paid

- no contract
- no minimum contract period
- no minimum monthly turnover

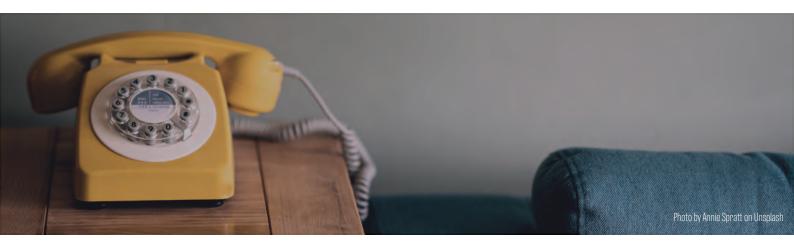
Contracts

- duration of mostly 2 years (cannot be cancelled ahead of time!)
- sometimes with minimum monthly turnover, but you will receive an inexpensive modern mobile phone

You can block your mobile phone card (more information in chapter: Finance), if your mobile phone is lost or stolen.

TELEPHONE DIRECTORIES

- Telephone directories are available online at <u>www.teleauskunft.de</u>. Here you can access the following directories: "Das Örtliche" (the local phone directory for your city), "Das Telefonbuch" (the national phone directory) and the commercial directory "Gelbe Seiten" (yellow pages).
- National directory assistance by Deutsche Telekom (costs: €1.99 per minute when calling from a German landline, other costs may apply when calling from a mobile phone): + 49 11833 (in German) or +49 11837 (in English).



INTERNET

All students who are enroled at one of the three universities in Ulm/Neu-Ulm get their own email address and full access to the computer pools of their university. **Most student residences** provide internet access, which is the most convenient and cheapest way to have internet access at home.

You can find further information about computer pools, accounts and WiFi access at the computer centre of your university:

- Ulm University: www.uni-ulm.de/en/einrichtungen/kiz
- Ulm University of Applied Sciences: https://studium.hs-ulm.de/en/org/IMZ
- Neu-Ulm University of Applied Sciences: www.hnu.de/en/hnu/facilitiesand-services/computer-centre

DSL (DIGITAL SUBSCRIBER LINE)

DSL is available throughout the city of Ulm and Neu-Ulm. You will most likely receive the needed DSL-Hardware (WiFi) when signing the contract (be aware of the minimum duration). Monthly costs: €20.00 - €40.00, depending on the provider and bandwidth.

There are also a lot of providers (Telekom, 1&1, O2, Freenet, Vodafone, SWU, etc.) offering private landlines and DSL flat rates in a bundle. Please inform yourself on their websites.

You could share your DSL connection with your roommates to decrease your personal costs.



CONTRIBUTION REGARDING THE LICENCE FE

A licence fee (German: "Rundfunkbeitrag") is charged to every flat in order to **fund the public broadcasting** companies in Germany. Below you will find the answers for the most frequent questions about this fee.



HOW MUCH?

For every residence a licence fee of **@17.50 per month** needs to be paid (no matter how many devices youhave). Usually you receive an account after registering your address in Germany or you apply for one directlywith the contribution service ("Beitragsservice") at: www.rundfunkbeitrag.de/welcome/englisch



WHO PAYS?

The fee is levied **per household**, and not per person. Only one person of age must be registered and pay the licence fee for each residence. Residents of a flat-share can decide among themselves who this should be. If you live with parents who already pay the licence fee, you may deregister.



ANY DISCOUNTS?

Only those who receive BAföG and do not live with parents may be exempted from the licence fee. In all others cases the same rule applies: **One residence – one fee**.



USEFUL TIPS

- We recommend you to transfer your fee and not to use direct debit;
- We recommend to pay in advance for half a year or quarterly;
- Don't forget to deregister when you leave, otherwise you still need to pay the licence fee.

Please note that **payment is compulsory**, even if you don't consume the content. If you ignore the correspondence from the Broadcast contribution service (German: "Rundfunk Beitragsservice"), it may lead to legal issues.



In Germany, **letters** are mainly delivered by Deutsche Post, **parcels** also by other companies (DHL, UPS, GLS, Hermes, etc.).

Website of Deutsche Post: www.deutschepost.de/en/home.html

PASCKSTATION

If you send and/or receive packages regularly, it is recommended to use a DHL parcel station (German: "Packstation"). This service is free of charge and independent from opening hours. The usage of these stations has become widespread in Germany and offers the convenience of informing the recipient via email or text message when their shipment has arrived.

Registration and further information: www.dhl.de/en/privatkunden/pakete-emp-fangen.html (follow the subject: Parcel delivery to a pickup location / Packstation)

POSTAGE OF DEUTSCHE POST

All prices depend on the size or the weight.

- Postcards: domestic: €0.60; international: €0.95
- Letters: domestic from €0.80; international from €1.10
- Parcels and small parcels starting at €3.79 within Germany (online price)

More information: <u>www.deutschepost.de/en/home.html</u> (follow the subject: Domestic mail or International mail)

Stamps can be bought at every post office, vending machines and online for printing.

POST OFFICES

- Bahnhofsplatz 2 (Ulm city centre, main office)
- Gartenstraße 20 (Neu-Ulm city centre, main office)

You can find **more information** on post offices, points of sale, DHL parcel shops and their opening hours, mail boxes and parcel stations at: <u>www.deutschepost.</u> <u>de/de/s/standorte.html.</u> You will find the nearest post offices, parcel stations and the like, if you allow location access or you type in a city, postcode or street name. Many branches are located in supermarkets or retail stores. **If you need help,** you can always ask the staff for assistance.

LOST & FOUND

If you have lost something in Ulm or Neu-Ulm, you should first contact the **Lost** and Found of the respective city. This is where lost items are being collected and stored for six months. Items found in one of the busses or trams of SWU as well as items found in cultural and other establishments will be forwarded to the cities' Lost and Found after some time.

Furthermore, there is the possibility to search for your lost items online in order to figure out if and where they have been handed in: www.fundsuche02.kivbf. de (in German)

Please be aware that you will have to identify yourself as the item's rightful owner (e.g. by an exact description of the item or by giving the approximate place and time you lost it) when picking it up. **Furthermore**, you have to pay the **required fee** to the Lost property office and a finder's reward to the finder.

MUNICIPAL LOST & FOUND

- City of Ulm: Olgastraße 66, 89073 Ulm,
 www.ulm.de/rathaus/stadtverwaltung/buergerdienste/fundbuero (in German), +49 731 161-3218, info@ulm.de
- City of Neu-Ulm: Augsburger Straße 15, gr. floor room 20, 89231 Neu-Ulm, www.nu.neu-ulm.de/de/buerger-service/buergerservice/fundbuero (in German), +49 731 7050-6110, info@neu-ulm.de

UNIVERSITIES

At the universities, the facility managers are responsible for the Lost and Found.

- Neu-Ulm University of Applied Sciences Neu-Ulm:
 www.hnu.de/en/hnu/facilities-and-services/facility-management
- Ulm University of Applied Sciences: Lost student ID cards are collected in the Students' Service Center in room E 09c and other lost items at the janitor's office of the campus where you lost it: Campus Prittwitzstraße in room C 21, Campus Albert-Einstein-Allee in room Q 113.



HEALTH CARE

- In Germany, you only go to the ambulance in case of emergencies (see chapter: Emergeny Number) or at night/on the weekends, when the doctors' offices are closed.
- Everybody should have a general practitioner (GP). You should find one for yourself before you get ill. Doctors usually have signs outside their offices, look around in your neighbourhood. You could also check on the Internet, e.g. www. ulmer-aerzte.de (in German), or in the yellow pages. However, the best way to find a GP is probably by recommendation from friends or neighbours.
- If you want to find a doctor who speaks your language, you might want to make use of the following search tool: www.arztsuche-bw.de (in German). It also allows you to search for special areas of expertise.
- The dental clinic of Ulm University offers a wide range of dental treatments. A special offer is the student treatment course, in which the treatments are carried out inexpensively by students under the supervision of licensed dentists.
 +49 731 500 64110, www.uniklinik-ulm.de/zahnerhaltungskunde-und-parodontologie (in German)
- In order to treat patients of public health insurance companies, doctors need to have a contract with those companies. On their signs it usually says "Alle Kassen". If it says "Privatpraxis", clients of public health insurance companies will be treated like private patients, i.e. they have to pay their bills themselves, but will only get a small part refunded by their respective insurance company.
- Please bring your health insurance card or EHIC with you every time you go to see a doctor or dentist.
- For in-hospital treatments, you have to make a co-payment of €10.00 a day, but for at most 28 days per year.

RUBBISH

In Germany, people are in general very **environmentally aware** and therefore try to **avoid wasting resources** and polluting the environment. Rubbish is being **separated strictly** and **recycled** if possible.

DEPOSIT FOR BEVERAGES

Besides the normal system of **returnable bottles** (glass and plastic) for beverages, you also have to pay a **deposit** for a lot of disposable bottles (Einwegflaschen) and cans in order to motivate people to return them. **Depending** on the type of beverage and filling capacity you may or may not have to pay a deposit. You usually do not have to pay one for juice bottles, for water and soft drinks like coke you almost always have to pay a deposit. **Look out** for the logo of the "**Deutsche Pfandsystem** GmbH". If you find this emblem on a bottle or can, you will have to pay a deposit of up to €0.25. However, you will not find this emblem on every bottle that you have to pay a deposit for. If you do not have to pay a deposit, it will say so on the bottle's label.

Empty bottles and cans can always be returned at the store you bought them at and at bigger shops selling those types of disposable bottles or cans. Look for a machine called "Leergutautomat" or "Leergutannahme" either inside the shop or at its entrance. In some smaller shops, you might have to return the bottles/cans directly at the cashier. Be careful not to damage the bottles and cans and especially do not remove the label containing the barcode, otherwise you might have problems returning them!



SORTING AND RECYCLING WASTE

As the rules for recycling are imposed by local authorities, the system can differ from town to town. In Ulm/Neu-Ulm, the following rules apply:

- Gelber Sack and Gelbe Tonne for potentially recyclable rubbish. For all "light" plastic and metallic packing materials, such as yoghurt cups, plastic bags, milk and juice packs, cans, spray cans that are not mentioned anywhere else. In most cases, they carry the symbol "Der Grüne Punkt". Make sure everything is empty. You can get yellow (plastic) bags at the recycling stations or at the Bürgerbüro in Ulm or Neu-Ulm (see chapter about Authorities).
- Glass (glass containers in your neighbourhood). For clean glass bottles (the ones that are not returnable) etc., but no light bulbs, mirrors or window panes.
 Blue, yellow and red glass belongs in the container for green glass.
- Paper and cardboard (blue bin). For all kinds of paper, e.g. newspapers, magazines and packaging material. Clean paper only no coated paper (from milk or juice packs) or tissues.
- "Biotonne" (brown bin, "Biomüll"). For biodegradable waste like food waste, coffee filters, tea bags, plants, etc. Wrap your kitchen scraps in paper bags or newspaper. Plastic bags or compostable organic waste bags are not allowed.
- "Restmüll" (black bin). For all other kinds of waste. But keep in mind that there are relatively high fees for the disposal of Restmüll, whereas all other kinds of waste (except Biomüll) can be disposed of free of charge.
- Recyclinghöfe. There are recycling stations (German: "Recyclinghof") all over the city, where you may deposit all kinds of hazardous waste (e.g. batteries, paints, oil), bulky waste (e.g. furniture, carpets, wood) and also old electronic devices. Recycling stations can be best reached by car.
- More information: www.ebu-ulm.de; www.awb-neu-ulm.de (in German)

HOLIDAYS

Germany is one of the countries with the most public holidays (Feiertage) in the world. **On public holidays**, offices, universities and shops are closed, trains and busses operate according to the Sunday schedule. Most of the public holidays are national holidays, but some are state specific. **Bavaria** has the most public holidays (15), **Baden-Württemberg** one less (14).

NATIONWIDE PUBLIC HOLIDAYS ("BUNDESWEITE FEIERTAGE")

- 01.01. New Year's Day / Neujahr
- Good Friday / Karfreitag
- Easter Monday / Ostermontag
- 01.05. German Labour Day / Tag der Arbeit
- Ascension / Christi Himmelfahrt (40 days after Easter, always on Thursdays)
- Pentecost Monday / Pfingstmontag(50 days after Easter)

- 03.10. German National Holiday /
 Tag der deutschen Einheit
- 24.12. Christmas Eve / Heiligabend (shops are open in the morning)
- 25./26.12. Christmas Days / 1. und2. Weihnachtstag
- 31.12. New Year's Eve / Silvester (shops are open in the morning)

PUBLIC HOLIDAYS IN BADEN-WÜRTTEMBERG, BAVARIA AND OTHER MAINLY CATHOLIC STATES

- 06.01. Epiphany / Heilige Drei Könige
- 01.11. All Saints / Allerheiligen
- Corpus Christi / Fronleichnam (2nd Thursday after Pentecost)

PUBLIC HOLIDAY ONLY IN BAVARIA

 15.08. Assumption Day (German: "Mariä Himmelfahrt"): all shops, offices and the Neu-Ulm University of Applied Sciences are closed, whereas it is a normal workday in Ulm

PUBLIC HOLIDAY ONLY IN ULM AND NEU-ULM

 'Oath Monday' (German: "Schwörmontag"): every second to last Monday in July. Many shops and offices (also universities) are closed in the afternoon.

Here you can find a list of public holidays by year and state: www.publicholidays.de/.













SPORTS

If you want to be active and do sports while studying at one of the universities in Ulm or Neu-Ulm – no worries. There is a selection of different sport activities in the neighborhood.

UNIVERSITY

Sports Centre at Ulm University

Every semester, the University Sports Office offers many courses for all different kinds of sports. You can register for all classes online at <u>www.sport.uni-ulm.de</u>. Please be aware that there is a small participation fee.

"UNIfit" gym

In addition, the University Sports Centre offers a well-equipped and cheap gym called "UNIfit": "UNIfit" is located in 025, level 1

Sailing classes

The theoretical lessons take place at Ulm University. The practical lessons as well as the exam take place at the beautiful Lake Constance. Held in summer term.

More information: www.sport.uni-ulm.de

EXTERNAL OFFERS

- SSV 1846 Ulm e.V.: www.ssvulm1846.de *
- TSV 1880 Neu-Ulm e.V.: www.tsv-neu-ulm.de *
- Ulm: www.ulm.de/leben-in-ulm/freizeit-und-sport/sport *
- Neu-Ulm: www.nu.neu-ulm.de/de/neu-ulm-erleben/freizeit-sport/vereine
 * (Follow the subject: Sportvereine)

MUSIC & ART

For those who would like to take part in **creative activities**, we prepared the list below.

Although most of the artistic and musical activities take place at Ulm University, it is also possible for students of Ulm University of Applied Sciences and the University of Applied Sciences Neu-Ulm to participate. Just ask - talented students are always welcome!

ON CAMPUS

- The artistic centre (Musisches Zentrum): www.uni-ulm.de/en/einrichtun-gen/musisches-zentrum/*
- Choir of Ulm University: www.uni-ulm.de/einrichtungen/unichor *
- Orchestra of Ulm University: www.uni-ulm.de/einrichtungen/uniorchester*
- Samba Group of Ulm University: www.uni-ulm.de/en/rio-samba-gruppe-gato-sorriso/*
- Big Band of Ulm University: www.uni-ulm.de/einrichtungen/unibigband *
- Ballet of Ulm University: www.ballett.org/en/index.html
- Theatre Group of Ulm University: www.uni-ulm.de/impro *
- Choir of Ulm University of Applied Sciences: https://studium.hs-ulm.de/
 en/Pages/Campus_Kultur_Sport.aspx
 (Follow the subject: University Choir)
- Orchestra of Ulm University of Applied Sciences: https://studium.hs-ulm.
 de/en/Pages/Campus_Kultur_Sport.aspx (Follow the subject: Orchestra)

- Band of Ulm University of Applied Sciences: https://studium.hs-ulm.de/en/
 Pages/Campus_Kultur_Sport.aspx (Follow the subject: University Band)
- Band of the University of Applied Sciences Neu-Ulm: www.hnu.de/en/ studies/during-studies/life-on-campus/cultural-programme/hnu-band
- Choir of the University of Applied Sciences Neu-Ulm: www.hnu.de/en/
 studies/during-studies/life-on-campus/cultural-programme/hnu-choir
- Theatre Group of the University of Applied Sciences Neu-Ulm: www.hnu.
 de/en/studies/during-studies/life-on-campus/cultural-programme/hnu-drama

EXTERNAL OFFERS

- Ulm Theatre: offers contemporary and classical plays as well as concerts and ballet performances. www.theater-ulm.de*
 Students under the age of 30 get a discount on the regular ticket price.
 Students of Ulm University and Neu-Ulm University of Applied Sciences can attend all regular performances for free.
- Roxy: Many cultural events (concerts, plays, cabaret, parties), www.roxy.
 ulm.de *
- Theatre Neu-Ulm: Students get €3.00 discount on the regular ticket price and 15 minutes before the beginning of the play 50% discount on remaining tickets. www.theater-neu-ulm.de *
- Theaterei in Herrlingen and in "Theaterei Zelt": www.theaterei.de *
- Theater in der Westentasche: offers popular plays, www.westentascheulm.
 de *

Up-to-date information on cultural events and concerts: $\underline{www.kultur-in-ulm.}$ de *

^{*} all websites only available in German

PARTIES, CINEMAS & EVENTS

Here you will find some **ideas where to go out** after a busy day. **Nice bonus:** Students often get cheaper tickets. Just show your student ID card and ask for a student discount at the entrance.

STUDENT PARTIES

There are a lot of parties held at our Universities and at student residences during the semester. **Stay tuned** and **check the announcing posters** at your University.

Upcoming student events can also be found on <u>www.fs-et.de/Events/PartyKal-</u>ender *

BARS RUN BY STUDENTS

- Cat (alternative metal concerts and parties):
 - Prittwitzstraße 36, www.cat-ulm.de *
- Jazzkeller Sauschdall (Jazz concerts, Game & Jam, parties):
 - Prittwitzstraße 36, <u>www.sauschdall.de *</u>
- Studentencafé (free concerts and parties):
 - Stuttgarter Straße 15, www.studentencafe.de *
- * all websites only available in German



CINEMA

The cinemas in Ulm usually show movies in German, but sometimes also in other languages or with subtitles.

- Xinedome, Ulm: www.xinedome.de/ *
- Dietrich Theater, Neu Ulm: www.cineplex.de/neu-ulm/*
- "UniKino" of Ulm University: www.uni-ulm.de/unikino/en
- Open air cinema at Schwimmbad SSV Ulm: www.donauflimmern.de *
 The summer season starts at the end of July and ends in mid September.

EVENTS

Ulmer Zelt (Ulm Tent)

- What? A big tent set up next to the Danube where renowned artists from all over the world give concerts or perform plays and cabarets. Outside the tent is a huge beer garden, where you might also hear the music playing inside the tent. Students get a discount with their student ID.
- Where? Park Friedrichsau, Ulm
- When? End of May beginning of July
- More information: www.ulmerzelt.de *

The International Danube Festival

- What? International programme of music, dance, literature and exhibitions as well as authentic handcrafts and culinary specialities from different nationalities.
- Where? Both sides of the river Danube
- When? Beginning until the middle of July every two years
- More information: www.donaufest.de *

Schwörwoche (oath week)

- What? The most famous local festival with lots of activities in and around the city: serenade of lights on the Danube, mayor's historical speech, a kind of knight's tournament on the Danube, water carnival procession, parties and concerts.
- Where? different spots in Ulm and on the island of Neu-Ulm
- When? last week of July
- More information: www.english.ulm.de/0/schwormontag-oath-monday

SoNaFe

- What? The "International Summer-Night-Festival" is organised by a team of students: open air ambience, DJs, a beer garden and a big variety of delicious international food.
- Where? Ulm University
- When? every summer term
- More information: www.stuve.uni-ulm.de/sonafe/en/

Youth Clubs (run by volunteers)

You can find information on all youth clubs in Ulm offering many interesting and affordable **concerts, workshops and parties** on the website of the Stadt-jugendring Ulm: www.sjr-ulm.de/jugendtreffs-ulm *



MUSEUMS & EDUCATION

MUSEUMS

- Museum Ulm (art, history): Marktplatz 9, www.museumulm.de/en/
- Stadthaus Ulm: Münsterplatz 50, www.stadthaus.ulm.de/en
- kunsthalle weishaupt (modern art): Hans-und-Sophie-Scholl-Platz 1, www. kunsthalle-weishaupt.de/en/
- Edwin Scharff Museum (art and children's museum): Petrusplatz 4, www.
 edwinscharffmuseum.de/en/
- Donauschwäbisches Zentralmuseum: Schillerstraße 1, www.dzm-museum.
 de/en
- Museum Brot und Kunst (museum of bread and art): Salzstadelgasse 10,
 museumbrotundkunst.de/en
- Naturkundliches Bildungszentrum (natural sciences): Kornhausgasse 3, www.naturkunde-museum.ulm.de *
- Bundesfestung Ulm (general information about all fortresses): Bahnwaldstraße 11, www.festung-ulm.de *
- Fort and KZ-Gedenkstätte Oberer Kuhberg (19th century fortification and Nazi concentration camp memorial in Ulm): Am Hochsträss 1, www.dzokulm.de *
- Wilhelmsburg Ulm: Prittwitzstraße 100, www.tourismus.ulm.de/web/en/ ulm-und-neu-ulm/bundesfestung-ulm/wilhelmsburg.php

VOLKSHOCHSCHULEN (ADULT EDUCATION CENTRES)

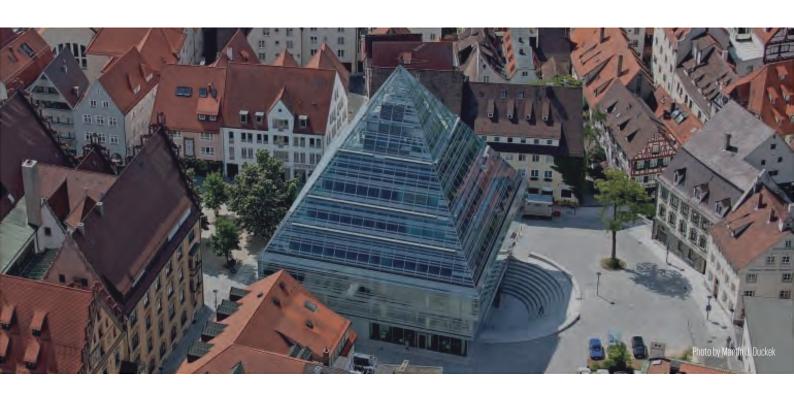
The Volkshochschulen of Ulm and Neu-Ulm offer a big variety of courses for everyone (yoga, cooking, political discussions, arts, languages and many more).

- Ulmer Volkshochschule, EinsteinHaus: Kornhausplatz 5, www.vh-ulm.de *
- Volkshochschule Landkreis Neu-Ulm e.V.: Dietenheimer Str. 7, 89257 Illertissen, www.vhs-neu-ulm.de *
- Familien-Bildungsstätte Ulm e.V.: Sattlergasse 6, www.fbs.ulm.de *

LIBRARIES

- Stadtbibliothek Ulm: Vestgasse 1 (next to city hall Ulm), www.stadtbibliothek.ulm.de *
- Stadtbücherei Neu-Ulm: Heiner-Metzger-Platz 1, www.stadtbuecherei.neuulm.de *

*websites only available in German



RECREATION

PARKS & GARDENS

- The Friedrichsau is a big park in Ulm at the banks of the Danube with a small zoo, a mini-golf facility, small lakes and many beer gardens.
- The <u>Glacis Park</u> is a nice park in Neu-Ulm with lakes, playgrounds and a beer garden.
- The <u>Botanical Garden</u> of <u>Ulm University</u> includes green houses, an Apothekergarten (pharmacy garden) and a beer garden.

SWIMMING

- Donaubad Ulm/Neu-Ulm GmbH: Wiblingerstraße 55, 89231 Neu-Ulm, www. donaubad.de *
 - Indoor water park with an outside section and an outdoor swimming pool in summer time
- Westbad Ulm: Moltkestraße 30, 89077 Ulm, www.ulm.de/leben-in-ulm/ kinder,-jugend,-familie/freizeitgestaltung/schwimmbäder/westbad low priced municipal indoor swimming pool
- Bad Blau: Boschstraße 12, 89134 Blaustein www.badblau.de *
 Indoor water park with an outside section
- Hallenbad Neu Ulm: Kantstraße 4, 89231 Neu-Ulm, www.nu.neu-ulm.de/de/ neu-ulm-erleben/freizeit-sport/ schwimmbaeder/hallenbad *
 Low priced municipal indoor swimming pool
- Baggerseen (artificial lakes): Pfuhler See (Neu-Ulm Pfuhl), the Ludwigsfelder
 See (Neu-Ulm Ludwigsfeld) and the Waldsee Senden.
 - These lakes are located in the beautiful nature, free of charge and are used by many people for swimming.

PLACES FOR DAY TRIPS OR WEEKEND AWAY

- Blaubeuren is a small town 20 km west of Ulm and has Germany's biggest karstic spring source, the unique Blautopf and a medieval monastery.
 www.blaubeuren.de/de/Tourismus (mostly in German, some information available in English)
- The Wiblingen Monastery is a former Benedictine monastery and has a beautiful baroque library. www.kloster-wiblingen.de/en/home
- The Swabian Alb offers beautiful landscapes, many caves and a lot of castles.
 www.schwaebischealb.de *
- Lake Constance (Bodensee) is Germany's biggest lake that borders Germany, Austria and Switzerland. It can be reached in about one hour by train or car. www.bodensee.de/en
- The Allgäu Alps offer excellent skiing and hiking opportunities. They can be reached within one hour. www.allgaeu.de *

MORE IDEAS FOR LEISURE TIME ACTIVITIES

- Ecodrom Neu-Ulm: www.ecodrom.de/de *
- einstein Boulderhalle Ulm: www.boulderhalle-ulm.de *
- EXITGAMES Ulm: www.exitgames-ulm.de/en
- Lasertag Neu-Ulm: www.lasertag-neu-ulm.de *
- sparkassendome DAV Kletterwelt Neu-Ulm: www.sparkassendome.de *
- Xtreme Jump Ulm- Böfingen: www.xtremejump.de *
- 3D blacklight mini-golf Senden: www.blacklightarena.de *
- Ice Rink Neu-Ulm: www.donaubad.de/eissportanlage/ *

USEFUL LINKS:

- www.english.ulm.de/en
- www.ulm-internationalestadt.de/en/
- www.kultur-in-ulm.de *
- www.bw-jetzt.de *











STUDENT ADVISING SERVICES

CENTRAL STUDENT ADVISING SERVICE

If you have any questions about study opportunities in Ulm, do not hesitate to contact the office of the Student Advising Services at your university. Information on study programmes, assistance for new students and advice on study organisation will be provided.

Ulm University: The Central Student Advising Services (ZSB) of Ulm University can help if you encounter initial problems with your studies, give advice on how to select the right courses or support you if you want to switch to another field of study or change universities. These advising services are also open to students of Ulm University of Applied Sciences.



Albert-Einstein-Allee 5 89081 Ulm



+49 731 50-24444

Fax: +49 731 50-22074



zentralestudienberatung@uni-ulm.de



www.uni-ulm.de/en/study/student-advisory-services/zentrale-studien-beratung-central-student-advisory-services/



Mon., Tue., Fri.: 9.00 a.m. - 12.00 midday

Thu.: 10.00 a.m. - 12.00 midday and 2.00 p.m. - 4.00 p.m.

Ulm University of Applied Sciences:

Students' Service Centre (SSC) - Information on Bachelor's degree programmes



+49 731 50-28025

Fax: +49 731 50-28270



ssc@thu.de



https://studium.hs-ulm.de/en/org/ssc

Graduate School - Information on Master's degree programmes



+49 731 50-28026

Fax: +49 731 50-28270



master@thu.de

Neu-Ulm University of Applied Sciences:



Student advisor:

Thomas Bartl, Room A.1.09

Wileystraße 1 (black building)



+497319762-2000



thomas.bartl@hnu.de



www.hnu.de/en/studies/information-before-studying/

KEY ACADEMIC ADVISING

Ulm University: Course advisors: <u>www.uni-ulm.de/en/study/student-advisory-ser-</u>vices/course-advisors

Ulm University of Applied Sciences: You will find your contact person in the respective degree programme https://studium.hs-ulm.de/en (Follow the subject: Course Offer)

Neu-Ulm University of Applied Sciences: You will find your contact person in the respective degree programme www.hnu.de/en/studies/study-programmes

INTERNATIONAL OFFICES OF THE UNIVERSITIES

TASKS

- Advice and support for international students (degree seeking and exchange students)
- Advice and support for German students who are (interested in) going abroad for a work placement, studying or their thesis (one or two semesters)
- Advice on scholarships for studying abroad
- First place to go to for all international degree seeking and exchange students who would like to study in Ulm
- Advice for international students and PhD students concerning legal matters (e.g. residence permit, work permit)

The International Offices are not in charge of applications and admission of regular degree seeking students. Please contact the colleagues of the admissions office.



CONTACT INFORMATION

ULM UNIVERSITY

GENERAL OFFICE HOURS	Mon, Wed, Thu, Fri: 9.00 a.m 2.00 p.m. Tue: 9.00 a.m 3.30 p.m.
ADVISING HOURS	Tue: 1.30 p.m 3.30 p.m. Thu: 9.00 a.m 11.30 a.m.
HOMEPAGE & CONTACTS	www.uni-ulm.de/en/io www.uni-ulm.de/en/io/international-office/about-the-interna- tional-office/team-contact/
SECRETARY'S OFFICE	Brigitte Sleiers +49 731 50-22014 Fax: +49 731 50-22016 international@uni-ulm.de



ULM UNIVERSITY OF APPLIED SCIENCES

INTERNATIONAL OFFICE	Homepage: https://studium.hs-ulm.de/en/org/aaa/Pages/Incom- ings.aspx (Follow the subject: contact) Contact: aaa@thu.de Phone: +49 731 50-28457
PROJECT AHEAD	Homepage: https://studium.hs-ulm.de/de/org/l/ahead/Seiten/Studiengang_CTS_FAQ.aspx Contact: projekt-ahead@thu.de Phone: +49 731 50-28063 or +49 731 50-28064

NEU-ULM UNIVERSITY OF APPLIED SCIENCES

ADDRESS	Neu-Ulm University of Applied Sciences, International Office Wileystraße 1 89231 Neu-Ulm room A.1.10 – A.1.15 (black building)	
OFFICE HOURS	Front Office (room A.1.12) Tue, Thu: 10:00 a.m. – 2:00 p.m. and by appointment	
HOMEPAGE & CONTACTS	www.hnu.de/en/international www.hnu.de/en/international/team-contact	
INQUIRIES	Degree-seeking students +49 731 9762-2121 international@hnu.de	Student exchange Outgoing: outgoing@hnu.de Incoming: incoming@hnu.de



STUDENT INITIATIVES

STUDIERENDENVERTRETUNG (STUVE) / VERFASSTE STUDIERENDEN-SCHAFT (VS)

The StuVe/VS forms the "student government" of a university in Germany, offering support and help as well as representing the interests of all students. The implementation and the offered services of the StuVe/VS can vary from university to university (even the name can be different). Duties of the StuVe/VS include the active shaping of the semester ticket policies, organising events, offering advice for students concerning financial matters and participation in many committees of the university, which decide on the use of funds, examination regulations, etc.

Basically, the StuVe/VS is always looking for dedicated students in order to maintain their big variety of services.

Are you interested? Please contact the StuVe/VS of your university directly:

- Ulm University: Students' council (StuVe), www.stuve.uni-ulm.de/en
- Ulm University of Applied Sciences: Students' council (VS), https://studium.
 hs-ulm.de/en/Pages/Verfasste_Studierendenschaft.aspx
- Neu-Ulm University of Applied Sciences: Students' union, www.hnu.de/en/ studies/during-studies/life-on-campus/student-initiatives/student-representation

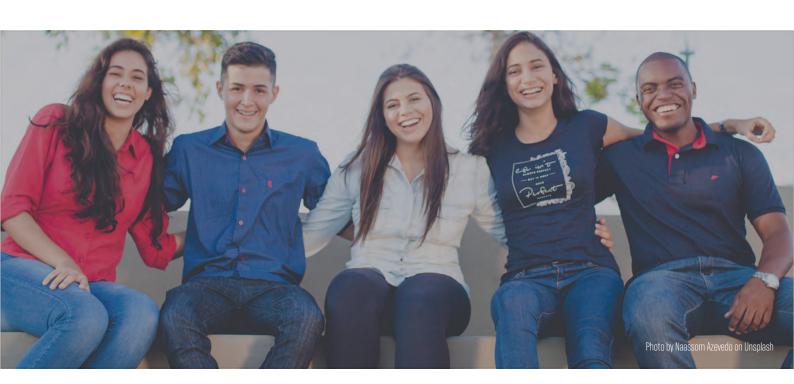
STUDENT REPRESENTATIVE BODIES (FACHSCHAFTEN)

All students of a faculty form the student respresentative body (German: "Fach-schaft"). However, the phrase Fachschaft more often refers to the students who are actively involved in the work of the Fachschaftsbüro (office). The Fachschaft helps students of their faculty with questions concerning exams and also represents the students' interests within the faculty. Interested students are welcome!

Fachschaften at Ulm University: www.stuve.uni-ulm.de/struktur/fachschaften

OTHER INITIATIVES

- Student associations at Ulm University: www.stuve.uni-ulm.de/struktur/hochschulgruppen *
- Student associations at Ulm University of Applied Sciences: https://studium.
 hs-ulm.de/de/Seiten/Campus_Kultur_Sport.aspx *
- Student associations at the Neu-Ulm University of Applied Sciences: www.
 hnu.de/studium/im-studium/campusleben/studentische-initiativen *
- ASSIST: Active Partnership and Support of Senior Consultants for International Students: www.uni-ulm.de/en/einrichtungen/assist-new
- ESG and KSG: Protestant (ESG) und Catholic (KSG) Student Community: www. ulmer-studentengemeinden.de (only in German)
- **EUF:** German and international students form Erasmus Ulm + Friends. They organise activities and events for exchange and other interested students: www. erasmus-ulm.jimdo.com
- M4M: Mentorship for Molecular Medicine PhD Students: www.uni-ulm.de/en/ einrichtungen/m4m



OTHER SERVICES

PBS - PSYCHOSOCIAL COUNSELLING SERVICE FOR STUDENTS BY THE STUDIERENDENWERK ULM

All students of Ulm University and students of the Universities of Applied Sciences in Aalen, Biberach, Heidenheim, Schwäbisch Gmünd and Ulm may make use of the counselling service and seminars of the Psychosocial Counselling Service.

- Personal Counselling: The PBS offers competent advice when dealing with psychosocial problems and questions. Students can get individual help if they face learning difficulties, fear of exams or personal problems in their studies or life. In case of urgent matters, it is possible to get an appointment on short notice. All information given during a personal counselling session is confidential. These sessions are available in English and German and are free of charge.
- Course Programme: The courses offered by the PBS help develop the students' personal competences and are designed for the students' needs. There is a participation fee of €10.00. More information and a list of current courses can be found here: www.studierendenwerk-ulm.de/en/counselling-and-adivce/psychosoziale-beratung/
- Contact and Registration: Manfred-Börner-Straße 5, Room C 152, 89081 Ulm, +49 731 50-23811, pbs@studierendenwerk-ulm.de, Opening hours of the secretary's office: Mon - Fri 8.00 a.m. - 11.00 a.m.

LEGAL ADVICE BY THE STUDIERENDENWERK ULM

Legal advice in all matters concerning your studies or stay in Ulm is offered by the Studierendenwerk: **Krstimir Krizaj,** Manfred-Börner-Straße 5, Room C 156, 89081 Ulm, +49 731 50-23851, recht@studierendenwerk-ulm.de

www.studierendenwerk-ulm.de/en/counselling-and-adivce/legal-advice

QUEER DEPARTMENT OF ULM UNIVERSITY

Contact and information for Gays, Lesbians, Transgenders, Bisexuals, Transsexuals and Intersexuals (LGBT), please refer to www.stuve.uni-ulm.de/referate/ queer-referat (in German)

DISCRIMINATION, SEXUAL HARASSMENT AND VIOLENCE

The consultants provide information about different options of counselling and formal steps to anyone who is affected by or concerned about sexual discrimination, harassment and violence. These conversations are **confidential**.

Ulm University: Advice centre for discrimination, sexual harassment and violence www.uni-ulm.de/en/misc/equal-opportunities-portal/consulting/discrimination-sexual-harassment-and-violence/

Ulm University of Applied Sciences: https://studium.hs-ulm.de/en/org/gl/pages/ Gleichstellung.aspx

PUBLIC ADVICE CENTRE FOR WOMEN AND WOMEN'S SHELTER IN ULM (FRAUEN HELFEN FRAUEN E.V.)

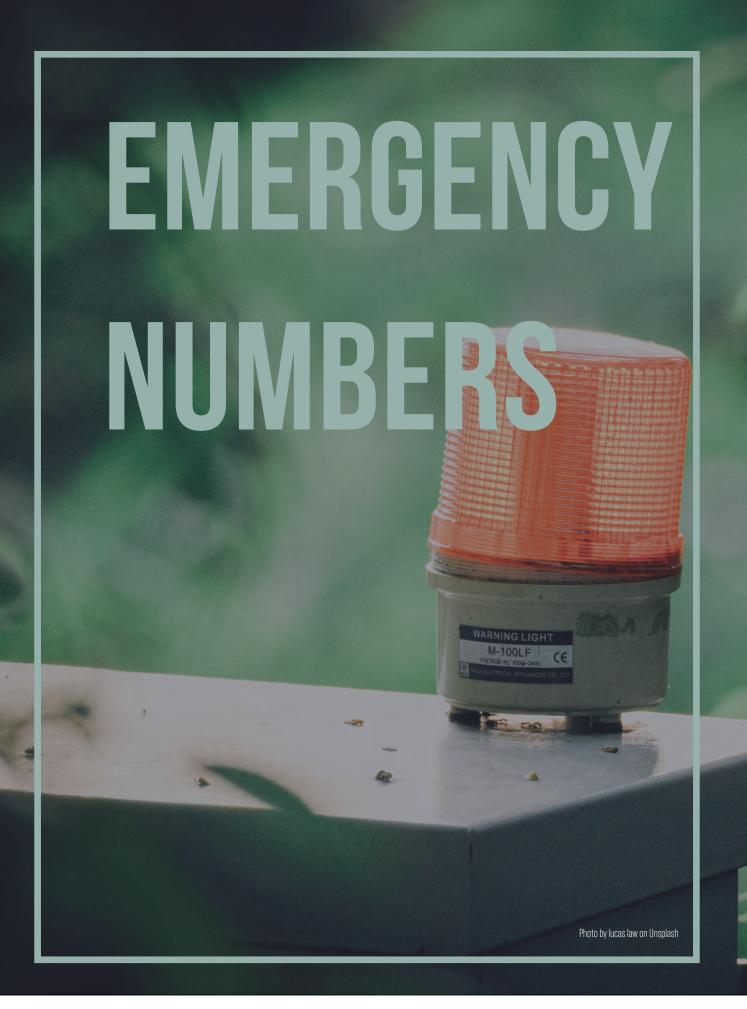
Public advice centre for women having experienced/experiencing violence against them. Anonymous, personal and also telephone counselling, support and assistance when searching for a doctor, lawyer, clinic and other assistance facilities.

More information: www.frauen-gegen-gewalt.de (in German, English, Turkish and Arabic).

THE VIOLENCE AGAINST WOMEN SUPPORT HOTLINE - SUPPORT AND COUNSELLING FOR WOMEN

The Violence Against Women Support Hotline offers female victims of violence competent advice. Our counsellors provide affected women, relatives of victims, friends and professionals with confidential support.

Counselling of victims of all nationalities in 17 languages by phone, email or online, 24/7, 365 days per year: 08000 116 016 (free of charge), <u>www.hilfetelefon.de/en</u>











IN ULM & NEU-ULM

EMERGENCY NUMBERS IN ULM, NEU-ULM AND ITS	www.ulmer-aerzte.de/notdienste.php www.uniklinik-ulm.de/service/notfallnummern
floor of the main building	
(near Ulm University), Ground	
(open 24/7), Oberer Eselsberg 40	
Bundeswehrkrankenhaus Ulm	
EMERGENCY ROOM of the	+49 731 1710-26521
Eselsberg), Level 01	
Albert-Einstein-Allee 23 (Oberer	
Universitätsklinik Ulm (open 24/7)	
EMERGENCY ROOM of the	+49 731 500 54600 or +49 731 500 54596
'Innere Medizin' (open 24/7)	
EMERGENCY ROOM of the	+49 731 500 44639 or +49 731 5000
(on weekends)	
ON-DUTY-DENTISTS	+49 1805 911680
	+49 1805 191212 (Neu-Ulm)
(OTT WOOKOT GOJACT IIGHTC)	Bundeswehrkrankenhaus Ulm)
(on weekends/at night)	(Central Emergency Room of the
ON-DUTY-DOCTORS	+49 731 1400140 or +49 731 116117
EMERGENCY (rescue service, fire brigade, police)	112 (without prefix)
	110/ 11

SURROUNDINGS

NATIONAL EMERGENCY NUMBERS

POLICE	110 (without prefix)
EMERGENCY (rescue service, fire brigade, police)	112 (without prefix)
POISON EMERGENCY centre Munich POISON INFORMATION cen- tre Freiburg	+49 89 19240 +49 761 19240
CRISIS LINE (counselling in dif- ferent languages)	+49 800 1110111 or +49 800 1110222
OUT-OF-HOURS PHARMACY SERVICE	+49 800 0022833, www.apotheken.de/apotheken-und-notdien- ste-suchen

If you call the police, rescue service or fire brigade, the following information is required:

- Your full name
- Location, where the emergency has happened
- Description what has happened
- Amount of injured persons

- Type of illness/injuries
- Wait for further inquiries
- Your mobile phone number or the number, where people can call you in the next few minutes











CAMPUS NAVIGATION

UNI ULM www.uni-ulm.de/en/einrichtungen/kiz/weiteres/cam-

pus-navigation/

THU https://studium.hs-ulm.de/en/Pages/Standorte.aspx

HNU www.hnu.de/en/hnu

www.hnu.de/en/international/international-degree-seek-

ing-students/contact-persons

CITY NAVIGATION

SWU PUBLIC
TRANSPORTATION*

GOOGLE MAP
WITH HELPFUL SPOTS*





^{*}Please note, that personal data can be transmitted to third parties by clicking on the link above. Technically, this data can be used to set up a personal user profile. The universities have no control over it, so please check out the data protection policy of the provider.











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