



universität
uulm



Welcome Events
Schedule [HERE](#) ↓



Welcome to Ulm!

Anneli Williams (she/her)
International Office

Agenda

 Welcome

 Getting started in Germany

 Services on- & off-campus

 Q & A

 Welcome Fair & Food!

Welcome from the International Office

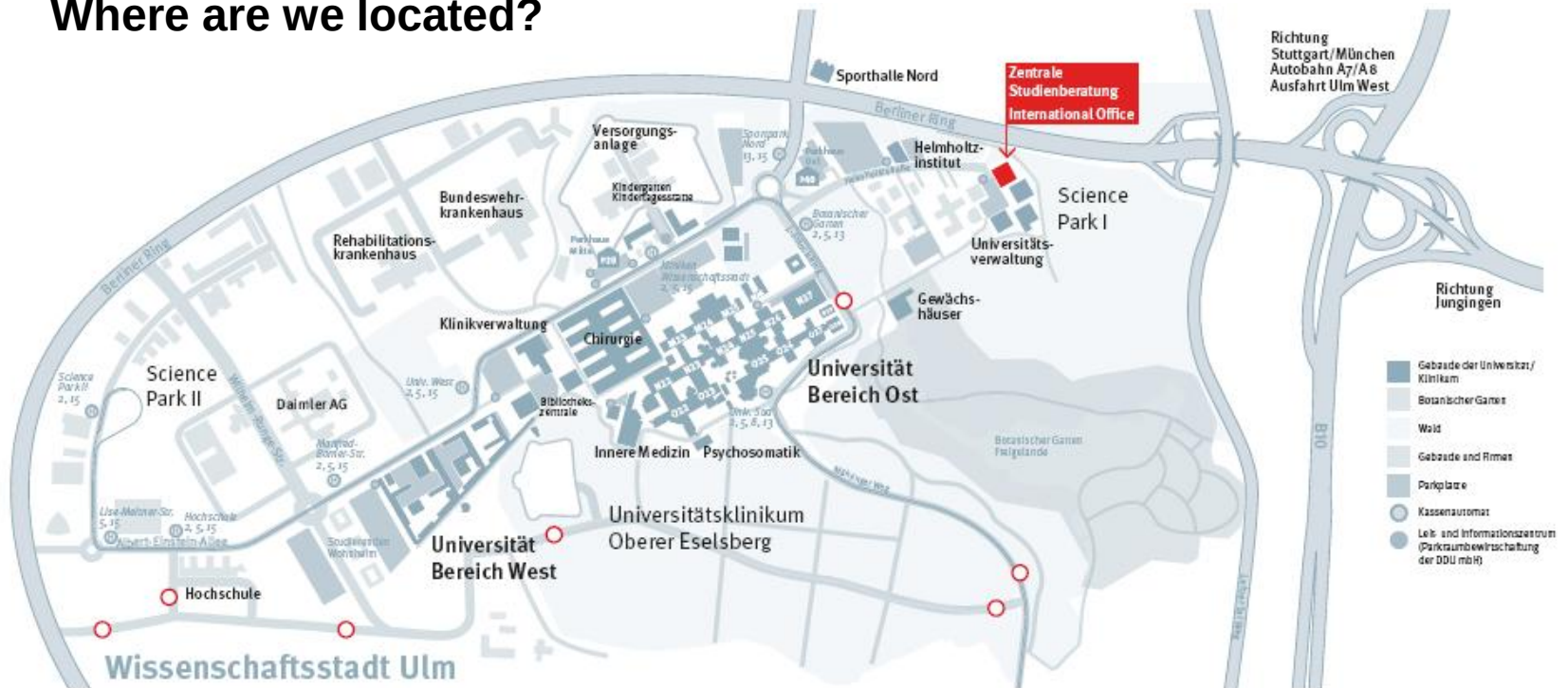
What do we do for students?

- Provide information and support for international students
 - Daily life in Germany
 - Transitional phases: beginning & end of studies
- Assist Ulm University students in organizing study abroad experiences

→ Connect students with opportunities

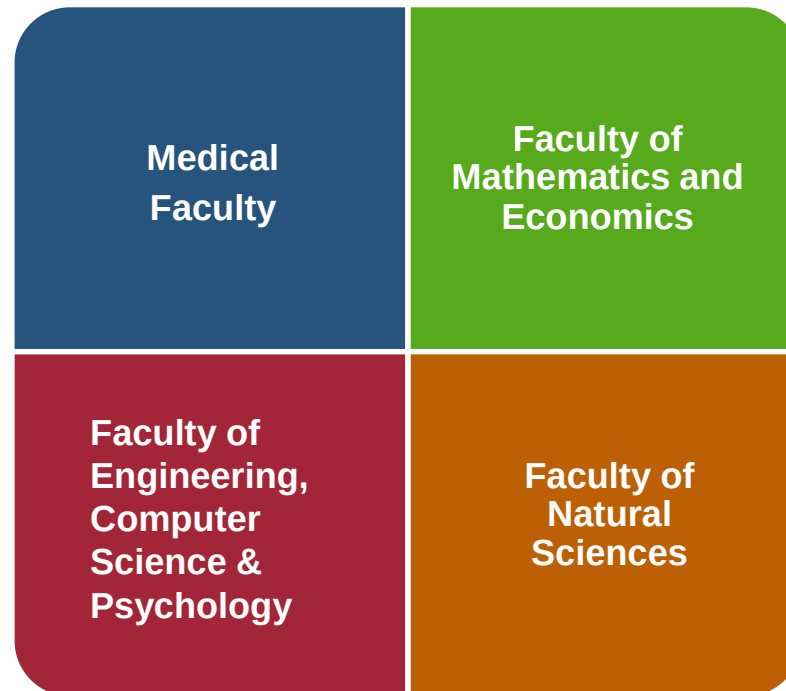


Where are we located?



Ulm University

- Founded in 1967
- 10,000 students today → 13% international!
- 60+ study programs



You're here—now what?



Source: Pixabay

Checklist: Getting started in Germany

 International Office	Checklist: Getting started in Germany 
☐ Complete city registration (Anmeldung)! Bring the following: ☐ Passport ☐ Wohnungsgeberbestätigung form from landlord	 Bürgerdienste Ulm → Making appointments for city registration (Anmeldung) and to apply for a residency permit (Aufenthaltstitel) at the foreigners' office (Ausländerbehörde). You can stop by during office hours OR make an appointment. https://ssc.wilkencloud.de/ulm
☐ Non-EU students: Apply for a residency permit (Aufenthaltstitel) at the Foreigners' Office AFTER completing city registration. Bring the following: ☐ Passport ☐ Passport photo ☐ 100€ (cash/card—both is best to be safe!) ☐ Uni Ulm enrollment certificate (Studienbescheinigung) ☐ Health insurance membership certificate (Mitgliedsbescheinigung) ☐ Proof of financial situation (blocked account (Sperrkonto), scholarship contract, family finances)	 Campus Portal campus4.uni-ulm Online platform for changing address/contact information, downloading documents of enrollment, payments (fees, etc.).
☐ Download your certificate of enrollment (Studienbescheinigung) from the campus portal: campus4.uni-ulm	
☐ Download or request health insurance membership certificate (Mitgliedsbescheinigung)	
☐ Activate your blocked account (Sperrkonto, non-EU students) or open a bank account . Bank options: Sparkasse Ulm, Commerzbank	
☐ Ask roommates about TV & radio fees (Rundfunkbeiträge) and set up a payment system that works for your household!	
☐ Add money to your student ID card (Studierendenausweis) at a service point (for example, next to the main cafeteria entrance).	
☐ Check out the affordable university sport classes through Hochschulsport and sign up online!	
☐ Explore your student residence/apartment building: Find out about rooms, community rooms, garbage separation and disposal areas, information board (entrance area), posted emergency phone numbers	
☐ Explore your neighborhood: Find nearby grocery stores, drugstores (dm, Rossmann, Müller) doctor offices, pharmacies (Apotheken).	
☐ Explore campus: Beyond finding the rooms for your courses, check out the computer pools (you have 18€ on your student ID to print for free), lockers, Mensa (main cafeteria), sports facilities (UniFit), library.	

Good to know: You will also receive the slides from today via email!

Your first appointments at Bürgerdienste Ulm

What are the Bürgerdienste Ulm?

City services for the city of Ulm, including the following departments:

- **Melde-/Ausweiswesen** (Registration/ID Authorities)
→ Registration of new Ulm residents (Anmeldung), changes of address (Um-/Abmeldung)
- **Ausländerbehörde** (Foreigners' Office)
→ Processing of residency permit (Aufenthaltserlaubnis) applications for non-German residents of Ulm

Do you live in Neu-Ulm or another smaller city outside of Ulm?

The offices responsible for you might have a different name!

- **Neu-Ulm:** [Bürgerbüro](#) (Melde-/Ausweiswesen) + [Landratsamt Neu-Ulm](#) (Ausländerbehörde)
- **Nearby smaller towns:** City registration in your town, residency permits might be processed elsewhere—ask at your registration appointment! High possibility: [Landratsamt Alb-Donau-Kreis](#) (in Ulm)

City Registration (Anmeldung)



What: Registering your new address with the city authorities

Who: Everyone!

When: Within the first two weeks of moving (or soon after)

Where: Bürgerdienste Ulm: Olgastraße 66 next to *Theater* stop

Your next step: Officially register your new address by either stopping by the Bürgerdienste Ulm (department: Melde-/Ausweiswesen) during their opening hours OR booking an appointment via <https://ssc.wilkencloud.de/ulm/>

On the day of your appointment—don't forget:



ID card or passport



Wohnungsgeberbestätigung
(signed form from landlord you
received with your rental
contract)



...to be on time!

At your appointment, you will receive a document confirming your successful city registration (a so-called Meldebestätigung).

As with all official German documents: **Keep the original in a safe place and take a photo of it for your records!**

Residency Permit for non-EU students (Aufenthaltserlaubnis)



What: Applying for legal permission to study + live in Ulm

Who: Students from non-EU countries

When: After city registration & before visa expiry date

Where: Bürgerdienste Ulm: Olgastraße 66 next to *Theater* stop

Your next step: Check whether you have all the necessary documents you need to apply for a residency permit! Official information: [Aufenthaltserlaubnis für Studierende aus Staaten außerhalb EU/EWR](#)

Residency Permit for non-EU students (Aufenthaltserlaubnis)



Passport



Proof of enrollment at Uni Ulm

➔ enrollment certificate
(Studienbescheinigung)



Proof of your financial situation

➔ blocked account (Sperrkonto),
scholarship contract, financial
situation of parent/guardian



Proof of health insurance

➔ certificate proving membership
(Mitgliedsbescheinigung)



Biometric passport photo



100€

➔ EC card, cash

Your next step: Officially apply for your residency permit [online](#) or in person!

Online: Upload documents and wait to hear back via online portal!

In Person: Go to the Bürgerdienste Ulm (department: Ausländerbehörde) during their opening hours OR book an appointment via <https://ssc.wilkencloud.de/ulm/>

On the day of your appointment—don't forget:



ID card or passport



Relevant documents

(best practice: 1-2 copies
of each original document)



...to be on time!

You will NOT receive your residency permit card immediately, as it is printed in Berlin—it takes about 4-8 weeks for the card to be printed and arrive in Ulm. You should receive a temporary document to use while you wait for your card to arrive. You will be notified when your card has arrived in Ulm and can pick it up in person from the Bürgerdienste Ulm (for free) or have it sent to you via post (for 15 Euro).

Bürgerdienste Ulm Opening Hours (as of 02.10.26)

Olgastraße 66, 89073 Ulm next to *Theater* bus/tram stop

Melde-/Ausweiswesen, ground floor (city registration)

Monday	7:30 – 16:00
Tuesday	7:30 – 16:00
Wednesday	7:30 – 12:30
Thursday	7:30 – 17:30
Friday	7:30 – 12:30
Saturday	8:30 – 13:00 (only with appointment)

Ausländerbehörde, first floor (residency permit):

Monday	8:00 – 12:00, 14:00 – 16:00 (afternoon only with appt.)
Tuesday	8:00 – 12:00
Wednesday	closed
Thursday	8:00 – 12:00, 14:00 – 17:30 (all day only with appt.)
Friday	8:00 – 12:00

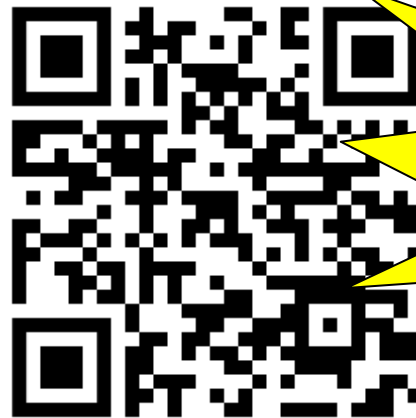
→ Check the current opening hours for each department: [Melde-/Ausweiswesen](#), [Ausländerbehörde](#)

Appointment Booking at Bürgerdienste Ulm

Why might I want to book an appointment if it's not required?

- To possibly **reduce waiting times**
- To pick up your residency permit
- **If your visa is expiring soon:**

As long as you have booked an appointment at the Ausländerbehörde to apply for your residency permit AND can prove this (screenshot of appointment confirmation email), you should not encounter any troubles with authority figures who may ask for your legal documents.



Instruction packets with
screenshots available!

<https://ssc.wilkencloud.de/ulm/>

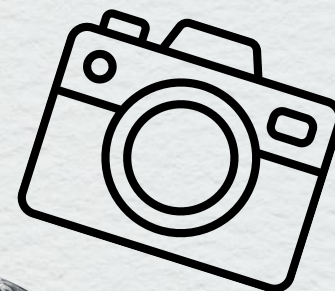
Questions?



Photo Competition

From 12th October: Submit your photo of a place, moment, or detail that expresses **cultural diversity** and **international connectedness** to you.

The best submissions will be awarded with a **prize!**



Scan the code to submit your picture on our website.

<https://www.uni-ulm.de/en/io/international-office/photo-competition/>

University Platforms

- **Campus Portal**: online hub for managing your studies
 - Enrollment certificate (Studienbescheinigung)
 - Records of payments to Uni Ulm
 - Links to important resources (advising, exam registration, etc.)

Welcome to the Ulm University campus portal

Home Application **Current Students**

After logging in, the following information resp. functions are available to you

- Change contact details
- Student reports
- Academic leave, re-registration, change of Study Programme
- Information about payments and fees
- Withdrawal

Quick links for students

Information on study administration

Information and forms of lectures, academic leave, re-registration, change of subject and termination of enrolment (Link to the university website).

Information on examinations and examination administration

Information and forms on examinations, recognition of achievements, etc. (link to the university website)

Student advisory services

Central student advisory services, Psychosocial Counselling Service, studying with family responsibilities, course advisors, studying with a disability (link to the university website)

Student Service

Student reports, change of contact data, payments and re-registration

Exam administration

Examination registration and deregistration; certificates of study and examination achievements; Course catalog, Module handbooks, Degree course scheme and Examination regulation (link to the Study and Teaching portal)

University Platforms

- [Campus Portal](#): online hub for managing your studies
 - Enrollment certificate (Studienbescheinigung)
 - Records of payments to Uni Ulm
 - Links to important resources (advising, exam registration, etc.)
- [Moodle](#): online learning platform with content from lectures, etc.
- [SoGo](#): webmail option for university email address

On-campus Student Services

- **Advising on student matters:** walk-in or appointment based advising from the [Central Student Advisory Services](#)
 *Topics:* academic leave, exams, studying with disabilities, etc.
 studium@uni-ulm.de
 - **Free professional counseling:** [Psychosocial Counseling Service](#) from the Studierendenwerk Ulm; 1:1 or course setting
 *Topics:* stress + anxiety related to studies and daily life
 pbs@studierendenwerk-ulm.de
 - **Language Courses** from the [Center for Languages](#)
 - **Buddy Programme + Events** from the [International Office](#)
 - **FIT4U Courses + Workshops** from the [FIT4U-Programm](#)
- Stop by the **informational fair next week on October 12th from 9 – 13:00** in the university forum to learn more about on-campus services and student groups!

On-campus Student Services

- **Enrollment, semester fees, student status**

Student Administration & Examinations Office ([Studiensekretariat](#))

 studium@uni-ulm.de

→ Always include your full name and student number (Matrikelnummer—on your student ID card) in all emails!

- **“kiz” account** (username & password for university services)

kiz = [Kommunikations- & Informationszentrum](#)

 helpdesk@uni-ulm.de

→ All important kiz account details are in the informational sheet you received with your student ID card!

- **On-campus housing** (student dorms)

[Studierendenwerk Ulm](#) (rental contract), Hausmeister (practical issues)

 wohnen@studierendenwerk-ulm.de

On-campus Student Services

- Classroom & Lecture Hall Finder ([Hörsaalfinder](#))

- Lecture details ([LSF Portal](#), date/time/place)

- Sports on campus ([Hochschulsport](#))

See the course catalogue behind the red button, “buchbar” means available spots – click for further information (time, place etc.), sign in with your uni-ulm account details and wait 1-2 days for an email with payment instructions



Buchbar

Anmelden

- Food on campus ([Cafeterias](#))
- Printing ([Printing Instructions for Students](#))

Off-campus Student Services

- **Professional pursuits**
 - [Welcome Center Ulm / Oberschwaben](#): Events and advising for internationals seeking work
 - [Agentur für Arbeit](#): Information + career advising
- **Free time**
 - **Conversation tables** („Stammtische“) at the [Volkshochschule Ulm](#): English, German and more!
 - **Excursions** and **tandem partners** for international students organized by senior Germans from the [ASSIST group](#)
 - **Parties**, game nights, social life organized by EuF (@erasmusulm_andfriends)

Public Transportation

Your ticket options depend on your **age** and the **time frame** of your stay. Both options below are valid on all **local** public transport in Germany, including 2nd class on regional trains, trams, S-Bahn, U-Bahn, but **NOT** on long distance trains (ICE, IC, EC, TGV etc.). Both tickets are subscriptions!

Option 1: **Deutschland-Ticket (D-Ticket)**

- For whom? → everyone
- Cost? → Currently €63 per month (from Jan. 2027: €66,80)
- Booking under [this link](#)

Option 2: **Deutschland-Ticket JugendBW**

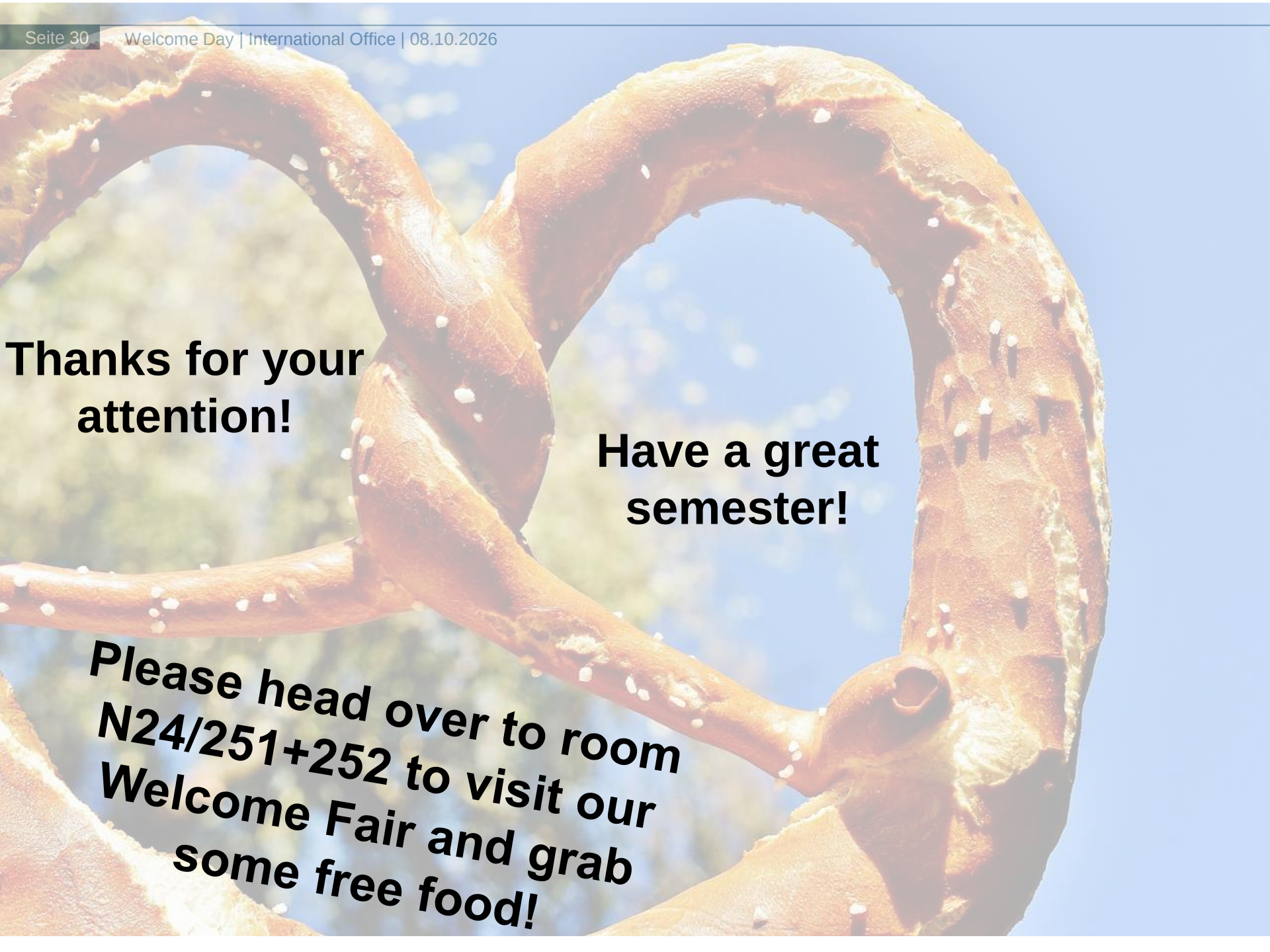
- For whom? → students under 27 living and/or studying in Baden-Württemberg
- Cost? → 45€ per month
- Booking under [this link](#)

Tips for success

- **Appointments:** When in doubt, make an appointment! Do not stop by outside of office hours without an appointment. It is always a good idea to check if there are any office hours.
- **Cancelling:** If you can't make it to an appointment or event for which you registered, please inform the person/organization that you won't be attending as soon as possible. This is especially important if the event has a "binding registration" (verbindliche Anmeldung)—this is a serious commitment in Germany!
- **Email:** Check your emails often—especially your Uni Ulm email address! When sending an email, remember to give it a subject line, use a greeting and sign your full name at the end.
- **Learn some German!**

Questions?





**Thanks for your
attention!**

**Have a great
semester!**

**Please head over to room
N24/251+252 to visit our
Welcome Fair and grab
some free food!**