

**Information Letter for Companies Regarding Internships in the Bachelor's Program
in Computational Science and Engineering (CSE) at Ulm University of Applied Sciences and
the University of Ulm**

Dear Sir or Madam,

The CSE bachelor's program includes a professional internship lasting at least three months. Through this initiative, the University of Ulm and the Ulm University of Applied Sciences aim to foster connections with industry. We are delighted that your company is participating in the academic training of our CSE students and providing them with insight into your daily work routine as part of their internship.

We are aware that, in the course of their work as interns, students may come into contact with your company's business and trade secrets, and that this, in turn, could result in confidential information becoming known to the supervisors at the University or the University of Applied Sciences. We also acknowledge that, in this case, your company has a legitimate interest in protecting this internal information.

On the other hand, the professional internship is a course-related academic requirement and serves to enable students to apply the technical knowledge they have acquired in a business environment. They are intended to gain experience working in a company, particularly in team and project work and in interdisciplinary collaboration across different departments.

As a company, you offer our students interesting internship positions which allows them to expand their skills. Since the internship needs to be approved by the examination board we kindly ask you to provide the student with a job description.

As part of the internship, students have to write a report in accordance with our internship guidelines for a This report provides supervisors and the examination board with insight into the internship period so they can assess whether the learning objectives have been met or not.

We ask for your understanding that - in part due to the large volume of internship reports - we cannot accept confidentiality agreements for the internship report. The report must not contain any internal information that would necessitate a confidentiality agreement. The professional internship report must be worded in such general terms that its content is not subject to confidentiality. Company-specific data that is subject to confidentiality does not need to be disclosed in the internship report.

Thank you for your understanding and cooperation.

We appreciate your interest in offering students an internship position at your company.

Sincerely,

Signed, Prof. Dr. Stephan Schlüter
Chair of the Examination Board CSE