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# USER GUIDE

agendo.science

*ULMTeC Core Facility Viruses*

## Contact

ULMTeC – Core Facilities

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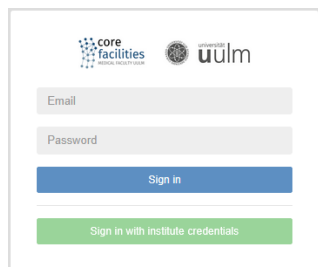
☎ 33629

Dr. Julia Nagy

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☎ 33635

# 1. Agendo Log in / Log out

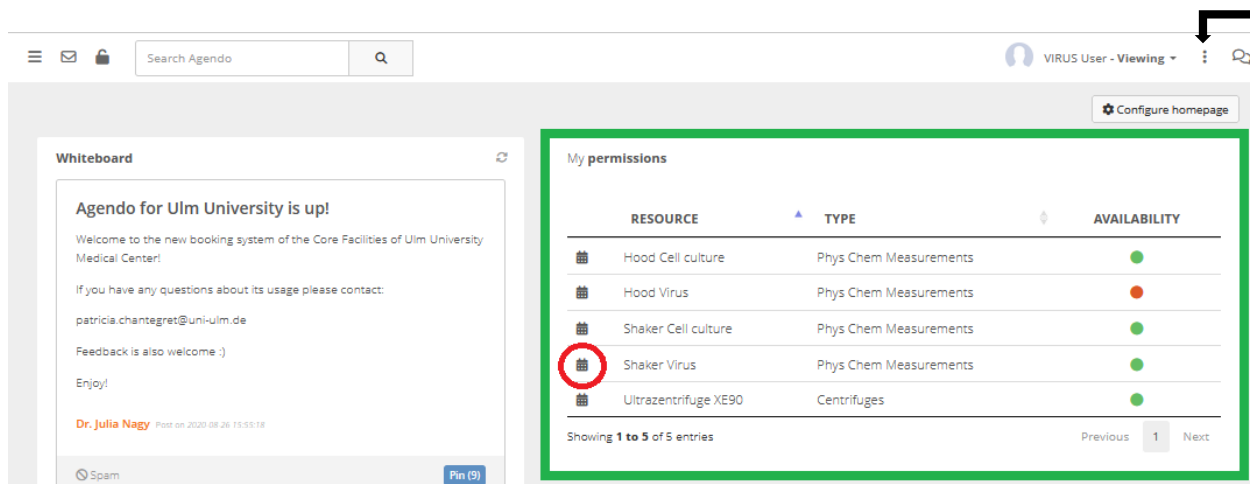


The login form features the 'core facilities' and 'Ulm' logos at the top. Below them are input fields for 'Email' and 'Password', followed by a blue 'Sign in' button. At the bottom is a green button labeled 'Sign in with institute credentials'.

Web page: <https://ulm.agendoscience.com/>

**Log in** with the **Login credentials** that you received from the ULMTeC Core Facility Viruses manager.


You arrive at the **Homepage view** configured with the **view only access** of Core Facility Viruses:



The homepage view includes a search bar at the top with the text 'Search Agendo'. On the left is a 'Whiteboard' section with a welcome message and contact information for Dr. Julia Nagy. On the right is a 'My permissions' table. A red circle highlights the calendar icon next to 'Shaker Virus' in the table. A black arrow points from a text box on the right to the three-dot menu icon in the top right corner of the page.

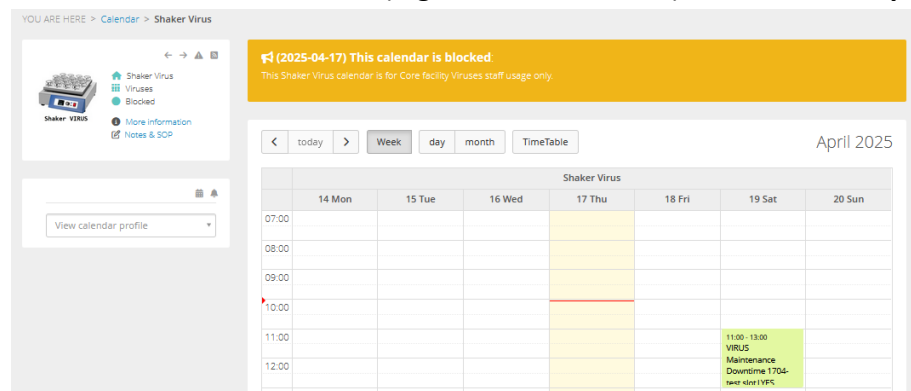
RESOURCE	TYPE	AVAILABILITY
Hood Cell culture	Phys Chem Measurements	●
Hood Virus	Phys Chem Measurements	●
Shaker Cell culture	Phys Chem Measurements	●
Shaker Virus	Phys Chem Measurements	●
Ultrazentrifuge XE90	Centrifuges	●

## Agendo Log out

Select  in the upper right corner  
Then select the option **Sign Out**

# 2. View a resource calendar

To view a resource calendar (e.g. Hood Cell culture) from the **Homepage view**: **click directly on the calendar icon**  from the view **My permissions**.



The calendar view for 'Shaker Virus' shows a weekly layout for April 2025. A yellow banner at the top states: '(2025-04-17) This calendar is blocked. This Shaker Virus calendar is for Core facility Viruses staff usage only.' The calendar grid shows slots from 07:00 to 12:00. A red line is drawn across the 10:00 slot on Thursday, April 17th. A green slot is visible on Saturday, April 19th, from 11:00 to 13:00, labeled 'Maintenance Downtime 1704-twer-sim1VPS'.

To book a slot please contact the Core Facility directly (either Tel.: 46121 or [astrid.kritzing@uni-ulm.de](mailto:astrid.kritzing@uni-ulm.de))