

External Master's Thesis

MSc "Energy Science and Technology"

According to the Examination Regulations (*Prüfungsordnung*) for "Energy Science and Technology" (in its valid version), students are permitted to carry out a master's thesis project externally (i.e. outside Ulm University).

Before starting such a project the student must be granted approval by the Examination Board.

Please note: To get admitted to the master's thesis, students must have earned at least **75 CP**.

How to apply for an external master's thesis project:

1. The **student** selects and contacts an **off-campus institute or company** where he/she plans to carry out the master's thesis research.
2. The **student** writes:
 - A **detailed abstract** (1 to 2 pages) comprising
 - a title for the planned work
 - a brief introduction to the problem/project and its scientific motivation
 - a concise description of the scientific tasks and objectives
 - a work plan
 - A **plan of supervision** delineating
 - the supervisory responsibilities of the off-campus institute or company
3. The **off-campus supervisor** approves and signs the abstract.
4. The **student** contacts:
 - a **primary supervisor** for the project **among qualified on-campus personnel**, as described by the examination regulations.
5. **Student and off-campus organization** agree:
 - that **financial compensation** to the student during the Master's thesis project is **limited to a total of 1000,- € per month for locations outside the Ulm area and 600 € per month for Ulm and its vicinity** (has to be confirmed by the applicant and the off-campus supervisor).
6. The **student** submits the documents ...
 - abstract
 - plan of supervision
 - agreement on financial compensation
 - University Ulm application form "Admission to Master's Thesis" with the signature of the primary supervisor

... to the Examination Board for approval of the external Master's Thesis project.
7. **In the case of a positive decision**, the **Examination Board will assign a second referee (Zweitbetreuer/Gutachter)** to the thesis.
8. **Final step:** The student registers the thesis at the Registrar's Office (*Studiensekretariat*).

Please note: Students working on an external thesis project have to give a **mid term presentation** of their project at Ulm University. For this purpose students have to make an appointment with their primary supervisor.