



## Permit for filming, photography and sound recording

We herewith apply for a permit for filming, photography and sound recording (radio) for the purpose of

### Media coverage

Medium/editor: \_\_\_\_\_

Journalist: \_\_\_\_\_

Address editorial office: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Executing production company

Contracting company: \_\_\_\_\_

Responsible staff: \_\_\_\_\_

Address: \_\_\_\_\_

Production company: \_\_\_\_\_

Responsible staff: \_\_\_\_\_

Address: \_\_\_\_\_

### Topic of the piece

Scheduled length of the piece: \_\_\_\_\_

Sender/medium: \_\_\_\_\_

Programme/category: \_\_\_\_\_

Planned date of publication: \_\_\_\_\_

Type of publication (print, radio, television, internet...): \_\_\_\_\_

\_\_\_\_\_



This permit is exclusively for the purpose of journalistic coverage of the above defined topic. The recordings may only be used and presented publicly in total or in part for this particular purpose.

**Where are recordings planned?**

Institute/clinic/central institution/administration/public area: \_\_\_\_\_

Exact recording locations (laboratory, corridor, office, lecture hall):

\_\_\_\_\_

Contact person at the institute/clinic/institution: \_\_\_\_\_

The applicant must ensure that the safety to traffic at the recording location is not compromised by any objects that have been brought to the set. The University does not assume liability for any objects that have been brought to the set. At any time, the University can cancel the recording or change the agreed recording location.

The house rules of the University apply.

**Warranty of copyrights and personal rights**

- Shooting/recording dates at institutes/lecture halls must be coordinated with the responsible director/presenting lecturer in advance.
- This permit is strictly limited to the filming/photographing/recording of staff, students and visitors, from whom the responsible editor has explicit written consent before the filming/photographing/recording. Where minors or persons with restricted decision-making ability are involved, the consent of the guardians/carers is required also.
- When filming/photographing/recording, the media representatives must ensure that staff, students and visitors are not captured without their consent, and the consent of their guardians/carers, if applicable. This explicitly applies to groups of persons also.
- The media representatives must furthermore ensure that no personal details are displayed, for example on monitors, papers, laboratory specimen etc.

The applicant indemnifies the University from liability for the violation of usage rights, personal rights and/or copyrights.

Please carry this permit with you when filming/photographing/recording and present it to university staff and security personnel upon request.

If you have questions, please contact the Press and Public Relations Office of the University  
phone: +49 731 50-22121

**Date and signature applicant:**



Please send us the completed form including your signature via email or fax: [pressestelle@uni-ulm.de](mailto:pressestelle@uni-ulm.de) or +49 731 50-1222020

**This permit for filming, photography and sound recording is granted subject to adherence to the above-mentioned conditions only.**

The permit is valid for the following period:

Date, stamp, signature Press and Public Relations