



Financial support programme for female scientists

Directive for project start-up funding

Office for Equal Opportunities
Last updated 01 January 2017

Purpose of the support:

This programme strives to encourage qualified female junior scientists to further their academic careers and supports them with starting their own research projects during their doctoral degrees, postdoc phases or habilitations (postdoctoral teaching qualifications).

Target audience:

Female junior scientists who wish to pursue an academic career. Their previous achievements and academic careers should clearly reflect this aspiration (please enclose a conclusive CV with your application).

Areas of support:

- Research assistance
- Materials and equipment

The applicant is required to submit a final productivity report (work performed by the research assistant, materials and equipment used) within one month after the funding has expired. The final report should reflect the project proposal (please provide an adequate explanation if objectives were not achieved).

Process:

Applicant

- The completed funding application (incl. signature of the academic supervisor) is to be submitted to the Dean's Office of the respective faculty.
- The final report must be submitted to the Office for Equal Opportunities within one month after the funding has expired.

Dean's Office

- The Dean's Office promotes the programme,
- assesses if the requested measure benefits the advancement of the applicant's academic career,
- examines the commensurability of the funding request,
- forwards the funding application and report on expenditure of funds to the project coordination (Office for Equal Opportunities), and
- strives to particularly advance women in areas where women are highly underrepresented.



Project coordination (Office for Equal Opportunities)

- The project coordination examines the factual correctness of the measure.
- The project coordination reports annually to the organisation managing the project (DLR) and the Ministry of Science, Research and the Arts (MWK), and ensures that records and receipts of expended funds are kept in due manner.
- The project coordination/finance department is responsible for notifications and amendment requests when granted funds were not used.

Central University Administration

The Central University Administration (HR services/ division (Dezernat) III and finance department/division (Dezernat) IV) provides support to the project administration (contract preparation and accounting of research assistants, reimbursements).