

**Admissions statutes of Ulm University for
the consecutive bilingual master's programme in "Management and Eco-
nomics"
of 27 February 2025**

Based on § 60 (2) no. 2, § 63 (2) and § 59 (1) and (2) of the Baden-Württemberg Higher Education Act (Landeshochschulgesetz - LHG) in the version of 1 January 2005, amended several times and most recently by Article 24 of the Act of 17 December 2024 (State Gazette p. 114), the Senate of Ulm University adopted the following statutes on 12 February 2025 for admission to the consecutive bilingual master's degree programme in Management and Economics at Ulm University.

§ 1 Scope of application

These statutes regulate the admission of applicants to the first semester of the master's programme in Management and Economics. In this master's programme, no admission quotas have been set according to the currently valid admission quotas ordinance (ZZVO universities); an entrance procedure takes place according to the following provisions.

§ 2 Deadlines

Admissions take place in the winter and summer semester. Ulm University must receive the application for admission to the winter semester by 15 July of the respective year, and the application for admission to the summer semester by 15 January of the respective year, including all required documents. This deadline is a legal deadline; it is announced on the website of Ulm University for this degree programme.

§ 3 Form of the application

- (1) The form of the application follows the provisions on admission procedures in the applicable version of Ulm University's statutes on admission and enrolment. The documents to be submitted for the master's programme in Management and Economics are announced on the relevant websites of Ulm University.
- (2) The following documents must be submitted together with the application:
 1. Proof of the requirements specified in § (4) 1 no. 1 to no. 5, in particular in the case of § (4) 1 no. 1 the bachelor's examination certificate or comparable proof and the bachelor's degree certificate,
 2. declaration by the applicant stating whether she or he has failed at last attempt an examination required by the examination regulations at a domestic university in the same master's degree programme or in a related degree programme with essentially the same content, or whether the right to examination no longer exists for other reasons,
 3. any additional documents mentioned in the current version of the statutes of Ulm University on admission and enrolment for studies, if applicable.

(3) In addition,

- the diploma supplement (if available),
- the transcript of records (ToR), an excerpt of grades or another document of the higher education institution indicating the final or average grade, and
- in the case of foreign certificates, a grading scale with the best possible grade and the minimum passing grade for obtaining the higher education degree.

must be submitted together with the application.

(4) The time for demonstrating the required language skills is regulated in § 6 of the Statutes on language skills required for studying at Ulm University.

(5) If these certificates and other documents to be submitted are not in German or English, an official translation into German or English must also be submitted.

§ 4 Entrance requirements

(1) Prerequisites for entrance to the master's degree programme in Management and Economics are:

1. a bachelor's degree in Management and Economics or an at least equivalent degree from a university, a university of applied sciences, a cooperative university or a recognised foreign higher education institution in Management and Economics or in a related or subject-specific programme at the level of at least three years of study, demonstrated by either
if no degree has yet been awarded,
the previous study and examination achievements totalling at least 140 ECTS credits up to the date of submission of the application,
as well as
2. study and examination achievements in the fields of mathematics and statistics totalling at least 15 ECTS credits,
3. a total of at least 36 ECTS credits in the fields of business administration and economics; at least 12 ECTS credits from business administration and at least 12 ECTS credits from macroeconomics must be proven
4. for applicants who can only prove sufficient English language skills within the meaning of no. 5 alt. 2, a GRE or GMAT score in accordance with Annex 1, which may not be older than 5 years, and
5. adequate German language skills according to § 3 (2) or adequate English language skills according to § 3 (1) of the applicable Statutes on the required language skills for studying at Ulm University.

(2) Subject-specific degree programmes within the meaning of paragraph 1 no. 1 are degree programmes that fulfil the requirements of paragraph 1 no. 2 and no. 3.

(3) The admissions committee shall decide on the equivalence of the bachelor's degree and that of other degrees not expressly mentioned in paragraph 1 no. 1. When recognising

foreign degrees, the assessment proposals of the Central Office for Foreign Education (ZAB) at the Secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (KMK) as well as any agreements within the framework of higher education partnerships must be observed. For degree programmes that are not subject to the ECTS regulations (ECTS grades and credit points), the admissions committee decides whether the requirements stated in paragraph 1 nos. 2 and 3 are met.

- (4) Deviations from §§ 2, 3 as well as § 4 (1) may arise for students who are in joint degree, double degree or structured exchange programmes. Insofar as contractual agreements exist in these programmes, they shall take precedence over the provisions of these statutes.
- (5) Admission to the master's programme can also be applied for if the bachelor's degree cannot yet be submitted by the expiry of the application deadline according to § 2 as long as it can be expected that the applicant will complete the bachelor's programme in good time before the start of the master's programme on the basis of previous studies, in particular the previous study and examination achievements.

§ 5 Admission and selection decision

- (6) Admissions are determined by the President based on the admissions committee's proposals. The decision on the academic aptitude of the applicant as well as the evaluation of the documents is the responsibility of the admissions committee.
- (7) Admission shall be denied if
 1. the application documents were not submitted in due time within the meaning of § 2 or in due form and completely within the meaning of § 3,
 2. the requirements stipulated in § 4 have not been met, or
 3. a previous admission in the same degree programme or a related degree programme with essentially the same content has lapsed because an examination was failed at last attempt or the right to examination no longer exists.
- (8) The admission may be granted subject to reservations, in particular subject to a resolutive condition or subject to certain requirements. Under § 4 (6), sentence 5, admission is to be granted under the resolutive condition that the bachelor's degree and the requirements associated with it are proven within the deadline set by Ulm University. If this proof is not provided in due time, the admission expires. In justified cases, in particular if individual achievements cannot be proven within the scope of § 4 (1) no. 2, the admission may be subject to certain conditions. The conditions must be fulfilled by the end of the examination period of the first semester in the programme; if the student is not responsible for not fulfilling the conditions, they must be fulfilled by the end of the examination period of the second semester at the latest. The conditions are determined by the admissions committee.
- (9) If it is not possible for an applicant to provide proof of the bachelor's degree on time and if he or she is not responsible for this, provisional enrolment may be granted on the basis of a corresponding declaration by the applicant, subject to the condition that the certificate of the first professional qualification or proof of all achievements required for the degree must be submitted by the end of the first semester at the latest. The same applies to the language

certificate pursuant to § 4 (1) no. 6. If proof is not provided by the deadline, enrolment will not take place or the re-registration application for the following semester will be denied.

- (10) Applicants who fail to prove that they meet the requirements of § 4 in due form and time shall be excluded from the procedure and shall receive a notice of exclusion. This notice must state the reasons for exclusion and provide information on their right of appeal.
- (11) In any other respect, the applicable provisions on admission stated in Ulm University's statutes on admission and enrolment remain unaffected.

§ 6 Admissions committee

- (12) The faculty board appoints an admissions committee. The admissions committee consists of two persons who belong to the full-time academic staff. At least one person must be a higher education teacher as defined in section 44 (1) no. 1 LHG. The Faculty Board may appoint an experienced professional practitioner to the admissions committee on the basis of section 2c p. 2 no. 6 of the higher education admissions act (HZG). The admissions committee constitutes a quorum if at least two members are present at the meeting. The members' term of office is three years. Reappointment is possible.
- (13) The admissions committee shall elect a chairperson from among the voting members.
- (14) At the request of the student members of the faculty council, a further student may join the committee in an advisory capacity. The term of office is one year.

§ 7 Effective date, expiry

These statutes come into effect on the day after their publication in the Official Bulletin (*Amtliche Bekanntmachungen*) of Ulm University. They first apply to winter semester 2025/26 admissions. At the same time, Ulm University's admissions statutes for the consecutive master's programme in Management and Economics of 3 August 2023, published in the Official Bulletin of Ulm University no. 21 of 9 August 2023, pages 457-461, cease to have effect.

Ulm, 27 February 2025

signed

Prof. Dr.-Ing. Michael Weber
President of Ulm University

Appendix 1 (to § 4 (1) no. 4):

Minimum test score requirements for the Graduate Record Examination (GRE) and Graduate Management Admission Test (GMAT)

Applicants who can only provide evidence of sufficient English language skills within the meaning of § 4 (1) No. 5 (2) and do not have sufficient German language skills must provide evidence of either a GRE score or a GMAT score with the following minimum points in addition to the other admission requirements in accordance with § 4 (1) No. 4:

1. GRE score:
 - in the area “Quantitative Reasoning”, at least in the 70th percentile
 - in the area “Verbal Reasoning”, at least in the 40th percentile.
2. GMAT score:
 - with a total score at least in the 60th percentile.

“xth percentile” means that x% of test takers have a worse score and 100-x% of test takers have a better score.

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