



**Admissions statutes of Ulm University for the English-taught
master's programme in
"Molecular and Translational Neuroscience" (MTN)
of 22 February 2021**

Based on §§ 63 (2), 60 (2) no.2, 59 (1) LHG in the version of article 1 of the third higher education amendment act (*Drittes Hochschulrechtsänderungsgesetz- 3. HRÄG*) of 1 April 2014 (law gazette no. 6, p 99ff) last amended by article 4 of the fourth higher education amendment act (*Viertes Hochschulrechtsänderungsgesetz - 4th HRÄG*) of 30 December 2020 (law gazette no. 46, p. 1228) the Senate of Ulm University adopted the following statutes on 20 January 2021.

§ 1 Scope of application

Ulm University allocates its first semester places in the master's programme in "Molecular and Translational Neuroscience (MTN)" according to the following provisions.

§ 2 Deadline and form

- (1) Students are admitted once per year to the respective winter semester. The application for admission to the first semester in the programme including all required proof must have been received by 15 May of the respective year. The provisions related to admission procedures in general as stated in the admissions and enrolment statutes of Ulm University remain unaffected and find application.
- (2) The application must be submitted electronically unless an electronic application would constitute a hardship for the applicant. Hardship exists where a person is not able to apply electronically for special personal or health reasons. Applicants apply to Ulm University in the form prescribed by Ulm University.
- (3) Ulm University must have received the signed online form and all documents listed on the form by the deadline indicated in paragraph 1 above.
- (4) The following documents must be submitted together with the application:
 - a) proof of compliance with the entrance requirements listed in § 3 (1-3),
 - b) statement declaring whether the applicant has lost their right to examination or is in the process of being examined in any master's programme in molecular and translational neuroscience or any other programme with essentially the same content at any university in Germany.

The subject-specific study and examination regulations indicate which study programmes have essentially the same content and are thus deemed to be related.
 - c) Presentation of the career to date (curriculum vitae)
 - d) A written report in which applicants state their personal and subject-related reasons for applying for the chosen study programme and in which they explain their choice of programme (letter of motivation).
 - e) One or two letters of recommendation may be enclosed.

- (5) Where such proof is not in German or English, an official translation into German or English is required.

§ 3 Entrance requirements

- (1) Entrance is subject to the following requirements:
- a) proof of a bachelor's degree with good examination results in the programmes biology, biochemistry, molecular medicine, physiological chemistry, neurobiology, biopsychology, human biology, molecular life science or any other study programmes with essentially the same content awarded at any higher education institution in Germany or abroad or any qualification which is recognised as equivalent, on a level of at least three years of study,
 - b) proof of an adequate command of English at level C1 of the Common European Framework of Reference for Languages (CEF). This proof may be
 - 7.0 points or more in the International English Language Testing System (IELTS); if both IELTS score and Common European Framework (CEF) level are indicated, the higher language level is considered,
 - First Certificate in English (A), Certificate in Advanced English (A-C) or Certificate of Proficiency in English (A-C) in the Cambridge exam,
 - 490 (listening), 455 (reading), 200 (speaking) and 200 (writing) points or more in the Test of English for International Communication (TOEIC),
 - 95 points or more in the Test of English as a Foreign Language internet-based (TOEFL iBT),
 - level III or level IV of the UNIcert®,
 - level CEF C 1 or higher as shown on, e.g., the higher education entrance qualification. Any level of language proficiency which is in parts on and in parts lower than level CEF C1 is not recognised, or
- (2) § 3 (1b) does not apply to applicants whose bachelor's or other first higher education degree programme was taught exclusively in English. Moreover, applicants can be exempt from proving an adequate level for studies in English in justified exceptional cases. This exemption is decided upon by the head of the Centre for Languages and Philology of Ulm University at the request of the applicant.
- (3) Good examination results are shown by submitting
- a) a bachelor's degree with an overall grade of 2.7 or better or, if no degree has yet been awarded, through
 - b) all examination results achieved by the date of application showing an average grade of 2.7 or better. The examination results must be documented in a current transcript of records.
- (4) In addition to the requirements stated in para. 1 and 2, applicants must have passed a selection interview with an overall grade of 2 or better.
- (5) A presentation of the applicants' career to date (curriculum vitae) must be submitted together with the application documents by the end of the application period.
- (6) A written report stating the applicants' personal and subject-related reasons for applying for the chosen study programme and explaining their choice of programme (letter of motivation) must be submitted together with the application documents by the end of the application period.

§ 4 Selection interview

- (1) The selection committee conducts the selection interview in English; as a rule, this is done in the period from 1 June until 31 August of the respective year. The exact dates and the location of the selection interviews are usually published two weeks before the interview by the University. The applicants are usually invited by the University two weeks before the date.
- (2) Selection in the selection interview is based on the degree of motivation and aptitude for the master's programme shown by the applicant. Thus, the content of the bachelor's thesis, technical and linguistic competence and motivation for studying are discussed in the interview.
- (3) Individual grades are awarded for each part of the selection interview, i.e., individual grades for the following parts: "content of the bachelor's thesis", "motivation", "linguistic competence" and "technical competence".

The individual grades have the same weighting. The overall grade of the selection interview is the arithmetic mean of the individual grades.
- (4) One member of the selection committee draws up a record of the selection interview to be signed by both members of the selection committee.
- (5) To be admitted to the programme students must achieve an overall grade of 2 or better and all of the individual grades must be 4 or better.
- (6) The interview is graded 5 (fail) if the applicant fails to appear for the interview without good cause. Applicants are permitted to take part in the next round of interviews if they present written proof of good cause to Ulm University immediately after the missed interview; in case of illness, a medical certificate must be submitted.

§ 5 Admission procedure

- (1) Admissions are determined by the Board (*Präsidium*) based on the admissions committee's proposals.
- (2) Applications for admission must be rejected if
 - a) the requirements defined in § 2 (1,2) and § 3 are not fulfilled.
 - b) the documents listed in § 2 (3) are not submitted to Ulm University in due time and complete.
 - c) applicants have lost their right to examination in the master's programme in molecular and translational neuroscience or in any other study programme with essentially the same content at any university in Germany or are in the process of being examined in any such study programme.
- (3) Applicants who are not admitted receive a letter of rejection by Ulm University. This letter must state the reasons for rejection and provide information on their right of appeal.
- (4) In any other respect, the applicable provisions on admission stated in Ulm University's statutes on admission and enrolment remain unaffected.

§ 6 Admissions committee

- (1) The Faculty Board of the Medical Faculty forms an admissions committee for the master's programme in Molecular and Translational Neuroscience at the proposal of the professor of Molecular and Translational Neuroscience. The admissions committee consists of two or more persons and their deputies. The members' term of office is three years. Reappointment is possible. At the request of the student members of the Faculty Council, a further student may join the committee in an advisory capacity.
- (2) In addition, selection committees composed of two or more persons are formed. The selection committees ensure that selection interviews and the resulting evaluation of the activities

described in § 4 are conducted properly from a technical point of view; they then submit the result to the admissions committee for a decision. A person can be a member of the admissions committee and the selection committee at the same time.

- (3) The admissions committee determines the equivalence of previous education and the comparability of academic degrees. The recognition of foreign degrees must comply with the recommendations of the Standing Conference of the Ministers of Education and Cultural Affairs and the agreements made as part of university partnerships. In cases of doubt, the Central Office for Foreign Education (*ZAB*) must be heard.
- (4) The admissions committee decides whether the applications are adequate in terms of their subject-specific content.

§ 7 Effective date

- (1) These statutes first apply to winter semester 2021/22 admissions. They come into effect on the day after their publication in the Official Bulletin (*Amtliche Bekanntmachungen*) of Ulm University.
- (2) The admissions statutes of Ulm University for the consecutive English-taught master's programme in Molecular and Translational Neuroscience (MTN) of 28 February 2018, published in the Official Bulletin of Ulm University no. 8 of 6 March 2018, page 101 - 104 cease to be effective.

Ulm, 22 February 2021

signed

Prof. Dr.-Ing. Michael Weber
President of Ulm University