



**Admissions statutes of Ulm University for the consecutive
English-taught master's programme in
Cognitive Systems
of 1 July 2021**

On the basis of §§ 63 para. 2, 60 para. 2 no. 2, 59 para. 1 sentence 2 LHG of Article 1 of the third higher education amendment act (*Drittes Hochschulrechtsänderungsgesetz - 3rd HRÄG*) of 1 April 2014 (law gazette no. 6, p. 99 ff) last amended by Article 4 of the fourth higher education amendment act (*Viertes Hochschulrechtsänderungsgesetz - 4th HRÄG*) of 30 December 2020 (law gazette no. 46, p. 1228) in conjunction with § 20 para. 3, p. 5 of the ordinance on university admission and the application procedure at the state universities in Baden- Württemberg (*Hochschulzulassungsverordnung - HZVO*) of 02 December 2019 (law gazette 2019 p. 489), the Senate of Ulm University, in accordance with § 19, para. 1, no. 10. LHG, adopted the following statutes on 26 May 2021.

§ 1 Scope of application

Ulm University allocates the places available in the master's degree programme in Cognitive Systems according to the respective ordinance of the Ministry of Science on the determination of admission numbers at the universities in accordance with the following regulations.

§ 2 Deadline and form

- (1) Admissions are granted on an annual basis for the respective winter semester. The application for admission to the first semester must be received, including all supporting documents, by 15 March (cut-off deadline). § 33 (1) of the *Hochschulzulassungsverordnung* (HZVO) of 2 December 2019 shall apply.
- (2) The application must be submitted electronically, unless an electronic application would constitute a hardship for the applicant. A case of hardship is deemed to exist in the case of persons for whom an electronic application is not possible due to special personal circumstances or health reasons. German applicants and foreign applicants with a German proof of admission according to § 3 para. 1 a apply to Ulm University in the form provided by the University. Foreign nationals as well as EU and EEA nationals apply via uni-assist e.V..
- (3) The application shall be accompanied by the following documents:
 - a) Proof of the existence of the requirements specified in § 3;
 - b) Completed form for additional subject-specific information with proof of professional

qualification pursuant to § 3 para. 1a.

- c) Declaration as to whether the applicant has lost the right to examination at a German university in the master's degree programme in Cognitive Systems or in a degree programme with essentially the same contents or whether he/she is in an ongoing examination procedure in such a degree programme.
- (4) Where such proof is not in German or English, an official translation into German or English shall be required.

§ 3 Entrance requirements

(1) Entrance is subject to the following requirements:

a) proof of a bachelor's degree with examination results according to para. 3 or a degree recognised as equivalent at the level of at least three years of study in a degree programme that covers basic knowledge in at least one of the three topics relevant to cognitive science: information processing in natural systems, information processing in technical systems or mathematical modelling. These include programmes in cognitive science, psychology and computer science. Graduates of other subjects, in particular engineering, physics, biology with a focus on neuroscience and mathematics, can also be considered, provided that the subject-specific suitability for the degree programme is deemed to be given, in particular with regard to past relevant learning and practical experience and its relevance for the curriculum of the Cognitive Systems master's programme at Um University, as set out in the form for subject-specific additional information.

b) proof of an adequate knowledge of the English language. This is demonstrated by one of the following criteria

- 7.0 points or better in the International English Language Testing System (IELTS); if the score and the Common European Framework of Reference (CEFR) level are stated at the same time, the higher stated language proficiency level will be recognised,
- First Certificate in English (A), Certificate in Advanced English (A-C) or Certificate of Proficiency in English (A-C) at the Cambridge exam,
- 490 (listening), 455 (reading), 200 (speaking) und 200 (writing) points or better in the Test of English for International Communication (TOEIC),
- 95 points or better in the Test of English as a Foreign Language internet-based (TOEFL iBT),
- Level III or IV of UNIcert®,
- CEFR C1 level or higher, shown on the university entrance qualification. A level of language proficiency which is shown partially at CEFR C1 level and lower will not be recognised, or

(2) § 3 para. 1 b) shall not apply to applicants whose native language is English or whose language of instruction for the acquisition of the bachelor's degree or a university degree

was exclusively English. In addition, the admissions committee may decide on exemptions in justified individual cases in consultation with the head of the Language Centre. The statutes on the required language skills for studying at Ulm University apply in the currently valid version.

- (3) The examination results are determined by the
 - a) bachelor's degree with an overall grade of 2.5 or better or, if a degree has not yet been awarded, by
 - b) examination results with an average grade of 2.5 or better achieved by the application deadline in accordance with § 2 para. 1.
- (4) Proof of language proficiency in accordance with § 3 para. 1 b) can also be provided retrospectively, but must be available at the latest at the time of enrolment.

§ 4 Admission requirements

If the number of applicants qualified and suitable for the subject according to § 3 exceeds the total number of available places in the programme, the selection is made according to the degree of qualification, which is determined by the average grade of the bachelor's degree or by the average grade of the examination results obtained up to the application deadline. The ranking is then determined as follows: If a bachelor's degree exists, the average grade of the bachelor's degree or the equivalent degree is decisive. If no bachelor's degree exists, the average grade of all course-specific examinations of the bachelor's degree completed by the application deadline shall be taken as the basis. In case of equality of rank, the decision shall be made by lot.

§ 5 Admission procedure

- (1) The Board decides on admission based on a proposal by the admissions committee.
- (2) The application for admission must be rejected if
 - a) the requirements stipulated in §§ 2 and 3 are not fulfilled, or
 - b) the applicant has lost the right to examination in the master's degree programme in Cognitive Systems or in degree programmes with essentially the same content or is in an ongoing examination procedure in these degree programmes.
- (3) Applicants who have not been admitted based on the degree of qualification pursuant to § 4 shall receive a letter of rejection from the University. The decision shall be justified and accompanied by instructions on how to appeal.
- (4) In all other respects, the provisions of the statutes of Ulm University on admission to studies, enrolment, re-registration, leave of absence and exmatriculation, which are generally applicable to the admission procedure, shall remain unaffected.

§ 6 Admissions committee

- (1) The admissions committee shall consist of at least four persons from the Faculty of Engineering, Computer Science and Psychology, half from Psychology and half from Computer Science. The members shall elect from among themselves one person to chair the committee and one person to deputise for the chair.
- (2) The members of the admissions committee are appointed by the Dean's office of the Faculty of Engineering, Computer Science and Psychology. The term of office of the members is three years. Reappointment is possible. At the request of the student members of the Faculty Council, a student shall join in an advisory capacity.
- (3) The admissions committee shall decide on the equivalence of previous education and the comparability of the qualified degrees. When recognising foreign degrees, the recommendations of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany and the agreements within the framework of university partnerships must be observed. In cases of doubt, the Central Office for Foreign Education (ZAB) shall be consulted.

§ 7 Effective date

- (1) These Statutes shall enter into effect on the day following their publication in the Official Bulletin of Ulm University. They shall apply for the first time for the admission procedure for the winter semester 2022/2023.
- (2) The admission statutes of Ulm University for the consecutive English-taught master's degree programme in Cognitive Systems of 8 March 2016 (Official Bulletin of Ulm University No. 5 of 10 March 2016, page 21 - 24) shall cease to apply accordingly.

Ulm, 1 July 2021

signed

Prof. Dr.-Ing. Michael Weber

- President -