



Ulm University | 89069 Ulm | Germany

To all
heads of facilities, divisions & departments at the University, pre-clinic and clinical facilities in university buildings

Studierendenwerk / Managing Director Mr. Kaiser
Medical Faculty / Dean Prof. Wirth
University Medical Centre / Executive Medical Director Prof. Kaiser
Vermögen- und Bau BW Amt Ulm / Mr. Lindenthal
Helmholtz Institute / Mr. Wilhelm
Security Service Dussmann
Cleaning Service Götz
Cleaning Service Geiger
Cleaning Service Rettler
VWR International

Az. 60.11:0003

**Emergency mode at Ulm University
Urgent reduction of emergency operations personnel
No commuting permits needed at the moment**

Reference:

Circular letter from the President of 17 March 2020
Circular letter on access regulations during emergency mode from *Dezernat* (division) V of 17 March 2020

Attachments:

Access authorisations list with reduced number of persons and residential details

Dear members of Ulm University,

The situation has changed dramatically over the last few days. The University must ensure the continued facilitation of its emergency operations. This applies in particular to the critical infrastructure of the University that is working relentlessly on solutions to help overcome the pandemic.

In the above-mentioned circular letter of 17 March 2020, all university institutions were asked to report only those persons who are absolutely essential for the maintenance of emergency operations. More than 1,200 persons have been reported to *Dezernat* (division) V since 17 March 2020. This number is way beyond justifiable for the

**President
Prof. Dr.-Ing. Michael Weber**

Helmholtzstrasse 16
89081 Ulm, Germany

Phone: +49 731 50-22000/1
Fax: +49 731 50-22200
praesident@uni-ulm.de
<http://www.uni-ulm.de/en/>

23 March 2020

facilitation of emergency operations at the University. We therefore ask you to reduce the number of persons on your list to an absolute minimum.

The following guidelines apply:

Purely theoretically working institutes in non-medical areas: max. 3 persons

Institutes with laboratories in non-life sciences areas: max. 7 persons

Institutes with life sciences laboratories: max. 15 persons

Institutes (mainly in the medical field, including pre-clinics) that are actively involved in the fight against the pandemic are working at full capacity.

Please correct your number of persons requiring access and send the corrected list (attachment) to the following email addresses by Wednesday, 25 March 2020, 12:00 p.m.:

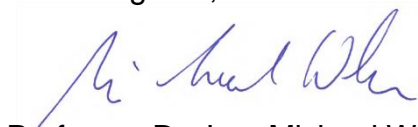
arbeitssicherheit@uni-ulm.de and corona-infrastruktur@lists.uni-ulm.de

This list is updated regularly. Changes must be communicated to the above-mentioned email addresses.

For the moment, no permits are required for the commute between home and University. However, the University is preparing for this eventuality as a precaution. Therefore, please also complete the **additional columns in the new list** (place of residence: city, postal code, date of birth, nationality).

Please take note of the latest information on the homepage of Ulm University.

Warm regards,



Professor Dr.-Ing. Michael Weber